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5.16 Abolition of existing Project Management Group including diversion of existing Government staff and creation of Project Coordination Units

Rural Development (P1) Department

G.O. (Ms) No. 38

Dated 26.2.99

Read :

- (1) G.O. Ms No. 242, Rural Development (P1) Department, Dt. 12.11.96
- (2) G.O. Ms No. 171, Rural Development (P1) Department, Dt. 5.6.97
- (3) G.O. Ms No. 201, Rural Development (P1) Department, Dt. 13.06.98
- (4) From the Project Director Danida Water & Sanitation Project, Cuddalore Lr. No. 104/1nd /154/98/PMG. 35/PD 38, dt. 12.10.98
- (5) From the Director of Rural Development, Chennai Lr. No. 90841/98/WS1, dt. 2.11.98

ORDER

In the G.O. first read above, orders have been issued for the implementation of Danida Water Supply and Sanitation Project. Tamil Nadu. in Cuddalore and Villupuram Districts for making sustainable water supply and better sanitation facilities to the institutions and individual households in the Village Panchayat areas of Cuddalore and Villupuram Districts with total outlay of Rs. 43 Crores with effect from 1.10.96.

2. The Project Director, Danida Water & sanitation Project, Cuddalore, in his letter fourth read above has stated that the Review Mission from Denmark had recently recommended to reorganize the existing administrative structure in order to give emphasis on district level integration because the administrative powers are at present vested with Project Management Group, whereas the financial powers are with Project Officer, District Rural Development Agency of the respective District which causes confusion since two authorities work for same task. The Review mission suggested to put emphasis on district level integration thereby making the Project Officer District Rural Development Agency of the respective district as District Project Manager for implementing this Project with both administrative and Financial Powers and on the basis of above recommendation, the following proposals have been sent to the Government for acceptance and issuance of appropriate orders.

3. The above proposal consists of three (3) main issues, namely :-

- (1) Decentralisation of the Project at District Level,
- (2) Abolition of the existing Project Management Group and diversion of existing government staff and
- (3) Creation of Project Coordination Union
- (4) The details of the above three (3) issues are as follows :-

(1) Decentralisation of the Project at District Level:-

(a) Project Officer, DRDA as the District Project Manager for Danida WS Project:-

On par with other ongoing developmental programmes sponsored by central and State Government, it is recommended to make the Project Officer, DRDA of the respective districts, as District Project Managers to implement the Danida WS Project to district level with following powers and responsibilities in addition to the existing role as P O, DRDA.

- (i) The Project Officer, DRDA will be the Head of the Project at the District level and will be responsible for implementation of Danida WS Project.
- (ii) The District Coordinators of the District Task Forces employed by Danida and the respective Field Teams in the territorial jurisdiction of the district will be under the administrative control of the District Project Manager.

- (iii) administrative sanctions for water supply schemes, Institutional Latrines and Household Latrines will be accorded by the District Project Manager after obtaining the approval from the respective District Collector.
- (iv) The estimates for Water supply and Institutional Latrines duly prepared following type design, schedule of rates and other norms approved by competent authorities should be prepared by the concerned Field Team Engineer(or) the consulting Engineer as the case may be. The estimate up to Rs. 5 Lakhs and less should be technically approved by the Executive Engineer (Rural Development) working under the control of Project Officer, DRDA/ District Project Manager and above the ceiling should be sent to respective Superintending Engineer, of the concern department.
- (v) The bills after the work is completed should be duly prepared by the Field Team Engineer (or) the consulting Engineer as the case may be and to be counter signed by Executive Engineer, Rural Development working at DRDA.
- (vi) The District Project Manager after receipt of the proposals from District Coordinator, District Task Force shall pass an order releasing fund under this Project to the concerned Village panchayat 4th Account exclusively operated for Danida WS Project.
- (vii) The District Project Manager should hear and implement the advice relating to the Project Strategies if received from Project Secretary if it is within the frame work of the Project Document and decision of the PSC.
- (viii) The District Project Manager shall conduct periodical inspection every month at Field Team offices and District task Force offices on all matters relating to administration, execution and financial matters for better monitoring of the Project.
- (ix) The District Project Manager is empowered to take suitable action in case of necessity on Government deputed staff in this project as per Departmental rules in force. In case of Danida employed staff who are working in field team district task force. It should be reported to the project Secretary for pursuing further action.
- (x) The differences between the District Coordinator and district Project Manager should be settled by the Collector. And the Difference between District Project Manger and Project secretary shall be decided by the Project Steering Committee.
- (xi) The District Project Manager is entitled to get the Project Allowances from the foreign employer as per rules instead of additional charge allowance from Govt. of Tamil Nadu Additional conveyance facility like staff car will be provided by danide with fuel and driver and other TA also in case of exclusive visit.

The organisational set up in the district level is enclosed in Annexure I.

II. Abolition of existing Project Management Group and diversion of existing Government Staff.

As per G.O. (Ms). No.242 RD (P1) Dept. dt 12-11-2996 G.O. 171, RD (P1) Dept. dated 5/6/ 97 and G.O. Ms. No.201 RD (P1) Dept dated 13-6-1997 first to third read above, one Project Director, one Executive Engineer, one Deputy Hydrogeologist and four Assistant Engineers, one steno-typist, one Assistant, one Typist, one Record Clerk, one Office Assistant and 4 Drivers have been sanctioned from Government of Tamil nadu with the post continuance upto 30th September 2000. Because of the integration duties become superfluous and therefore it is recommended to dissolve the existing PMG with diversion of certain limited staff to the proposed office the last PSC meeting it was decided that the Executive Engineer and Deputy Hydrogeologist from the existing PMG is to be diverted to the propose Project Secretariat for monitoring the implementation of the Project and assist the Project Secretary at the Project Secretariat.

Similarly due to the expansion of the Project activities in both district through out all the village panchayats, there will be sizeable increase in the work load including administration, establishment and drawal of salaries of the Government deputed staff working in the Project and

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Field Team in both the districts. Therefore, the existing Assistant, 1 Steno - Typist 1 Record Clerk and 1 Office Assistant shall be used in the Project Secretariat and the post of the Project Director alone be disbanded.

III. Creation of the Project Coordination Units

The existing post of Chief Project Adviser is to be redesignated as Project Secretary who will be incharge of the management responsibility in the implementation of this Project. He will be the member Secretary to Project Steering Committee He will be assisted by the Executive Engineer and Deputy Hydrogeologist deputed from TWAD Board and other clerical level support staff such as Assistant Steno - Typist, Typist, Chief Accountant cum Administrator, Institutional mission officer receptionist and PTU incharge and Drivers in the existing PMG shall be considered in future. The salary and other allowances for the Government deputed staff to the Project Secretariat shall be drawn and disbursed by the collector, Cuddalore from the Government, Treasury in the same Head of Account through the existing MTC-70 operated by the Project Director. The above and posts shall be made in continuance until 30-9-2000.

5. The Director of Rural Development has recommended the above propose together with the following suggestions :

1) If the Project Director post is disbanded and the job entrusted to the Project Officer, District Rural Development Agencies, as suggested in the proposal, the workload for the Project Officer, District Rural Development Agencies will increase. Therefore, the posts of ministerial staff viz., Assistant, Typist, Steno - Typist, Office Assistant and Drivers suggested to be diverted to the Project Secretariat needs to be shared between the two Project Officers, District Rural Development Agencies, as their administration work needs to be attended by their staff only and the technical staff may be diverted to the Project Secretariat.

2) In respect of the accommodation for the Project Secretariat it has been suggested to have the Office building nearer to Pondichery in this connection the Director of Rural Development has suggested that the Project Secretariat Office should be either at Cuddalore or at Villupuram for administrative convenience and not to any other place near Pondicherry.

6. The Government after careful consideration or accept the above proposal of the Project Director, Danida, Water and Sanitation Project, as recommended by the Director of Rural Development with the following improvements, modifications and stipulations

1. Decentralisation of the Project Implementation, to empower Project Officer, District Rural Development Agencies of Cuddalore and Villupuram District as indicated in para 41 (1) above have been accepted, except the point that the Chief Project Adviser will have same designation and not the proposed designation of Project Secretary

2. Abolition of the PMG and diversion of staff and disbandment of Project Director post as suggested in para 4 II has been concurred.

3. A Project Co-ordination Unit (PCU) instead of Project Department with Chief advisor (Danida) as the head will be formed at Cuddalore

4. The Job Chart Chief Project Advisor WASDEP is enclosed in Annexure II Further the continuance of Mr. Kari Henk till the end of the Project as Chief Advisor on the account of DANIDA has been accepted.

5. Consequent on the disbandment of the post of Project Director, there will be disbandment of few supporting staff. The net saving on this account will be Rs.2.25 lakhs per annum

6. Five field teams with one Engineer and two Extension Officers posts have been sanctioned. A vehicle with driver will be deployed to these new teams from the existing terms. The annual expenditure for each field team will be Rs.2.46 lakhs. Thus, the annual expenditure for 5 teams will be Rs.12.31 lakhs. Hence not additional expenditure, after taking into account the savings indicated in point 5 above, will be Rs.10.06 lakhs per annum.

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7. This order issues with the concurrence of Finance Department vide its UO No. 155/ JS(SKS) RD/99-1 dated 26-2-99

(By order of the Governor)

RAMESH CHANDRA PANDA
SECRETARY TO GOVERNMENT