



Abstract

Schemes – Panchayat Union School Renovation Programme–2010-2011 – Guidelines for the implementation of the Scheme – Orders issued.

Rural Development and Panchayat Raj (SGS 1) Department

G.O.(1D).No.244

Dated: 18.05.2010

Read:

- (1) G.O.(Ms.) No.64, Rural Development and Panchayat Raj Department, dated 16.07.2009.
- (2) From the Commissioner of Rural Development and Panchayat Raj D.O.Letter No.1212/2010/PRI.II.2, Dated 04.05.2010.
- (3) G.O.(Ms.) No.42,Rural Development and Panchayat Raj Department, dated 17.05.2010

In the G.O. 1st read above, orders have been issued for the implementation of the Scheme of Panchayat Union School Renovation Programme for the year 2009-10. The Commissioner of Rural Development and Panchayat Raj in his D.O.Letter 2nd read above has stated that the Hon'ble Deputy Chief Minister among others has announced on the floor of the Tamil Nadu Legislative Assembly on 26.04.2010 that under "Panchayat Union School Renovation Programme" about 5,000 Schools in Annaithu Grama Anna Marumarchi Thittam (AGAMT) 2010-11 Village Panchayats and about 500 Panchayat union Schools in Town Panchayats and Third Grade Municipalities would be taken up for renovation during 2010-11 at a cost of Rs.85 crores. Further, he has stated that the funds for the "Panchayat Union School Renovation Programme" will be met out of State Finance Commission Grant share of Panchayat Unions and District Panchayats (in the ratio of 32:8) as follows :-

From Panchayat Union Share :	Rs.68 crores
From District Panchayat Share :	Rs.17 crores

Total	Rs.85 crores

(p t o)

2) The Commissioner of Rural Development and Panchayat Raj has sent draft guidelines for implementation of the Panchayat Union School Renovation Programme during 2010-11 and also requested necessary Government Orders for deducting Rs.85 crores from State Finance Commission Grant for Panchayat Union School Renovation Programme for 2010-11 to be released in 10 monthly installments.

3) The Government have examined the proposal of the Commissioner of Rural Development and Panchayat Raj in detail and decided to accept the same and pass the following orders:-

(i) The detailed guidelines for the implementation of "Panchayat Union School Renovation Programme" during 2010-11 shall be as given in the annexure to this order.

(ii) The Commissioner of Rural Development and Panchayat Raj is authorized to deduct Rs.85 crores for Panchayat Union School Renovation Programme from the State Finance Commission Grant share of Panchayat Unions and District Panchayats and to release to the District Collectors in 10 monthly installments starting from April 2010 to January 2011. Monthly allocation for the Panchayat Unions and District Panchayats under Panchayat Union School Renovation Programme will be as detailed below :-

Panchayat Unions' Share : Rs.6.80 crores

District Panchayats' Share: Rs.1.70 crores

(iii) The Commissioner of Rural Development and Panchayat Raj is also authorized to draw the above funds from the monthly release of State Finance Commission Grant for Panchayat Unions and District Panchayats sanctioned in G.O.(Ms.) No. 42,Rural Development and Panchayat Raj Department, Dated 17.05.2010 and to release to the Districts based on the Districtwise allocation.

4) This order issues with the concurrence of Finance Department vide its U.O.No.269/Secy (E)/10, Dated 07.05.2010.

(By Order of the Governor)

K.ASHOK VARDHAN SHETTY
Principal Secretary to Government.

To
The Commissioner of Rural Development and Panchayat Raj,
Chennai– 15.
All District Collectors.
All Project Directors, District RuralDevelopment Agencies.
All District Panchayats.
All Block Development Officers (through CRD & PR).
Pay and Accounts Officer (South), Chennai – 35.
Rural Development & Panchayat Raj (PR1) Department, Chennai – 9.
(for necessary follow up action to allot fund from SFC grant)

Copy to:

The Senior PA to Hon'ble Deputy Chief Minister, Chennai – 9.
The Finance (RD) Department, Chennai – 9.

// Forwarded by Order //

Section Officer

ANNEXURE

**Guidelines for implementation of Panchayat Union School
Renovation Programme 2010-11**

1. Selection of Schools:

The Panchayat Union Primary and Middle schools located in AGAMT 2010-11 Villages and requiring repairs and improvements will be taken up under the Scheme during 2010-2011.

2. Types of repair and improvement works:

The following two types of repair and improvement works shall be undertaken under the Scheme:

i) Minor Works:

- ❖ White washing / colour washing of the buildings (except those buildings, where white washing/colour washing was done within the last 3 years).
- ❖ Undertaking repairs of RCC roof (in terms of putting up weathering course or taking up leak proofing etc.)
- ❖ Repair/replacement of damaged flooring
- ❖ Painting of Black Boards.
- ❖ Repair/replacement of doors and windows
- ❖ Minor repairs of damaged tiles/rafters/reapers in buildings with tiled roofing.
- ❖ Repairs of cracks in building walls.

Note : Internal wiring of buildings and provision of fans and other equipments ARE NOT to be undertaken under this Scheme.

ii) Major Works:

- ❖ Complete replacement of badly damaged existing tiled roofing.
- ❖ Complete replacement of Asbestos sheet roofing with new tiled roofing.

Note: In respect of major works, the Assistant Executive Engineer (RD) concerned shall inspect each and every work and verify the type of work which can be undertaken on site considering the building condition and also the cost involved for that purpose.

iii) School Toilets:

In Village Panchayats, School toilets are taken under Total Sanitation Campaign (TSC) Scheme. Hence School toilets should **not** be taken up under this Scheme for the schools located in the Village Panchayat areas. Since, there is no provision to take up School Toilets in Town Panchayats and Third Grade Municipalities under TSC, School toilets @ Rs.50,000 per school can be taken up under Panchayat Union Elementary and Middle Schools located in Town Panchayats and Third Grade Municipalities.

3. Selection and Finalization of the works:

A. A Selection Committee consisting of the following members should inspect each and every school building in the AGAMT 2010-11 Village Panchayats and list out the items of repairs and improvements to be carried out in each of the school buildings as per the requirement. The selection Committee in rural areas shall consist of the following members:

- a. Block Development Officer (Block Panchayat)-Convener of the Committee.
- b. Assistant Engineer (RD)/Junior Engineer
- c. Assistant Elementary Education Officer (AEEO) concerned.
- d. Head Master of the Panchayat Union School.
- e. Village Panchayat President.
- f. Panchayat Union Ward Member concerned.
 - For the schools located in Town Panchayats and Third Grade Municipalities, the selection Committee will consist of a, b, c and d alone.

B. If the Selection Committee is of the opinion that a particular School Building is so dilapidated that it requires total replacement, and then it should not be taken up for repairs under this Scheme. Instead, construction of School Building under SSA, MPLADS, MLACDS or other Schemes may be considered. New buildings should **not** be taken under this Scheme.

4. Test verification of the works proposed:

To have correct and exact estimates, it is imperative that this year from the beginning itself, extensive field visits backed by proper test checks should be undertaken at the stage of preparation of estimates itself. Since under this Scheme, schools located in the AGAMT 2010-11 Villages are only being taken up, it shall not be difficult to have extensive test checks in such villages.

During the test check, following should be ensured:

- i) Any essential items of repair have not been wrongly excluded.
- ii) Unnecessary items have not been wrongly included.
- iii) Detailed estimates be prepared.
- iv) If the estimate for repairs is excessive, it should be examined whether it is better to go for a new building under SSA or any other Scheme.
- v) Any item not permitted in this Scheme is not included (e.g. Electrification of buildings)

The following officials shall do the test verification of the schools as detailed below:

i) District Collector	: 10%
ii) Project Director, DRDA	: 20%
iii) Executive Engineer (RD)	: 20%
iv) Chief Education Officer	: 20%
v) District Elementary Education Officer	: 20%

100% schools should be got verified by Assistant Director level Officers, preferably the AEEs (RD).

5. Administrative Sanction:

The administrative sanction shall be accorded by the District Collector. Before according administrative sanction, the District Collector should ensure that every proposal for administrative sanction contains the following:

- i) Assessment sheet duly signed by all members of the Selection Committee mentioned in para No.3.
- ii) Detailed estimate for each work. On no account, proposal should be sent as per rough cost estimate.
- iii) Multiple photographs indicating damaged components and the outer view of the buildings actually taken up. (All photographs should be enclosed along with the estimate itself).

Note: A school should be treated as one unit for submission of proposal for administrative sanction, irrespective of number of buildings within that school.

The District Collector shall further ensure that the required test verifications have been done before according administrative sanction.

6. Tendering of Works:

The works shall be executed through tendering process. All works within a school should be treated as one work for tendering purpose. The provisions of Table I of Notification II in the Tamil Nadu Panchayats (Preparation of Plans and Estimate of works and mode and conditions of contracts) Rules, 2007 vide G.O.Ms.No.203, RD&PR (PR.1) Department, dated: 20.12.2007 will be followed for tendering.

7. Flow of funds:

Allotment of funds to the Districts shall be on pro-rata basis in proportion to the number of Panchayat Union Elementary and Middle Schools in the districts and the actual estimation of the works. The DRDAs should keep funds separately in the Account opened for the above Scheme at District level. The Block Development Officer (Block Panchayat) shall also keep separate Account in the Block office. The District Collector will reallocate the amount to the Blocks, based on the proposals received from the Blocks and sanctioned and the money shall be released by the Project Director, District Rural Development Agency to the Blocks concerned.

8. Documentation:

Documentation should be done detailing various processes in the implementation of the Scheme, starting from identification of the works upto the completion. Once, the work is over, the fact that the school has been renovated under the 'PANCHAYAT UNION SCHOOL RENOVATION PROGRAMME' (ஊராட்சி ஒன்றியப் பள்ளிகள் சீரமைப்புத் திட்டம்) should be prominently written in Tamil along with the amount incurred on a portion of the school building.

9. The Principal Secretary, Rural Development and Panchayat Raj Department, in consultation with Commissioner of Rural Development and Panchayat Raj, is empowered to modify any of the above guidelines based on exigencies that may arise from time to time, subject to the condition that there should be no additional financial commitment and the inter-tier allocation ratio (District Panchayat: Panchayat Union: Village Panchayat) should not be altered.

K.ASHOK VARDHAN SHETTY
Principal Secretary to Government

//True Copy //

Section Officer

