



**Abstract**

Schemes - State Scheme - "Comprehensive School Infrastructure Development Scheme"(CSIDS) - Implementation of the Scheme during 2011-2012 - Sanction of Funds - Prescribing Guidelines - Approved - Orders - Issued.

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Rural Development and Panchayat Raj (SGS1) Department

G.O.(Ms.) No.101

Dated : 02.12.2011

Read :

- 1) From the Commissioner of Rural Development and Panchayat Raj D.O.Letter No.57063/2011/PRI.II-2, Dated 23.07.2011.
  - 2) G.O. (Ms) No.99,Rural Development and Panchayat Raj (PRI) Department, Dated 02.12.2011.
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**ORDER :**

Hon'ble Minister for Municipal Administration and Rural Development has announced on the floor of the Tamil Nadu Legislative Assembly on 18.08.2011 among others that to ensure a full-fledged basic infrastructure facilities like additional buildings, kitchen sheds, water supply, toilet facilities etc., and to repair them wherever necessary in the Panchayat Union Schools, a new Scheme namely "Comprehensive School, Infrastructure Development Scheme" (CSIDS) will be implemented from this year onwards and a sum of Rs.100 crores is allocated for the year 2011-2012 under the Scheme.

2) In the letter first read above, the Commissioner of Rural Development and Panchayat Raj has sent a proposal along with the draft Guidelines for implementation of Comprehensive School Infrastructure Development Scheme (CSIDS). The Commissioner of Rural Development and Panchayat Raj has stated that for providing basic

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infrastructure facilities like construction of School buildings, kitchen sheds and toilets and repair/renovate them wherever required and provision of water supply facilities in the Panchayat Union Primary and Middle Schools located in the rural areas under "Comprehensive School Infrastructure Development Scheme" (CSIDS) during 2011-2012, a sum of Rs.100 crores is required and this will be met out from the State Finance Commission Grant share of Panchayat Union and District Panchayats in 10 monthly instalments as detailed below :-

From Panchayat Union Share	-	Rs. 80 Crores
From District Panchayat Share	-	Rs.20 Crores
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Total		Rs.100 Crores
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3) The Commissioner of Rural Development and Panchayat Raj has requested the Government to sanction a sum of Rs.100 crores for the implementation of the scheme and authorize him to release the amount in 10 monthly instalments starting from April 2011 besides approving the draft Guidelines.

4) The Government have carefully examined the proposal of the Commissioner of Rural Development and Panchayat Raj in detail and decided to accept the same. Accordingly, the Government issue the following orders:-

- (i) The State Scheme to provide basic infrastructure and water supply facilities in the Panchayat Union Primary and Middle Schools located in the rural areas shall be called as "Comprehensive School Infrastructure Development Scheme" (CSIDS).
- (ii) This Scheme will be implemented in the Panchayat Union Schools located in the Village Panchayats selected under Tamil Nadu Village Habitations Improvement (THAI) Scheme for the year 2011-2012.

- (iii) The Commissioner of Rural Development and Panchayat Raj is authorized to deduct a sum of Rs.100 crores for "Comprehensive School Infrastructure Development Scheme" (CSIDS) from the State Finance Commission Grant share of Panchayat Unions and District Panchayats and to release to the District Collectors in 10 monthly instalments starting from April 2011 to January 2012. Monthly allocation under the Scheme is as below:-

Panchayat Unions' Share	:	Rs. 8.00 crores
District Panchayats' Share	:	Rs. 2.00 crores.

- (iv) The Commissioner of Rural Development and Panchayat Raj is also authorized to draw the above funds from the monthly release of State Finance Commission Grant for Panchayat Unions and District Panchayats sanctioned in Government Order 2<sup>nd</sup> read above and to release to the Districts based on the District-wise allocation.
- (v) The detailed guidelines for the implementation of "Comprehensive School Infrastructure Development Scheme"(CSIDS) are annexed to this order.

5) This order issues with the concurrence of Finance Department vide its U.O.No. 57555/Fin(RD)/2011-1, dated 10.11.2011.

(By Order of the Governor)

N.S. PALANIAPPAN,  
Principal Secretary to Government

To  
The Commissioner of Rural Development and Panchayat Raj, Chennai-15.  
All District Collectors (except Chennai)  
All Project Directors, District Rural Development Agencies.  
(through Commissioner of Rural Development and Panchayat Raj)  
The Principal Accountant General, Chennai - 6/18/35  
The Pay and Accounts Officer (Secretariat), Chennai - 9  
The Pay and Accounts Officer (South), Chennai - 35  
The Pay and Accounts Officer (East), Chennai - 5

The Pay and Accounts Officer (North), Chennai -1  
The Pay and Accounts Officer, Madurai  
All Treasury Officers  
Rural Development and Panchayat Raj (PRI) Department, Chennai-9.  
(for necessary follow up action to allot fund from SFC grant)

Copy to

The Additional Chief Secretary/Secretary-I to the Hon'ble Chief Minister,  
Chennai-9.

The Senior Personal Assistant to Hon'ble Minister for Finance, Chennai-9

The Senior Personal Assistant to Hon'ble Minister for Municipal  
Administration and Rural Development, Chennai-9.

The Private Secretary to Chief Secretary to Government, Chennai-9  
Finance (BG-I/BG-II/RD/FC.IV) Department, Chennai - 9.

//Forwarded by Order //

*S. Venkatesh*  
Section Officer  
*mk*

**G.O.(Ms.) No.101, RD&PR (SGS1) Department, Dated 02.12.2011**

**ANNEXURE**

**Guidelines for implementation of Comprehensive School Infrastructure Development Scheme (CSIDS) during 2011-2012**

**1. Selection of Schools :**

This basic aim of the Scheme is to provide all basic infrastructure facilities like new buildings for the school, new/repair and renovation of kitchen sheds, toilets and water supply facilities in the Panchayat Union Primary and Middle Schools in Rural areas. This scheme will be implemented in those Panchayat Union Schools located in the Village Panchayats selected under Tamil Nadu Village Habitations Improvement (THAI) Scheme for the year 2011-12.

**2. Type of infrastructure facilities and other works :**

The following four types of infrastructure facilities and other works shall be taken up under the scheme:

**i) New building for the school**

- ❖ New building for the school shall be constructed on the basis of the students strength (Approximately 9 sq.feet per student).
- ❖ The new building for the school shall be constructed with RCC roof with weathering course for leak proofing etc. as per the type design communicated by the Directorate of Rural Development and Panchayat Raj.

- ❖ The new building for the school shall be constructed in a vacant place available in the premises of the school.
- ❖ If adequate space is not available, the building can be constructed on the first floor of the existing RCC building after confirming the structural stability of the building.

## **ii) Kitchen shed**

- ❖ In those schools where Kitchen sheds are not available, new kitchen sheds will be taken up.
- ❖ Existing kitchen shed building which are in damaged condition, can be repaired and renovated.
- ❖ New kitchen sheds shall be constructed as per the type design communicated by the Directorate of Rural Development and Panchayat Raj.
- ❖ If sufficient space is not available in the existing kitchen shed, additional rooms/store rooms may be constructed for storage of rice, grains and other materials required for Noon Meal Scheme.

## **iii) Water supply facilities**

- ❖ If the existing water supply system is damaged, repairs can be carried out to provide water supply in the school.
- ❖ Extension of pipeline works may be taken up, wherever required including provision of water facilities to the school toilet.
- ❖ If required, new water supply connection may be provided from the nearby water supply line of the Panchayat along with a storage tank.

- ❖ Wherever necessary new bore well (hand pump fitted) can also be taken up.
- ❖ Wherever possible, Rain Water Harvesting tanks (RWH) may also be constructed and a hand pump may be fixed above the storage tank.

#### **iv) Toilets**

All the Panchayat Union Schools shall have adequate toilet facilities for boys and girls. Most of the schools are having toilets constructed under Total Sanitation Campaign (TSC) and other Schemes like Member of Parliament Local Area Development Scheme (MPLADS), Member of Legislative Assembly Constituency Development Scheme (MLACDS) and Rural Infrastructure Scheme (RIS) etc., Hence, priority should be given for repairs/renovation of toilets. The following works can be taken up.

- ❖ The repairs and renovation of the existing toilets like repairs to RCC roof, walls, floors, drains, squatting pans, septic tanks etc.,
- ❖ Wherever required sanitary tiles may be fixed in the floor and inside walls.
- ❖ Incinerators should be provided in the girls toilet located in the middle schools.
- ❖ Water supply should be provided in the toilets, either by providing taps and /or constructing water storage tank.
- ❖ White washing and colour washing of the toilets (except those buildings where white washing/colour washing was done within the last 3 years).

- ❖ New toilets if required shall be taken up under Total Sanitation Campaign. If sufficient fund is not available under Total Sanitation Campaign, toilets can be taken up under this Scheme.

Construction of compound wall is not permitted under this scheme. However, compound walls for the schools may be taken up through other schemes like Thanniraivu Thittam (Self Sufficiency Scheme), MPLADS, MLACDS, etc.

### **3. Selection and finalization of works :**

**A.** A Selection Committee consisting of the following members should inspect each and every school and list out the works to be carried out in each of the school as per the requirement. The Selection Committee shall consist of the following members:

- a. Block Development Officer (Block Panchayat) - Convenor of the Committee.
- b. Assistant Engineer (RD)/Junior Engineer.
- c. Assistant Elementary Educational Officer (AEEO) concerned.
- d. Head Master of the Panchayat Union School.
- e. Village Panchayat President.
- f. Panchayat Union Ward Member concerned.

**B.** If the Committee is of the opinion that a particular kitchen shed or toilet is dilapidated, and requires total replacement, the Committee shall recommend for demolition of the building. Accordingly, the Executive Engineer (RD) shall take necessary action for demolition of the building after



following the due procedures stipulated in G.O.(Ms.) No.56, RD&PR (SGS.4) Department, Dt.03.04.2008. If required, a new kitchen shed or toilet may be taken up under this scheme.

#### **4.Test verification of the works proposed :**

It is imperative that during this financial year, from the beginning itself extensive field visit backed by proper test checks should be undertaken at the stage of preparation of estimates itself which would facilitate in preparing exact estimates. Since under this scheme, Schools located in the THAI scheme 2011-12 villages are only being taken up, it shall not be difficult to have extensive test checks in such villages. During the test check, the following should be ensured:

- i) Any essential items of work have not been wrongly excluded.
- ii) Unnecessary items of work have not been wrongly included.
- iii) Has prepared detailed estimates.
- iv) If the estimates prepared for repair is huge, it should be examined.
- v) Any item not permitted in this Scheme is not included.

The following officials shall do the test verification of the schools as detailed below:

(i) District Collector	:10%
(ii) Project Director, District Rural Development Agency (DRDA)	:20%
(iii) Executive Engineer	:20%
(iv) Chief Educational Officer	:20%
(v) District Elementary Educational Officer	:20%

100% schools should be got verified by Assistant Director level officers, preferably the AEEs(RD).

### **5. Administrative Sanction :**

The administrative sanction shall be accorded by the District Collector. Before according administrative sanction, the District Collector should ensure that every proposal for administrative sanction contains the following:

- i) Assessment sheet duly signed by members of the selection committee mentioned in the para No.3.
- ii) Detailed estimate for each work. On no account, proposal should be sent as per rough cost estimate.
- iii) Multiple photographs indicating inner and outer view of the kitchen shed/toilet should be taken and enclosed along with the estimate itself. If photographs are not enclosed, Administrative Sanction should not be given by the District Collector.

**Note:** All repair and renovation work in a school should be treated as one unit for submission of proposal for administrative sanction, irrespective of number of works within that school. However, separate estimate should be prepared for the new works.

### **6. Tendering of works :**

The works shall be executed through tendering process. All maintenance works within a school be treated as one work for tendering purpose. Separate tender should be called for each of the new works such as school building, kitchen shed, toilet etc. The provisions of Table-I of Notification II in the Tamil Nadu Panchayats (Preparation of Plans and Estimate of works and mode and conditions of contracts) Rules, 2007 vide G.O.Ms.No.203 RD&PR (PR.1) Department, dated: 20.12.2007 shall be followed for tendering.

**7. Flow of funds :**

Allotment of funds to the Districts shall be on pro-rata basis in proportion to the number of Panchayat Union Elementary and Middle Schools in the districts and the actual estimation of the works. The Commissioner of Rural Development and Panchayat Raj is directed to keep funds in a separate account opened for Comprehensive School Infrastructure Development Scheme. The District Rural Development Agencies should keep funds separately in an Account opened for the above Scheme at District level. The Block Development Officer (Block Panchayat) shall also keep a separate Account in the Block Office. The District Collector shall reallocate the amount to the Blocks, based on the proposals received from the Blocks and the fund shall be released by the Project Director, District Rural Development Agency to the Blocks concerned.

**8. Documentation :**

Documentation should be done detailing various processes in the implementation of the scheme, starting from identification of the works up to the completion. Once the work is over, the fact that the school infrastructure facilities has been completed, the name of the scheme i.e., 'COMPREHENSIVE SCHOOL INFRASTRUCTURE DEVELOPMENT SCHEME' (CSIDS) (ஓருங்கிணைந்த பள்ளி கட்டமைப்பு மேம்பாட்டுத் திட்டம்) should be prominently displayed in Tamil along with the amount incurred on a portion of the building constructed /renovated. Out of the fund allocation for the scheme, 1% is allocated for documentation and other Information, Education and Communication (IEC) activities.

9. The Principal Secretary, Rural Development and Panchayat Raj Department, in consultation with Commissioner of Rural Development and Panchayat Raj, is empowered to modify any of the above guidelines based on exigencies that may arise from time to time, subject to the condition that there should be no additional financial commitment and the inter-tier allocation ratio (District Panchayat: Panchayat Union: Village Panchayat) should not be altered.

N.S. PALANIAPPAN  
Principal Secretary to Government

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