

12. CENTRAL FINANCE COMMISSIONS

12.5 Creation of Data base in the PRIs and sanction for purchase of 1,537 computers and accessories

Rural Development (C2) Department

G.O. (Ms) No. 63

Dated : 29.3.2004

Read :

- (1) Director of Rural Development Lr.Rc.No.4067/04/PCA1 dated, 2.1.2004 and dated 5.3.2004
- (2) Director of Rural Development Lr.Rc.No.64104/02/LF1 dated 14.1.2004 and dated 27.2.2004
- (3) Director of Rural Development Lr.Rc.No.4067/04/PCA1 date 22.3.2004 and dated 23.3.2004.

ORDER

The Government of India has released a sum of Rs.5.1912 crores per annum toWards the maintenance of Accounts of Village level Panchayat and intermediate level Panchayats and also a sum of Rs.2.07502 crores per annum for Rural Local Bodies toWards the creation of database relating to finance of Rural Local Bodies in the formats prescribed by the Comptroller and Auditor General of India. A sum of Rs.8.30004 crores (including the second installment in 2003-04) toWards creation of database has been earmarked by the Government for the period from 2000-01 to 2003-04. Since the creation of database is computer based, the Director of Rural Development has sent proposals for the purchase of computers, training to the staff of Panchayat Raj Institutions, officers of Rural Development Department and Local Fund Audit Department etc. from out of the funds allocated by Eleventh Finance Commission as detailed below -

- (i) Purchase of computers for Panchayat Raj Institutions for a sum of Rs.789.46 lakhs from ELCOT.
- (ii) To incur expenditure toWards the cost of software and training for a sum of Rs.28.40 lakhs to NIC, New Delhi.
- (iii) To incur expenditure toWards training of personnel in the SIRD, Maraimalai Nagar for the sum of Rs.11.89 lakhs.

The expenditure will be apportioned between Village Panchayats and Panchayat Union as given below -

(Rs.in lakhs)

Sl.No	Item	CFC Grant	Matching Contribution	Total Cost
1	By the Panchayat Unions			
	(a) Cost of Computers etc.	217.78		
	(b) Training by IPAI, Chennai Chapter	1.08	54.72	
	Total	218.86	54.72	273.58
2	By the Village Panchayats			
	(a) Cost of Computer etc.	571.68		
	(b) Cost of Software training	28.40		
	(c) Training to functionaries	10.81	152.85	
	Total	610.89	152.85	763.74
	Grand Total	829.75	207.57	1037.32

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The Director of Rural Development has now requested to accord administrative approval and financial sanction for the above proposal.

2. The Government after careful examination accept the proposal of Director of Rural Development and accord administrative sanction for a sum of Rs.1037.32 lakhs (Rupees one thousand and thirty seven lakhs and thirty two thousand only) as detailed in the Annexure I and II of this order. Out of this amount, a sum of Rs.829.75 lakhs (Rupees Eight hundred and twenty nine lakhs and seventy five thousands only) shall be met from Eleventh Finance Commission grant and the balance of Rs.207.57 lakhs (Rupees two hundred and seven lakhs and fifty seven thousands only) shall be borne by the Village Panchayats / Panchayat Unions from their own funds as matching contribution to be provided by the Panchayat Raj Institutions as per the guidelines of Government of India. Accordingly, financial sanction is accorded for the release of a sum of Rs.829.75 lakhs (Rupees Eight hundred and twenty nine lakhs and seventy five thousand only) to Village Panchayats / Panchayat Unions for implementation of the proposals mentioned in para 1 above.

3. The Director of Rural Development is authorized to draw and disburse the amount of Rs.829.75 lakhs (Rupees Eight hundred and twenty nine lakhs and seventy five thousand only) and sanctioned in para 2 above to the managing Director, ELCOT,/ NIC, New Delhi and the Director, State Institute of Rural Development, Maraimalainagar as apportioned in annexure I and II.

4. The following guidelines shall also be adopted:

- (i) The Director of Rural Development and the District Collectors shall follow tender procedure wherever purchase like furniture etc. are involved.
- (ii) NIC shall develop software for the Receipt and Payments Accounts format for district Panchayats, Panchayat Unions and Village Panchayats and database formats for Panchayat Raj Institutions (Format Nos. 1 to 9) Further improvements, if any, required in the basic formats shall also be done by the NIC.
- (iii) The Director of Rural Development shall withhold 10% of the amount payable to NIC till effective performance of the project is satisfied.
- (iv) The Director of Rural development shall release the said withhold amount (10%) to NIC only after the development of software for all the formats is finalized and regular feeding of data for all the tiers of Panchayat Raj Institutions is commenced smoothly and in consultation with the Government.
- (v) Detailed training calendar for all training courses shall be prepared and strictly adhered to by the Director of Rural Development.
- (vi) The Director of Rural Development shall also issue suitable instructions toWards the utilization of own funds of Village Panchayats / Panchayat Unions for the items mentioned in serial No. I of annexure I as their matching contribution. Personal Assistant (Panchayat development) in districts shall monitor local body contribution and also installation of computers.
- (vii) The issue relating to service charges payable to ELCOT for bulk orders is to be finalized in consultation with the Managing Director, ELCOT. The claim of ELCOT for service charges shall be regulated accordingly.

5. The expenditure of Rs.218.86 lakhs in respect of Panchayat Unions as shown in para 1 above shall be debited to the following head of account:

“3604 - 00 - Compensation and Assignments to local Bodies and Panchayat Raj Institutions - 197 - Assistance to Block Panchayats Intermedia level Panchayats-Schemes in the Tenth Five Year Plan - II State Plan - JA. Grants to Panchayat Union as per the recommendations of 11th Finance Commission - 09 - Grants in Aid - 01. Grants for current expenditure – (D.P.Code 3604-00-197-JA. 0911)” and

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The expenditure of Rs. 610.89 lakhs in respect of Village Panchayats as shown in par 1 above shall be debited to the following head of account.

“3604 - 00 - Compensation and Assignments to local Bodies and Panchayat Raj Institutions - 197 - Assistance to Block Panchayats Intermedia level Panchayats-Schemes in the Tenth Five Year Plan - II State Plan - JB. Grants to Village Panchayats as per the recommendations of 11th Finance Commission - 09 - Grants in Aid - 01. Grants for current expenditure – (D.P.Code 3604-00-197-JB. 0919)”

6. The Director of Rural Development is requested to send the Utilization Certificate for the amount sanctioned in para 2 above (including the matching contribution to be provided Panchayat Raj Institutions) so as to forward the same to the Government of India.

7. Necessary funds will be provided in FMA 2003-04 (second round) by re-appropriation from the savings with in Grant No.40. Pending provision of funds, the Pay and Accounts Officer / Treasury Officers is directed to admit the bills if it is otherwise found correct.

8. This order issues with the concurrence of Finance Department vide their U.O.No.17597A/FCIV/2004-1 dated 29.3.2004.

(By order of the Governor)

SANTHA SHEELA NAIR
SECRETARY TO GOVERNMENT

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Annexure I

Proposals for Computerisation and creation of Data Base in Panchayat Raj Institutions.

I. Expenditure from EFC Grants.

(a) Cost of Computer, Printer, UPS	:	Rs. 789.46
(i) Selected Village Panchayats	: 1113	lakhs
(ii) Panchayat Unions	: 385	
(iii) Assistant Director (Panchayat)	: 29	
(iv) Directorate of Rural Development	: 10	
Total	: 1537	
(@ Rs. 51364 x 1537 nos = Rs.789.46 lakhs)		
(b) Cost of Software Development and Training on Software Development by NIC	:	Rs. 28.40 lakhs
(c) Training on Accounting Software and Data Base Software by Institute of Public Auditors of India, Chennai Chapter	:	Rs. 1.08 lakhs
(d) Training on Accounting Software and Data Base Software to Village Panchayat Level, Block Level and District Level Functionaries by SIRD (Annexure - II)	:	Rs. 10.81 lakhs
Total	:	Rs. 829.75 lakhs

II. Expenditure to be incurred by the Panchayat Raj Institutions from their own funds as matching contribution to the CFC Grant

(a) Cost of Computer Table & Chair		
Rs. 4800 x 385	:	Rs. 18.48 lakhs
Rs. 4800 x 1113	:	Rs. 53.42 lakhs
(b) Modem & Telephone connection for 385 Panchayat Unions x Rs. 6000	:	Rs. 23.10 lakhs
Wiring and Electrical Works	:	Rs. 1.93 lakhs
(Rs. 500 x 385)	:	Rs. 5.57 lakhs
(Rs. 500 x 1113)		
(c) 25% of Daily Allowances & Actual Fare to Staff who are sent for Training 3400 nos.	:	Rs. 3.40 lakhs

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(d)	Printing of new cash books, Registers, etc., for 385 Panchayat Unions and 12618 Village Panchayats (5 books each @ Rs.100 per book)	:	Rs. 65.00 lakhs
(e)	Establishment of LAN Connection at Directorate of Rural Development	:	Rs. 3.60 lakhs
(f)	Panchayat Expenses towards Traveling Allowances for the Panchayat Assistants for getting Training at Village Panchayat Level in the new Accounting System (11,505 nos x Rs. 50)	:	Rs. 5.75 lakhs
(g)	Miscellaneous expenses by the Local Bodies which are not included in the above categories	:	Rs. 27.32 lakhs
	Total	:	Rs. 207.57 lakhs
	Grand Total	:	Rs. 1037.32 lakhs

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Annexure II

Training on Maintenance of Accounts Designed by Comptroller and Auditor General for the Officers and Staff of Rural Development Department and Local Fund Audit Department.

S.No	Subject	Details	
1	Training Institute	SIRD, M.M. Nagar	
2	Duration of Training	2 days	
3	Participants	Office of D.R.D ADRD FA & CAO A.O (F) A.O.(A) A.D (PR) E.O (A) Lecturers in SIRD Lecturers in RETC Officers from Department of LF Audit Dist. Level Trainers Training Asst. Director (Pt) Dy.BDO, O/o. A.D (A) E.O (A) O/o. A.D(Pt) Computer trained typist	1 1 1 1 1 5 5 20 35 29 29 58 29
4	Training Calendar	From April 2004 to May 2004	
5	No. of batches (20 persons per batch)	11 batches	
6	Training cost per batch a) Boarding & Lodging for 20 participants for 2 days @ Rs.130/- per day (Boarding Rs.80/- and Lodging Rs.50/- per day is fixed by the SIRD for imparting training to the participants) Thus per trainee Rs.130/- per day and for two days Rs.260/- i.e., Rs.260 x 20 Nos Rs. 5200 b) Honorarium for guest, lecturer (i.e. a faculty member from institute of Public Auditors of India, Chennai - 18 per half day Rs.500/- for four half days Rs.2000 and also provision	Rs.9800/-	

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	of conveyance from Institute to SIRD Rs.1000/- Rs.3000 a) Reading material including Booklet containing copy of Account format and data Base format for the participants (20xRs.50) - Rs.1000 b) Stationery (20 Nos x Rs.30) - Rs.600		
7	Total Training cost (11 batches x Rs.9800)	Rs.1.08 lakhs	

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Training on maintenance of Accounts designed by Comptroller and Auditor General for the district and Block Employees of Panchayat Raj Institutions.

S.No	Subject	Details	
1	Training Institutions	A) SIRD B) 5 RETCs	
2	Duration of Training	2 days	
3	Participants	Dist. Level officers from R.D. Department and Local Fund Department. 5 Nos. x 29 districts Block level functionaries 5 Nos. x 385 PUs Panchayat Assistants Total	 145 1925 1113 3183
4	No. of batches (20 person per batch)	159 Batches	
5	Venue of Training	a) SIRD - 29 batches b) RETCs - 130 batches b) Three batch of training per week	
6	Training Calendar	During May & June 2004	
7	Training cost per batch a) Boarding & Lodging for 20 participants for 2 days @ Rs.130/- per day (Boarding Rs.80/- and Lodging Rs.50/- per day is fixed by the SIRD for imparting training to the participants) Thus per trainee Rs.130/- per day and for two days Rs.260/- i.e., Rs.260 x 20 Nos Rs. 5200 b) Reading material including Booklet containing copy of Account format and data Base format for the participants (20xRs.50) - Rs.1000 c) Stationery (20 Nos x Rs.30) - Rs.600	Rs.6800/-	
	Total Training cost	Rs.6800/-	
8	Total Training cost (159 x Rs.6,800)	Rs.10.81 lakhs	