

1. PANCHAYAT ADMINISTRATION

1.2 Constitution of District Panchayats and Organisational arrangement

Rural Development (C.I) Department

G.O. (Ms) No. 100

Dated : 13.04.1995

ORDER

Notification have been published in the Extraordinary issues of Tamil Nadu Government Gazette dated.13.04.1995 constituting District Panchayat with effect from 14.04.1995 in each District except Madras District and appointing the Collectors as Special Officers for the respective District. Consequent upon the creation of District Panchayats, the following orders are issued on the organizational arrangements, activities entrusted to the District Panchayats and the funds of the District Panchayat.

I. Organizational setup

2. Sanction is hereby accorded for the creation of posts of one Chief Executive Officer and one Deputy Chief Executive Officer for each District Panchayat. The scale of pay of the Chief Executive Officer shall be either in the senior scale of I.A.S., or in the cadre of Joint Director of Rural Development in Rs.3700-125-4700-150-5000. The scale of pay of the Deputy Chief Executive Officer shall be in the cadre of Divisional Development Officer/ Assistant Project Officer in Rs.2200-75-2800-100-4000. Until further, orders the Additional Collectors (Development) / Project Officers of District Rural Development Agency are placed in full additional charge of the post of Chief Executive Officer. No Additional charge allowance shall be paid for this purpose.

3. The post of Assistant Project Officer (R) in the District Rural Development Agency is transferred to the control of the District Panchayat, and designated as the Deputy Chief Executive Officer sanctioned in para 1 above. The incumbent presently holding the post of Assistant Project Officer (R) wherever such post exists is transferred along with the post and appointed as the Deputy Chief Executive Officer until further orders. The three posts of Additional personal assistant (Panchayat Development) to the Collector wherever they exist are also transferred to the District Panchayats.

4. Until a full fledged organizational structure emerges for a District Panchayat, orders are hereby issued for the temporary sanction of some posts to each District Panchayat as indicated in the annexure to this order. Orders are also hereby issued for the temporary transfer of these post from the District Rural Development Agencies and the Panchayat Development wing of the Collectorates to the District Panchayat as indicated in the annexure. The posts transferred from District Rural Development Agencies and Panchayat Development wing of the Collectorates shall constitute a reduction in the sanctioned strength of each District Rural Development Agency and the Panchayat Development wing of the Collectorate as the case may be. The Collectors and the Project Officers / District Rural Development Agencies are requested to ensure as far as possible, the transfer of the individuals holding the posts to the District Panchayats along with the posts.

5. The Accounts Officer of the District Rural Development Agency shall also hold additional charge and the post of Accounts Officer of the District Panchayat until further orders. No additional charge allowance shall be paid for this purpose.

II. Activities of District Panchayats

6. The District Panchayat shall undertake all functions statutorily assigned to it under the TamilNadu Panchayats Act, 1994. Orders regarding the entrustment of other activities order S.257 of the Act shall be issued separately after detailed examination. In the meantime, Government desire that some of the developmental activities presently undertaken by the District Rural Development Agencies and the Collectorates be transferred to the District Panchayats. Accordingly the Government direct that the following Programmes shall be implemented through the District Panchayats with immediate effect.

- a) J.V.V.T.
- b) I.J.V.V.T
- c) E.A.S.
- d) D.P.A.P.
- e) Waste Land Development Programme
- f) Decentralised District Plan
- g) C.R.S.P.
- i) Infrastructure Rural Sanitation and Water Supply Project (DANIDA assisted) implemented in South Arcot Vallalar District and Vilupuram Ramasamy Padaiyatchiyar District.

III. Funds of the District Panchayat

7. Section 189 of the Tamil Nadu Panchayats Act, 1994 contemplates the constitution of District Panchayat (General) Fund for each District Panchayat. The Chief Executive Officer of the District Panchayat shall open separate Bank account for this purpose in the District Cooperative Central Bank and one or two Nationalized Banks. The amounts held in these bank accounts shall be in the name of the District Panchayat (General) Fund.

8. All the nominees held the by the District Rural Development Agencies and the Collectorates relating to the Programmes transferred to the District Panchayats in para 6 above, shall be transferred to the District Panchayat (General) fund and hold in the nominee opened as ordered in para 7 above.

9. Government hereby also sanction of sum of Rs.5.00 lakhs (Rupees Five lakhs only) to each District Panchayat to be credited to the District Panchayat (General) fund. The expenditure shall be debited to

“2515.Other Rural Development Programmes – 001. Direction and Administration – I, Non- Plan-AC. Development staff in Collectorates” (DP Code No. 2515-00-001-AC-0008).

The Collectors are requested to draw the amount and credit the same to the District Panchayat (General) Fund in any of the Bank Accounts debited by the Chief Executive Officer.

10. The expenditure sanctioned in para 9 above constitute an item of “New service” and the approval of the Legislature will have to do obtained pending approval of the Legislature , the expenditure shall be not initially by an advance drawn from the Contingency Fund, for which necessary order will be issued by the Government in Finance Department. The Director or Rural Development is requested to apply to the Government in Finance (B.G.I) Department in the prescribed Proforma for sanction of advance from the Contingency Fund.

11. Government hereby direct that the withdrawals from the District Panchayat (General) Fund shall be with the joint signature of Chief Executive Officer and the Accounts Officer on the cheques until any revised orders are issued.

12. All expenditure relating to the implementation of Programmes and expenditure on staff shall be debited to the District Panchayat (General) Fund. Further additions to the District Panchayat (General) Fund shall be based on the recommendations of the State Finance Commission.

IV. Location of the District Panchayat Office

13. The Special Officers of the District Panchayats are requested to identify a suitable location for creating office complex for the District Panchayat. Pending creation of a separate complex, the Special Officer may locate the “Office of the District Panchayat” in a suitable Government building if available at the District Headquarters or locate the office in a rented premises. The Special Officer may determine the rent for the hired building as per norms and debit the expenditure

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to the District Panchayat (General) Fund. Until a separate office premises is located, the "Office of the District Panchayat" may function from the premises of the District Rural Development Agency with a distinct sign board.

V. Status of the Government Servant

14. All the Government Servants transferred to the District Panchayats by virtue of the transfer of posts shall continue to be Government Servants subject to the disciplinary control as per the order in force. The Chief Executive Officer shall be the head of office for the purpose of day to day administration. Other than the posts indicated in the annexure, neither the Special Officer nor the Chief Executive Officer shall create any new posts for the District Panchayat without specific sanction of the Government.

15. This orders issues with the concurrence of Finance Department vide its U.O.No.1615/FS/P/95, dated : 31.03.95.

(By order of the Governor)

J.T. ACHARYULU
SPECIAL COMMISSIONER AND
SECRETARY TO GOVERNMENT

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ANNEXURE TO G.O. (Ms) No. 100, RD, Dated : 13.01.95 STAFF SANCTIONED FOR DISTRICT PANCHAYATS

Sl. No.	Category	No. of the sanctioned for each District Panchayat	Total requirement for all District Panchayats	No. of posts diverted from		Remarks
				DRDA	Collectorate	
1	Chief Executive Officer	1	22	--	--	New sanction held as additional charges by Project Officer/DRDA
2	Deputy Chief Executive Officer	1	22	19 (APO-R)	3 (Addl.PA (PD))	Existing post of APO(R) and Addl. P.A. (PD) to the collector are transferred.
3	Assistant Director (Agri)	1	22	22 (APO-FM)	--	Existing post of APO (FM) transferred.
4	Assistant Director (Animal Husbandry)	1	22	22 (APO/AH)	--	Existing post of APO (AH) transferred.
5	Accounts Officer	1	22	--	--	New sanction held as addl. charge by Accounts officer DRDA
6	Superintendent / Accountant	2	44	44	--	At the rate of two from each DRDA
7	Assistant Statistical Inspector	2	44	44	--	At the rate of two from each DRDA
8	Assistants	5	110	44	66	At the rate two from each DRDA and three from each Collectorate (P.D. wing)
9	Junior Assistants	2	44	22	22	At the rate one from each DRDA in the Collectorate
10	Steno-typists	1	22	22	--	At the rate of one from each DRDA

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11	Typists	2	44	22	22	At the rate of one from each DRDA and the Collectorate
12	Record – Clerks	1	22	--	23	At the rate of one from each DRDA and the Collectorate
13	Office Assistants	4	88	88	--	At the rate of four from each DRDA

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