

**1.1 Constitution of Tamil Nadu Panchayat Development Service - New Service Rules - Categories of posts covered**

Rural Development & Local Administration Department

G.O. (Ms) No. 585

Dated : 12.4.1984

Read :

1. G.O. (Ms) No.376 Rural Development and Local Administration, Dated 15.3.1978.
2. G.O. (Ms) No.868 Rural Development and Local Administration, Dated 30.5.1979.
3. From the Joint Secretary, Tamil Nadu Public Service Commission, Letter No.3477/BA-2/83 Dated 21.7.'83.  
Letter No.7294/B-1/79 Dated 17.8.83.  
Letter No.3195/BA-1/83 Dated 19.8.83.  
Letter No.8342/BA-1/82 Dated 26.2.83 and 1.7.83.  
Letter No.3195/BA-1/83 Dated 29.3.84.

**ORDER**

At present, the various posts in the Panchayat Development Department are governed by several sets of service Rules. Representations have been made by the various service Associations of the Panchayat Development Department for stream lining the service conditions in Panchayat Development service. The Administrative Reforms commission also in its report on Panchayat Development Administration, has felt that these rules lacked uniformity and cohesion and as a result, the lines of advancement for the different categories of staff are confusing and render personnel administration tiresome. It has recommended a review of these rules for codifying them into an integrated whole to facilitate rational personnel administration. In G.O.(Ms).No.376/Rural Development and Local Administration/ Dated 15.3.1978, the Govt., constituted an Official Committee comprising of the Secretary, Rural Devpt., and Local Administration Dept., Director of Rural Development and Deputy Secretary (Personnel) to Govt., Rural Devpt., and Local Administration Department for framing Single Service Rules for all the Posts in the Panchayat Development Department. The committee has submitted its recommendations with a draft of the Single Service Rules.

2. Pending formulation and issue of the Single Service Rules, Government ordered in the G.O. second read above that all appointments made in respect of the posts mentioned in the Annexure to that Order on or after 01.06.1979 shall be treated as purely temporary and shall not confer any rights on the persons concerned till the said service Rules are issued.

3. The Govt., have carefully examined the recommendations of the Committee with the draft rules, taking into consideration the various problems confronted by Govt., in the implementation of the existing service Rules over a period of years. They have decided that the existing service Rules should be reconstituted so as to bring together the various posts under certain common categories providing for inter-change of Personnel within each category and providing a single ladder of promotion for all the categories. With this object in view, the Govt., after consultation with the Tamil Nadu Public Service Commission hereby approve the formulation of New Service Rules for the Panchayat Development department adopting the following principles:-

- (1) (a) The New service Rules shall be confined to the following posts in the Panchayat Development Department:-
  - (i) Joint Director of Rural Development;
  - (ii) Deputy Director of Rural Development, Principal, Rural Extension Training Centre and Principal, State Institute of Rural Development;
  - (iii) Divisional Development officer, Personal Assistant to Director of Rural Development, Personal Assistant (Panchayat Development) to Collector, Vice Principal in Rural

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Extension training centre and State Institute of Rural Development;

- (iv) Block Development Officer, Sherishtadar, Superintendent in the Scale of Block Development Officer in Accounts Branch of the Directorate
  - (v) Panchayat Development Head Clerk / Additional Panchayat Officer, Ministerial Superintendent and Accountant in the Scale of Ministerial Superintendent in the Directorate of Rural Development and in the Tamil Nadu Local Administration Radio and Television Maintenance Organisation.
  - (vi) Extension Officer (Panchayat), Extension Officer (Social Education and Public Relations), Manager (Panchayat Union), Upper Division Accountant and Panchayat Development Accountant.
  - (vii) Rural Welfare Officer Grade-I and / or Assistant and / or Accountant in the Directorate of Rural Development, Panchayat Development Branch in the District Collectorate, Divisional Development Offices, Panchayat Union Offices, Rural Extension Training Centres and Tamil Nadu Local Administration Radio and Television Maintenance Organisation.
  - (viii) Rural Welfare Officer, Grade-II, Junior Assistant, Cashier, Typist, including Steno-Typist.
- (b) The posts mentioned in item (i), (ii) and (iii) above shall constitute a New service namely "Tamil Nadu Panchayat Development Service".
- (c) The Posts mentioned in items (iv), (v) and (vi) above shall constitute a New service namely "Tamil Nadu Panchayat Development subordinate Service".
- (d) The Posts mentioned in items (vii) and (viii) above shall be covered by "The Tamil Nadu Ministerial Service".
- (2) (a) The Deputy Director of Rural Development, Principal, Rural Extension Training Centre and Principal, State Institute of Rural Development shall constitute a single category and shall be inter-changeable among themselves as at present.
- (b) The Personal Assistant and Additional Personal Assistant to Director of Rural Development, the Personal Assistant (Panchayat Development) to the Collector, the Divisional Development Officer, Vice Principal, Rural Extension Training Centre and State Institute of Rural Devpt., and Lecturer in State Institute of Rural Development shall constitute a single category namely, "Divisional Development Officer" and shall be inter-changeable.
- (c) The Superintendent in the scale of Block Development Officer in the Accounts Branch of the Directorate of Rural Development shall be re-designated as Block Development Officer (Accounts). The Block Development Officer, Sarishtadar, and Block Development Officer (Accounts) shall constitute a single category.
- (d) The Panchayat Development Head Clerk and Additional Panchayat Officer shall be re-designated as "Deputy Block Development Officer (Executive)". The Ministerial Superintendent in the Directorate of Rural Development and in the Tamil Nadu Local Administration Radio and Television Maintenance Organisation shall be re-designated as "Deputy Block Development Officer (Administration)". The Accountant in the scale of Ministerial Superintendent in the Tamil Nadu Local Administration Radio and Television Maintenance Organisation shall be re-designated as "Deputy Block Development Officer (Accounts)". They shall form a single category. The state shall be the unit for the purpose of promotion to the category of Block Development Officer.
- (e) The Manager of Panchayat Union shall be re-designated as "Extension Officer (Administration)" and the Upper Division Accountant and the Panchayat Development Accountant shall be re-designated as "Extension Officer (Accounts)". The Extension Officer (Panchayats), Extension Officer (Social Education and Public Relations),

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- Extension Officer (Administration) and Extension Officer (Accounts) shall constitute a single category and shall be eligible for promotion as Deputy Block Development Officer within each District.
- (f) The Rural Welfare Officer, Grade-I, Assistant and Accountant shall constitute a single category and eligible for promotion as Extension Officer within each district.
- (g) The Rural Welfare Officer, Grade-II, Junior Assistant, Cashier and Typists including Steno-typist (after he has passed the full test conducted by the Tamil Nadu Public Service Commission for appointment as Junior Assistant) shall constitute a single category and shall be eligible for promotion as Assistant, Accountant and Rural Welfare Officer, Grade-I.
- (3) (a) Provision shall be made in the rules for appointment by Direct recruitment to the Post of Divisional Devpt., Officer and 25% of the Regular vacancies arising in a year will be reserved for Direct recruitment of Divisional Development Officers. The direct recruitment to this post shall be made by the Tamil Nadu Public Service Commission by means of a written-cum-Oral test and for this purpose the post shall be classified as "NON-TECHNICAL" and included in Group-I Services. Consequential amendments in this regard to the programme in G.O.No.1577, Public (services) Dated, 16.7.'62 will issuedx separately from Personnel and Administrative Reforms (Personnel) Department.
- (b) The existing provision for Direct Recruitment of Panchayat Extension Officer shall be deleted.
- (4) (i) The Deputy Block Development Officer (Administration), Extension Officer (Accounts), Assistant, Junior Assistant and Typist including Steno-Typist in the Office of the Directorate of Rural Development and Deputy Block Development Officer (Administration) and (Accounts), Assistant, Junior Assistant and Typist in the Office of the Chief Radio Officer, Madras and in the Regional Radio Officer of the Tamil Nadu Local Administration Radio and Television Maintenance Organisation, Madras shall constitute One Unit, namely the "Madras District Unit".
- (ii) The Deputy Block Development Officer, Extension Officer, Rural Welfare Officer (Grade-I), Assistant, Accountant, Rural Welfare Officer, Grade-II, Junior Assistant (including Cashier) Typist and Steno-Typist in each District shall constitute a separate district unit, each.
- (5) (i) For Promotion, to the post of Assistant, Accountant and Rural Welfare officer, Grade-I, a person should have served as Rural Welfare Officer, Grade-II and as Junior Assistant (including Cashier) for a period of not less than one year in each post.
- (ii) For promotion to the Post of Extension Officer, a person should have worked as Rural Welfare Officer, Grade-I and Assistant OR Accountant for a period of not less than one year in each post.
- (iii) For promotion to the post of Deputy Block Development Officer, a person should have worked as Extension Officer (Panchayat), Extension Officer (Social Education and Public Relation) and Extension Officer (Administration) for a period of not less than one year in each post provided that the service rendered in the post of Extension Officer (Accounts) shall count as service rendered in the Post of Extension Officer (Administration) for purpose of calculating the period of one year service.
- (iv) The Assistant and Extension Officer in the Madras District Unit shall be promoted as Extension Officer and Deputy Block Development Officer respectively after the successful completion of the Training Prescribed for them.
- (v) The service qualification mentioned in items (i), (ii) and (iii) above will not be insisted for a period of five years from the date of publication of the New Rules in the Gazette.

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- (6) In merging the various categories of posts as indicated in sub-para (2) above, the Inter-Se Seniority of the person in each of the merged categories shall be fixed with reference to the date on which they are appointed to the respective category/ post held by him prior to merger, provided that where the date of regularisation of a Junior in a particular category happens to be earlier than that of the senior in the same category, the senior shall be deemed to have been appointed to that category on the same day on which the service of the Junior was so regularised.

Provided further that the benefit of the above provisions shall be available to the senior only for the purpose of fixing seniority.

Provided also that when persons regularised or deemed to have been regularised on the same day their dates of seniority shall be decided with reference to their age.

- (7) The Extension Officer (Industries) will be eligible for appointment as Block Development Officer by recruitment by transfer. Section Officers of the Secretariat shall be eligible for appointment as Block Development Officer on tenure basis and Divisional Development Officer by recruitment by transfer.
- (8) Besides appointment to the Posts of Junior Assistant, Rural Welfare Officer, Grade-II, and Cashier by direct recruitment from open market, provision shall also be made for appointment to these posts by direct recruitment from among Record Clerks of the Panchayat Union and Part-time Clerks of Village Panchayats. The Post of Rural Welfare Officer, Grade-II will be included under Group VI Services. Consequential amendments in this regard to the Programme in G.O.(Ms).No.1577, Public (Services), dated, 16.7.'62 will issued separately from Personnel and Administrative Reforms Department.

4. The Rules shall be deemed to have come into force with effect from 1.6.1979. Hence, all the appointments including promotions made on and from 1.6.'79 as per the rules then existing shall be reviewed, revised and regularised in terms of the respective service Rules now issued. The Orders issued in G.O.(Ms).No.868/Rural Devpt., and Local Administration/ Dated, 30.5.1979 shall be modified to this extent.

5. The orders issued in G.O.(Ms).No.1979, Rural Devpt., and Local Administration, dated, 17.12.'79 regarding fixation of Inter-Se Seniority and in the G.O.(Ms).No.1980, Rural Devpt., and Local Administration, Dated 17.12.'79 regarding interchange of Personnel (Pending issue of these rules) shall be treated as cancelled The Inter-Se seniority list shall be prepared as indicated in Para 3 (6) above. The inter-change of Personnel in consequence shall be made without causing major dislocation of work or serious inconvenience to Personnel.

6. The Director of Rural Devpt., is requested to submit proposals for imparting training to the personnel as provided for in the rules.

7. These orders are exhaustive and Govt., consider that the implementation of service Rules would start working smoothly. However, if any problems and hardships are encountered, it should be brought to the notice of the Government by the District Collectors through the Director of Rural Development.

(By order of the Governor)

**H.B.N. SHETTY**  
COMMISSIONER AND  
SECRETARY TO GOVT