

## 5. TSC

### 5.4 Implementation of CRSP during 1998-1999 - Supplementary Guidelines

Roc.No.20004/98/PH2 dated 3.3.1998

- Sub : Implementation of CRSP during 1998-99 – Supplementary Guidelines communicated – Reg
- Ref : 1. DRD's Circular no.33482/97/PH2 dt.27.6.1997  
2. GOI's Lr.No.W-11023./33/CRSP dt. 11.9.97  
3. GOI's Letter No.W-11023/22/97-98/CRSP(F&A) dt. 14.2.98  
4. From the Secretary to Govt. RD Department, D.O.Lr.No.6461/IRD/98-1, dated 19.2.98

The attention of Collectors and Project Officers is invited to the references cited.

Government of India (GOI) are yet to communicate the outlay for CRSP 1998-99. However, the indications are that it is likely to be at the same level as last year. Therefore, we may tentatively adopt Rs.1451.12 lakhs as the outlay for CRSP 1998-99 for Tamil Nadu. The tentative district-wise targets are indicated in Annexure I.

The following supplementary guidelines are issued for the implementation of the scheme:-

#### 1. Unit Costs :-

The unit cost for individual household latrines is Rs.2,500 out of which Rs.2,000 is grant and Rs.500 is beneficiary contribution. The beneficiary contribution should be collected upfront in cash, under proper receipt, before commencing the execution of works. In case the unit cost exceeds Rs.2,500, the additional cost should be borne by the beneficiaries. The type design will be the same as that adopted for the construction of toilets to IAY houses. It should have double leach pits, a steel door and ISI-marked ceramic/FRP sanitary pan. The doors and pans should be supplied departmentally. The contribution amounts should be credited into the 'Scheme fund Account' of the Village Panchayat concerned.

As regards, School latrines, revised (and cost-effective) type designs shall be adopted from 1998-99 onwards. The first type design with (4 urinals + 1 toilet + 1 tub) and with unit cost not exceeding Rs.32,000/- is to be adopted for Primary schools. The second type design with (6 urinals + 1 toilet + 1 tub) and with unit cost not exceeding Rs.37,000/- is to be adopted for toilets for Middle schools / High schools / Higher Secondary schools. In the case of latrines for Primary schools / Middle schools, the grant portion is 70% and the Panchayat Unions contribution is 30%. In the case of High schools and Higher Secondary schools – which are not maintained by the Panchayat Unions – the 30% contribution should come from the Parent Teachers Association (PTA) or from the Public. In all cases, the contribution should not be collected upfront.

#### 2. Selection of Village Panchayats for Individual Household latrines:-

No CRSP toilets should be constructed in urban areas. The Collector should himself choose the Village Panchayats where individual household latrines are to be taken up in the district (without leaving this work to the Panchayat Unions). This exercise must be completed before 31.3.1998 and a copy the proceedings should be marked to the DRD for information.

While selecting the Village Panchayats, the Collector should give preference to Village Panchayats with semi-urban characteristics such as those with population exceeding 5,000 or more or the 'belt villages'(i.e) those Village Panchayats surrounding Municipal Corporations, Municipalities and Town Panchayats – as there are likely to be more takers for the scheme in such villages. Village Panchayats where there has been an outbreak of communicable diseases may also be targeted. The Government of India guidelines require that at least 20 household latrines must be taken up in a Village Panchayat at a time, so as not to spread the resources too thin.

**3. Selection of schools:-**

As regards School latrines, the Collector should apportion the target among the Blocks. The Panchayat Union Councils will select the schools where the latrine works are to be taken up. It should be ensured that school latrines are taken up

- (i) only where water facilities are available,
- (ii) only in schools maintained by the Panchayat Unions/Government (i.e. not in private schools), and
- (iii) only in rural areas.

At the same meeting at which the schools are selected, the Council should also pass a resolution sanctioning the 30% contribution from the Union funds.

**4. Other Sanitation facilities:-**

Under this head, works such as drains, soakage pits, solid and liquid waste disposal, bathing platforms, garbage pits etc can be taken upto a maximum of 5% of the total CRSP allocation. The district-wise allocation is shown in Annexure I. Of this, 50% is Government grant and 50% is Village Panchayat's contribution. While selecting Village Panchayats for taking up these works, Collectors are requested to choose a few Village Panchayats from among those with populations exceeding 5000, taking also into account the ability of the Village Panchayat to contribute. A resolution should be obtained from the Village Panchayats both for the works chosen and for the payment of 50% contribution.

**5. Selection of beneficiaries for individual household latrines :-**

The beneficiaries selected for the provision of Individual Household latrines should be below poverty line and among them atleast 20% should be from the SC/STs and 3% should be physically handicapped. It should also be ensured that the beneficiaries selected do not have toilet already.

The selection of beneficiaries in the chosen Village Panchayats will be done by a Task force committee comprising of the President and members of the Village Panchayat and the ABDO or his nominee – in the presence of the Grama Sabha. This meeting should be convened by the Village Panchayat President and a notice of at least 7 clear days should be given to all the members of the committee and their acknowledgement obtained. The quorum for the meeting would be 5 members.

Only beneficiaries who do not already have a household latrine alone should be selected. There have been several instances in the past where existing toilets have been irregularly billed under CRSP. The list of selected beneficiaries, together with certificates to the effect that (i) the selection was done in the presence of the Grama Sabha, (ii) all the persons selected are eligible and do not already have toilets, and (iii) are willing to pay the contribution amount of Rs.500 per beneficiary, should be signed by all the members of the committee who were present. The proforma for drawing up the list of selected beneficiaries is furnished in Annexure II.

The list of selected beneficiaries for CRSP individual household toilets should be sent immediately by the Presidents of the Village Panchayats concerned to the ABDO (Panchayats) and the PO, DRDA. (A copy of the list should be submitted by the PO, DRDA to the DRD for information before 30.04.1998.) In the event of complaints being received about the Task force committee members not being properly informed or of the meeting being held without the quorum or of the guidelines for beneficiary selection not being properly followed, the PO, DRDA may make a summary enquiry and order another meeting of the Task force committee for the particular Village Panchayat or order the deletion of the ineligible names.

In the past, there were delays in commencing the execution of CRSP latrines in certain districts because the ABDOS (Panchayats) were awaiting the "approval" of the DRDA for the list of beneficiaries. It is clarified that the list of beneficiaries selected should be sent to the PO, DRDA/Collector only for information and not for approval. Immediately on receipt of the list of beneficiaries from the Task force committees, the ABDO (Panchayats) should take action to get the detailed estimates for the toilets prepared and to commence the works.

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### 6. Release of funds:-

Once the Village Panchayats where individual household latrines are to be taken up and the number of latrines to be constructed are finalized by the Collector, the funds should be released by the PO, DRDA directly to the "Scheme fund Account" of the Village Panchayats concerned, instead of routing the same through the Panchayat Unions.

Similarly, the funds relating to 'Other Sanitation facilities' indicated in para 4 above should be released by the PO, DRDA directly to the 'Scheme fund Account' of the Village Panchayats concerned.

As regards School latrines, the funds corresponding to these works should be released by District Rural Development Agency to the 'CRSP Account' maintained by the BDO/PUC at the Block level (and not to the Panchayat Union General fund).

### 7. Technical Sanction and Marking of Sites:-

Undue delays in the preparation and technical sanction of estimates for CRSP latrines, and in the marking of sites for foundation/excavation by Block Engineers/Overseers are two of the common reasons for the delayed commencement of works. Collectors are requested to ensure that all estimates are got technically sanctioned and work orders issued within 15 days of the selection of beneficiaries i.e. before 15.5.1998 at the latest. The Technical sanction register maintained in Block offices must be verified in this connection. Collectors are also requested to organize a weeklong drive for the marking of sites for foundation/excavation for all latrines and a jeep may be provided exclusively to the Engineering staff for this period. Marking of sites should be completed before 31.5.98 and a completion report should be sent to DRD.

### 8. Ban on issue of cash advances:-

The instructions issued in this regard for JRY 1998-99 will be equally applicable here.

### 9. Execution of works:-

No contractor is allowed in the construction of CRSP latrines. The individual house latrines should be constructed by the beneficiaries themselves, and if the beneficiaries are unwilling or unable to do so, by the Village Panchayat concerned. The works coming under 'Other Sanitation facilities' indicated in para 4 above should also be executed by the Village Panchayats concerned. The school latrines should be executed by the Panchayat Unions departmentally.

### 10. Avoidance of unauthorized deductions in final bills:-

The instructions issued in this regard for JRY 1998-99 will be equally applicable here.

### 11. Claiming of 2<sup>nd</sup> instalment of C.R.S.P. funds from GOI by DRDAs:-

The 2<sup>nd</sup> instalment claims should be preferred by all DRDAs in respect of CRSP before 30.9.1998 after utilizing 60% of the available funds (i.e. Opening Balance as on 1.4.1998 + Funds released by the Centre and the State.)

There should be a separate bank account and only one account called the 'CRSP Account' at the DRDA and in each of the Blocks. Multiple accounts for one scheme should not be opened nor should moneys belonging to two or more schemes be kept in a common account as these create complications while claiming 2<sup>nd</sup> instalment of funds from GOI.

### 12. Time Schedule:-

The summary of various time schedules for the implementation of CRSP 1998-99 is given below:-

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1.	Communication of targets to selected Village Panchayats and to Blocks by the Collector.	before	31.3.1998.
2.	Selection of CRSP beneficiaries by Village Panchayats & of schools by the Panchayat Unions.	-do-	30.4.1998.
3.	Grant of Technical sanction	-do-	15.5.1998.
4.	Marking of sites	-do-	31.5.1998.
5.	Submission of 2 <sup>nd</sup> instalment claims to DRD's office.	-do-	30.9.1998.
6.	Completion of works	-do-	31.3.1999.

Collectors are requested to immediately communicate a copy of these instructions to the Chairmen of all Panchayat Unions, to the Presidents of all Village Panchayats and to all BDOs / ABDOS (Pts.), EE (RD), AEEs (RD) etc. (A Tamil copy of these instructions will be sent separately).

DIRECTOR OF RURAL DEVELOPMENT

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### ANNEXURE-I CENTRAL RURAL SANITATION PROGRAMME TENTATIVE TARGET FOR 1998-99

Sl. No.	Name of the District	Individual household latrine Unit cost Rs.2500/- *	Middle School latrine Unitcost Rs.37000/- **	Elementary School latrine Unit cost Rs.32000/- ***	Amount allocated for other Sanitation works viz. drains/soakage pits/garbage pits etc. (inclusive of Government grant 50% + Village Pts. Contribution 50%) (Rs. in lakhs.)
<b>(Physical)</b>					
1	Kancheepuram	2688	19	22	5.330
2	Tiruvallur	2236	20	24	2.860
3	Cuddalore	2825	19	22	3.770
4	Villupuram	4580	32	37	8.320
5	Vellore	3123	30	34	4.290
6	Tiruvannamalai	3568	27	30	3.380
7	Salem	1597	30	34	8.320
8	Namakkal	1373	22	25	3.640
9	Dharmapuri	2438	26	30	15.210
10	Erode	1410	31	34	11.310
11	Coimbatore	1610	28	31	9.880
12	Nilgiris	112	6	6	1.820
13	Thanjavur	2444	20	24	5.330
14	Nagapattinam	1796	16	18	3.120
15	Tiruvarur	1784	14	17	1.690
16	Tiruchy	1689	20	24	5.980
17	Karur	655	11	13	4.810
18	Perambalur	1336	14	17	3.640
19	Pudukkottai	2066	19	22	2.600
20	Madurai	1788	19	22	5.720
21	Theni	539	11	13	4.420
22	Dindigul	1270	20	24	9.880
23	Ramnad	1838	16	18	1.820
24	Virudhunagar	1867	16	18	0.520
25	Sivaganga	1788	17	20	3.900
26	Tirunelveli	1763	28	32	7.280
27	Tuticorin	1693	17	20	3.510
28	Kanniyakumari	365	13	17	3.770
	<b>Total</b>	52241	561	648	146.120

\* Government grant Rs.2000 (80%) - Beneficiary contribution Rs.500 (20%)

\*\* Target is inclusive of High Schools/HSS Govt. grant Rs.25,900 (70%)  
Panchayat Union/ PTA contribution Rs.11,100 (30%)

\*\*\*Government grant Rs.22,400 (70%)- Pt. Union Contribution Rs.9,600 (30%)

## ANNEXURE-II

**PROFORMA FOR FURNISHING THE LIST OF BENEFICIARIES  
SELECTED UNDER CRSP 1998-99 BY THE TASK FORCE COMMITTEE**

District: \_\_\_\_\_ Block: \_\_\_\_\_ Village Panchayat: \_\_\_\_\_

1. No.of elected members in the village Panchayat (including the President) \_\_\_\_\_ :
  2. No.of members who participated in the Task Force Committee meeting \_\_\_\_\_
  3. No.of beneficiaries to be selected
    - i. SC/ST \_\_\_\_\_
    - ii. Non-SC/ST \_\_\_\_\_
  4. Name of the beneficiary \_\_\_\_\_ Community SC/ST/Others \_\_\_\_\_ Does he already have a toilet? Yes/ No \_\_\_\_\_ Is he willing to bear the Rs.500 contribution? Yes/No \_\_\_\_\_
1.  
2.  
3.  
4.  
etc.

Certified that the beneficiaries have been selected confirming to the norms and also that

- i. the selection was done in the presence of the Grama Sabha;
- ii. all the persons selected are eligible, do not already have a toilet;
- iii. are willing to pay the contribution amount of Rs.500.

Signature of the Village Panchayat President.

Signature of the Village Panchayat Members.

Signature of ABDO (or his nominee)

- 1.
- 2.
- 3.
- 4.