

5.43**Manimegalai Awards – Guidelines for selection**

Rural Development and Panchayat Raj (CGS – II) Department

G.O.(Ms).No. 172

Dated : 24.11.2006

Read :

1. From the Managing Director, Tamil Nadu Corporation for Development of Women Limited, D.O.Lr.No. 3194/D1/2006, Dated 19.10.2006

ORDER

The Hon'ble Minister for Rural Development and Local Administration has announced the presentation of "Manimegalai Awards" to the Best Self Help Groups at the State and District Level in order to motivate and encourage them.

2. Based on this the Managing Director, Tamil Nadu Corporation for Development of Women Limited has proposed the awards at a total cost of Rs. 35 lakhs as a part of Mahalir Thittam for the year 2006-2007.

3. The Managing Director, Tamil Nadu Corporation for Development of Women Limited in his letter read above has sent the methodology and guidelines for selection of best Self Help Groups and Panchayat Level Federations at District and State Levels.

4. The Government after careful examination of the proposal of the Managing Director, Tamil Nadu Corporation for Development of Women Limited have decided to issue the following orders for selection of the best Self Help Groups and Panchayat Level Federations and State Level for presentation of "Manimegalai Awards".

A. Selection Process of best Self Help Groups and Panchayat Level Federations at District and Stage Level.

1. Applications will be invited by the District Collectors for Manimegalai Awards at the District level from Self Help Groups / Panchayat Level Federations through press release in all districts.
2. The District Collectors should convene a meeting of all the Non Government Organisations and they should be informed about the Manimegalai Awards.
3. 01.07.2006 will be taken as the date of reckoning for all performance parameters.
4. Qualifying conditions have been laid down to screen the Self Help Groups / Panchayat Level Federations which will be considered for detailed evaluation.
5. Those applicant Self Help Groups / Panchayat Level Federations which satisfy the qualifying conditions will only be taken up for detailed evaluation.
6. Evaluation will be done Block wise. All Town Panchayats and Municipalities falling in the block area will be considered as part of the block.
7. Municipal Corporation area will be considered as a separate unit for evaluation.
8. The Self Help Groups / Panchayat Level Federations, which qualify, will be asked to submit a detailed application giving additional details about their group, "Marks will be awarded on different para meters. 2 Best Self Help Groups, which score the highest marks in a Block, will be short-listed. Similarly 2 Best Self Help Groups will be short listed for the Corporation area.
9. As far as Panchayat Level Federations are concerned, the entire District will be considered as a unit. 3 Best Panchayat Level Federations will be short listed for the District as a whole.

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10. To select the best Self Help Groups / Panchayat Level Federations at the State Level, the District Collector will forward the name of one Self Help Group and One Panchayat Level Federation, which have received the highest marks in the district. From among the 30 best Self Help Groups and 30 best Panchayat Level Federations sent by the Districts, 5 best Panchayat Level Federations and 10 best Self Help Groups will be selected based on the marks they have received. If need be, State Selection Committee can get further field level verification done to evaluate the entries.
11. After the State level selection is completed, respective districts will select one best Panchayat Level Federation and 3 best Self Help Groups at the District Level. Similarly one best Self Help Group per block will be selected for awarding the merit certificate.
12. The evaluation at the state and District levels will be done by committees.

B. Composition of District Level Selection Committees

(a) At the District level the following will be the members of the selection committee to select best Self Help Groups/Panchayat Level Federations.

1. District Collector - Chairman
2. Project Officer, Mahalir Thittam - Convener
3. Project Officer, District Rural Development Agency -
4. Lead Bank District Manager -
5. To be nominated by District Collector -
6. To be nominated by District Collector -

(b) At the State level the following will be members of the selection committee :

1. Chairperson, Tamil Nadu Corporation for Development of Women Limited - Chairman
2. Managing Director, Tamil Nadu Corporation for Development of Women Limited - Convener
3. Director of Rural Development and Panchayat Raj - Member
4. Deputy Secretary / Joint Secretary / Additional Secretary to Government Rural Development Department (dealing with subject) - Member
5. SLBC Convener or his Representative - Member
6. One non official representative from the Board of Tamil Nadu Corporation for Development of Women Limited - Member
- Thiru. M.P. Vasimalai, Executive Director, Dhan Foundation - Member

C. Evaluation criteria and qualifying conditions for Self Help Groups

- a. The Self Help Groups, which satisfy the following qualifying conditions alone shall be considered for evaluation.
 1. Self Help Groups should be atleast 4 years old at the time of application
 2. Self Help Group have passed second rating.
 3. Atleast 2 Office bearers should have been changed / rotated atleast once before 01.07.2006.
 4. Atleast 3 times loans availed from Banks / Financial Institutions and repaid without default.

- b. Those applications satisfying the above conditions shall be taken up to detailed evaluation. The qualifying Self Help Groups shall be asked to submit further details in a prescribed format. The committee shall award marks to each Self Help Group on various parameters. The selection committee shall verify the registers of the Self Help Group to check the veracity of the information furnished and can also undertake field Inspection if required.
- c. Evaluation is based on 100 marks of which 50% is structured and 50% subjective. The structured components are as follows;

S.No	Parameters	Marks
1	Regularly in conducting meetings :If 40 group meetings have been conducted in the last one year with attendance of 90% of members on an average. Proportionate marks will be awarded if the maximum number is not met.	Upto 20 marks
2	Effective Utilisation of Savings :If savings to Internal loan ratio is 1:5 or more Proportionate marks will be awarded if the maximum number is not metUpto 20 marks	
3	Socially responsible behavior :100% enrolment of children of group members in school going age.	10 marks

- d. The subjective component may be decided by the committee taking into consideration the groups performance in various subjects like training undertaken, loan repayment, Interests shown in social responsibilities, special innovative activities undertaken among others.

D. Evaluation criteria and qualifying conditions for selection of best Panchayat Level Federations :

- a. The Panchayat Level Federations which satisfy the following qualifying conditions alone shall be considered for evaluation.
 - 1. Panchayat Level Federation should be at least 2 years old at the time of submitting the application as on 01.07.2006.
 - 2. All Mahalir Thittam Self Help Groups in the jurisdictional area of the Panchayat Level Federations are registered as members of the Panchyat Level Federations.
 - 3. At least 20 Panchayat Level Federations meeting should have been conducted in the last 2 years.
- b. The Selection Committee shall evaluate the Panchayat Level Federation which satisfy the qualifying condition and the evaluation shall be based on 100% marks of which 50% is structured and 50% is unstructured.

S.No	Parameters	Marks
1	Average 90% attendance of members in the last 12 meetings	20
2	At least one qualified Self Help Group trainer in the Panchayat Level Federations 10	
3	The Panchayat Level Federation has raised bank loans (minimum Rs. 25,000/-) either for its own activities or for the benefit of member Self Help Groups	20

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4. The committee shall decide the unstructured component taking into consideration the performance in various subjects like.

1. Training undertaken
2. Loan Repayment
3. Interest shown in Social responsibilities
4. Special Innovative activities undertaken among others

(By order of the Governor)

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SECRETARY TO GOVERNMENT