

29. VILLAGE PANCHAYAT ESTABLISHMENT

29.1 Clerical Assistant to each Village Panchayat

Rural Development (E-7) Department

G.O. (Ms.) No. 962

Dated : 26.11.1990

Read :

1. G.O. (Ms.) No. 70, R.D., dated 6.2.1990.
2. G.O.(Ms.) No. 2333, Revenue, dated 19.11.1990.

ORDER

The Government have been considering the question of strengthening the panchayat Administration in the State. At present, Part-time clerks are appointed for groups of Villages to assist the Panchayat Presidents. A Part-time clerk usually attends to the work of 5 or 6 Village Panchayats and they are getting the remuneration according to the population of the Villages in accordance with the rates prescribed in the G.O. first read above. Some Part-time clerks attend to the work of single Panchayats, some attend to 2 or 3 Panchayats, some even attend to 6 to 9 panchyats. It may not be possible for the part-time clerks attending to such large number of panchayats to do full justice to the panchayats. The question of changing the present procedure of collection of the taxes levied by the Village Panchayats, namely house tax, profession tax and vehicle tax through the village administrative officers was also examined by the Government. A large number of former village officers who were ousted consequent on the introduction of Village Administrative Officers system in the Revenue Department have been representing to the Government for job opportunities. The question of providing them employment in the Village Panchayats and entrusting them with the work relating to the collection of panchayat taxes was also considered. In the G.O. second read above, the Government have ordered that the Ex-village officers who were in service on 14.11.1980 and who are below 60 years of age be appointed as panchayat Assistants in the Village Panchayats. Taking all these factors into consideration, the Government issue the following ordered:

1. The Government direct that the existing system of part-time clerks attending groups of Village Panchayats be reorganized and that a Panchayat Assistant be appointed for each village panchayat with effect from 1.1.1991.
2. Sanction is accorded to the creation of one post of Panchayat Assistant for each of the Village Panchayats having population more than 1500 each with effect from 1.1.1991.
3. The Panchayat Assistants will be paid a consolidated amount of Rs.400/- each as a consolidated honorarium per mensem.
4. Existing part-time clerks will be appointed as Panchyat Assistants against the posts sanctioned above in any of the Panchayat Assistants.
5. Existing part-time clerks will be given the choice to select the village panchayat to which they will be appointed as Panchayat Assistants.
6. Those who are now drawing less than Rs.400/- p.m. will be paid Rs.400/- p.m. with effect from 1.1.1991. Such of the part-time clerks who were drawing more than Rs.400/- p.m. prior to the issue of these orders will continue to draw the amount previously drawn by them and the amount in excess of Rs.400/- will be treated as additional consolidated honorarium.
7. The former village officers viz., village Munsif/Karnam/Triume officers who are below 60 years of age on 1.1.1991 will be engaged as Panchayat Assistants in the remaining Village Panchayats and paid a sum of Rs.400/- p.m. The Collectors of the Districts will prepare the list of Ex-village Officers who are willing to be appointed as Panchayat Assistants. The Block Development Officers shall indicate the number of candidates required for the Village Panchayats in their blocks, obtaining the list of candidates from the Collectors and issue appointment orders. The Commissioner of Rural

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Development will issue detailed instructions in regard to these appointments separately.

8. No. person shall be eligible to continue as a Panchayat Assistant beyond the age of 60 years (sixty years).

9. Small Panchayats with population of less than 1500 may be attached to the Panchayat Assistant of the adjacent Village Panchayats.

10. Where two or three adjacent Village Panchayats have less than population of 1500 each, such Panchayats may be grouped together and one Panchayat Assistant shall be posted for that group of smaller Panchayats.

11. Panchayat Assistants will be incharge of the collection of House tax, vehicle tax and Profession tax. The Village Administrative Officers will be vested of this responsibility with effect from .12.1990 AN.

12. Village Panchayat Assistants will also attend to the existing work of the group clerks. The nature of work to be attended by the Panchayat Assistants are specified in the Annexure to this order.

13. The Panchayat Assistants will also attend to the small savings work and receive the commission thereof.

14. In respect of the rural housing scheme, these Panchayat Assistants will collect dues to the Co-operative Housing Societies. Instructions in this regard will be issued by the Commissioner of Rural Development.

15. They shall also attend to any other works specifically entrusted to them by the Commissioner of Rural Development.

2. The new Panchayat Assistants system shall be introduced with effect from 1.1.1991. The Collector of the District, in his capacity as Inspector of Panchayats, will implement the scheme. The Commissioner of Rural Development will issue suitable instructions to the Collectors for working out the modalities of smooth change over of the system.

3. The Government will bear the expenditure on account of payment of honorarium to the Panchayat Assistants and recover a portion of the cost from the Panchayat concerned namely the sum equivalent to the amount previously paid by them to part-time clerks as prescribed in G.O. (Ms) No. 70, R.D., dated 6.2.1990.

4. Necessary amendments will be issued to the Rules with regard to collection of taxes by the Panchayat Assistants. The Commissioner of Rural Development is requested to send immediately suitable proposals for amendment of the rules in this regard to the Government.

5. The consolidated honorarium shall be drawn by the Block Development Officer every month by direct debit to the Government account. The amount payable by the Village Panchayats will be credited to Government account.

6. The expenditure on the employment of Panchayat Assistants shall be debitable to a new sub-head of account "2515-00-other Rural Development Programme-101-panchayat Raj-Non-Plan-AN.Appointment of Panchayat Assistants in Village Panchayats-09-Grants-in-aid-01-1. Honorarium to Panchayat Assistants (DPC 2515 00 101 AN 0915) Demand No.28 Community Development projects and Municipal Administration.

The Commissioner for Rural Development is requested to recover the portion relating to the amount payable by the Village Panchayats and to credit the same in to Government account in the detailed head 77-Deduct Recoveries" under the head of account with (DPC 2515 00 101 AN 7703).

The Commissioner of Rural Development is the accounting, reconciling and controlling authority to the head of account.

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7. The expenditure sanctioned in para 3 above shall constitute an item of "New Service" and the approval for Legislatures will be obtained in due course. Pending approval of Legislature the expenditure will be met by an advance in Contingency Fund, order regarding which will be issued from Finance (BG-I) Department. The Commissioner of Rural Development is requested to apply in the prescribed form "A" enclosing a copy of this order for the sanction of advance from the contingency fund. The Commissioner of Rural Development is also requested to send a draft note for supplementary estimates for inclusion of the expenditure in the supplementary estimates for 1990-91.

8. This order issues with the concurrence of Finance Department-Vide its U.O.No. 6182/S/90, dated 26.11.1990.

(By order of the Governor)

S. NARAYAN
SECRETARY TO GOVERNMENT