

Panchayat Union School Renovation Programme 2008-09 – Guidelines for the implementation of the Scheme.

Rural Development and Panchayat Raj (SGS I) Department

G.O.(Ms.) No.97

Dated: 6.6.2008

Read:

1. G.O(Ms)No.94, RD&PR Dept, dated 12.6.2007.
2. DRD&PR D.O.Letter No.11913/2008/PRI.II.2 dated 24.5.2008.
3. G.O(Ms)No.95, RD&PR Dept, dated 6.6.2008.

ORDER:

In the G.O. 1st read above, orders have been issued for implementation of the Scheme of Panchayat Union School Renovation Programme from 2007-2008 along with detailed guidelines. The Director of Rural Development and Panchayat Raj in his D.O.letter 2nd read above has stated that under this scheme, during 2007-08, renovation works are taken up in 10,248 Panchayat Union Middle Schools and Panchayat Union Elementary Schools in 2006-07 and 2007-08 AGAMT Villages. The funds for the “Panchayat Union School Renovation Programme” will be met out of State Finance Commission Grant (vide G.O. 3rd read above) share of Panchayat Unions and District Panchayats (in the ratio of 32:8) as follows:

From Panchayat Union Share	: Rs.48 crores
From District Panchayat Share	: <u>Rs.12</u> crores.
Total	: <u>Rs.60</u> crores.

2. The Director of Rural Development and Panchayat Raj has sent draft guidelines for implementation of the Panchayat Union School Renovation Programme during 2008-2009 and has also requested necessary Government Orders for deducting Rs.60 crores from State Finance Commission Grant for Panchayat Union School Renovation Programme for 2008-09 as detailed in para 1 above to be released in 10 monthly instalments.

3. The Government have examined the proposal of the Director of Rural Development and Panchayat Raj in detail and decided to accept the same and pass the following orders.

- i) The detailed guidelines for the implementation of Panchayat Union School Renovation Programme during 2008-2009 shall be as given in the annexure to this order.
- ii) The Director of Rural Development and Panchayat Raj is authorized to deduct Rs.60 crores for Panchayat Union School Renovation Programme from the State Finance Commission Grant share of Panchayat Unions and District Panchayats and to release to the District Collectors in 10 monthly instalments starting from April 2008 to January

2009. Monthly allocation for the Panchayat Unions and District Panchayats under Panchayat Union School Renovation Programme will be as detailed below:

Panchayat Union's Share : Rs.4.80 crores
District Panchayat's Share : Rs.1.20 crores.

iii) The Director of Rural Development and Panchayat Raj is also authorised to draw the above funds from the monthly release of State Finance Commission Grant for Panchayat Unions and District Panchayats sanctioned in G.O(Ms)No.95, RD&PR Dept, dated 6.6.2008 and release to the Districts based on the District wise allocation.

4. This order issues with the concurrence of Finance Department vide its U.O. No.56/FS/P/2008 dated 4.6.2008.

(By order of the Governor)

K. ASHOK VARDHAN SHETTY
SPECIAL COMMISSIONER AND
SECRETARY TO GOVERNMENT.

G.O.(Ms) No.97, Rural Development and Panchayat Raj, dated 6.6.2008.

Annexure
Guidelines for
Panchayat Union School Renovation Programme 2008-09

1. Selection of Schools:

The Panchayat Union Elementary and Middle Schools located in AGAMT 2008-09 Villages and requiring repairs and improvements will be taken up under the scheme during 2008-09. Instructions regarding Panchayat Union Elementary and Middle Schools located in Town Panchayats and III Grade Municipalities will be issued separately.

2. Types of repair and improvement works:

Following two types of repair and improvement works shall be undertaken under the scheme :

i) Priority Works:

- ❖ White washing / colour washing of the buildings (except those buildings, where white washing/colour washing was done within the last 3 years).
- ❖ Undertaking repairs of RCC roof (in terms of putting up weathering course or taking up leak proofing etc.)
- ❖ Repair/replacement of damaged flooring.
- ❖ Painting of Black Boards.
- ❖ Repair/replacement of doors and windows.
- ❖ Minor repairs of damaged tiles/rafters/reapers in buildings with tiled roofing.
- ❖ Repairs of cracks in building walls.

Note: Internal wiring of buildings and provision of fans and other equipments ARE NOT to be undertaken under this scheme.

ii) Special Works:

- ❖ Complete replacement of badly damaged existing tiled roofing.
- ❖ Complete replacement of Asbestos sheet roofing with tiled roofing.

Note: In respect of special works, **the Assistant Executive Engineer (RD) concerned shall inspect each and every work** and verify the type of work which can be undertaken on site considering the building condition and also the cost involved for that purpose.

3. Selection and Finalization of the works:

A. A selection Committee consisting of the following members should inspect each and every school building in the AGAMT 2008-09 Village Panchayats and list out the items of repairs and improvements to be carried out in each of the school buildings as per the requirement. The Selection Committee shall consist of the following members:

- a. Block Development Officer (Block Panchayat)-Convener of the Committee.
- b. Union Engineer
- c. Assistant Elementary Education Officer (AEEEO) concerned.
- d. Head Master of the Panchayat Union School.
- e. Village Panchayat President.
- f. Panchayat Union Ward Member concerned.

B. If the selection Committee is of the opinion that a particular School building is so dilapidated that it requires **total replacement**, then it should not be taken up for repairs under this scheme. Instead, construction of school building under SSA, MPLADs, MLACDS or other schemes may be considered. **New Buildings should not be taken under this scheme.**

4. Test Verification of the works proposed:

Last year, it was found that estimates were prepared without the Engineers actually going to the site. These estimates were corrected only after

conducting repeated rounds of verification. It caused avoidable delays in commencing the works. Hence, it is imperative that this year from the beginning itself, extensive field visits backed by proper test-checks should be undertaken at the stage of preparation of estimates itself. Since under this scheme, schools located in the AGAMT 2008-09 villages are only being taken up, it shall not be difficult to have extensive test checks in such Villages.

❖ During the test check, following should be ensured:

- (i) Any essential items of repair have not been wrongly excluded.
- (ii) Unnecessary items have not been wrongly included.
- (iii) Detailed estimates be prepared.
- (iv) If the estimate for repairs is excessive, it should be examined whether it is better to go for a new building under SSA or any other scheme.
- (v) Any item not permitted in this scheme is not included (e.g. Electrification of buildings).

❖ The following officials shall do the test verification of the schools as detailed below:

i) District Collector	10%
ii) Project Officer, DRDA	20%
iii) Executive Engineer(RD)	20%
iv) Chief Education Officer	20%
v) District Elementary Education Officer	20%

❖ 100% schools should be got verified by Assistant Director level officers, preferably the AEEs (RD).

5. Administrative Sanction:

The administrative sanction shall be accorded by the District Collector. Before according administrative sanction, the District Collector should ensure that every proposal for administrative sanction contains the following:

- i) Assessment sheet duly signed by all members of the Selection Committee mentioned in Para No.3.
- ii) Detailed estimate for each work. On no account, proposal should be sent as per rough cost estimate.
- iii) Multiple photographs indicating damaged components and the outer-view of the buildings actually taken up.

Note : A school should be treated as **one unit** for submission of proposal for administrative sanction, irrespective of number of buildings within that school.

The District Collector shall further ensure that the required test verifications have been done before according administrative sanction.

6. Tendering of works:

The works shall be executed through tendering process. All works within a school should be treated as one work for tendering purpose. The provisions of Table-I of Notification-II in the Tamil Nadu Panchayats (Preparation of Plans and Estimate of works and mode and conditions of contracts) Rules, 2007 vide G.O.(Ms.)No.203 R.D. & P.R. Department dt.20.12.07 will be followed for tendering.

7. Flow of funds:

Allotment of funds to the Districts shall be made by the Director of Rural Development and Panchayat Raj based on the actual requirement for the district.

8. Documentation:

Documentation should be done detailing various processes in the implementation of the scheme, starting from identification of the works upto the completion. Once, the work is over, the fact that the school has been renovated under the 'PANCHAYAT UNION SCHOOL RENOVATION PROGRAMME' (ஊராட்சி ஒன்றியப் பள்ளிகள் சீரமைப்புத் திட்டம்) should be prominently written in Tamil along with the amount incurred on a portion of the school building.

9. The Special Commissioner and Secretary, Rural Development and Panchayat Raj, in consultation with Director of Rural Development and Panchayat Raj is empowered to modify any of the above guidelines based on exigencies that may arise from time to time, subject to the condition that there should be no additional financial commitment and the inter-tier allocation ratio (District Panchayat : Panchayat Union : Village Panchayat) should not be altered.

K. Ashok Vardhan Shetty,
Special Commissioner and
Secretary to Government.