



### Abstract

Establishment – Rural Development and Panchayat Raj Department – Dharmapuri District – Creation and Diversion of posts to the newly formed Kadathur Panchayat Union – Sanction of Posts, furniture, vehicles and other equipments and sanction of Expenditure – Orders – Issued.

### Rural Development and Panchayat Raj (E5) Department

G.O.(Ms).No.44

Dated : 21.02.2020.

விகாரி, மாசி 9,  
திருவள்ளூர் ஆண்டு 2051.

Read:

1. G.O.(Ms).No.128, Rural Development and Panchayat Raj (PR-II) Department, dated 14.09.2013.
2. From the Director of Rural Development and Panchayat Raj Letter No.43907/2019/F.1, dated 17.12.2019.

\* \* \* \* \*

### ORDER:

In the Government Order first read above orders has been issued by forming of a new Panchayat Union viz, Kadathur Panchayat Union bifurcating the Morappur Panchayat Union with 25 Village Panchayats in Dharmapuri District.

2. The Director of Rural Development and Panchayat Raj in his letter second read above has stated that the Kadathur Panchayat Union in Dharmapuri District is newly created and has to be started functioning. The Panchayat Union General Fund Account has to be opened and a portion of sum corresponding to the population may be apportioned to start the function of the new Panchayat Union. Further, the Director of Rural Development and Panchayat Raj has recommended for creation of 35 new posts and 13 posts by diversion from Morappur Panchayat Union to the newly formed Kadathur Panchayat Union which is based on the norms prescribed as the staffing pattern for the Panchayat Union in Rural Development and Panchayat Raj Department and also requested to sanction the recurring expenditure towards salary, recurring cost other than salary expenditure and non-recurring expenditure towards purchase of 3 Jeeps, furniture and office equipments thereof.

3. The Government have examined the proposal in detail with reference to the norms prescribed as the staffing pattern of Government orders for the Panchayat Union and accord sanction for creation of 35 new posts and diversion of

13 posts from Morappur Panchayat Union to the newly formed Kadathur Panchayat Union as detailed below:-

**I) Government Side – Administrative**

Sl. No.	Name of the Post	No of Post sanctioned for Morappur Panchayat Union	Post diverted to Newly created Kadathur Panchayat Union	Staff Strength after diversion of Post for Morappur Panchayat Union with 18 Panchayats	Post sanctioned for newly formed Kadathur Panchayat Union with 25 Village Panchayats		
					Post created for Kadathur Panchayat Union	By diversion from Morappur Panchayat Union	Total Posts needed for Kadathur Panchayat Union with 25 Panchayats
1.	Block Development Officer (BP)	1	-	1	1	-	1
2.	Deputy Block Development Officer (General)	1	-	1	1	-	1
3.	Deputy Block Development Officer (NMP)	1	-	1	1	-	1
4.	Zonal Deputy Block Development Officer-IV	1	-	1	-	-	-
5.	Accountant	1	-	1	1	-	1
6.	Assistant	2	-	2	1	-	1
7.	Rural Welfare Officer Grade-I	3	2	1	-	2	2
8.	Junior Assistant	2	-	2	1	-	1
9.	Rural Welfare Officer Grade-II	2	1	1	-	1	1
10.	Extension Officer (SW)	1	-	1	1	-	1
11.	Rural Welfare Officer (Women)	2	1	1	-	1	1
	<b>Total</b>	17	4	13	7	4	11

**II) Government Side – Technical**

Sl. No.	Name of the Post	No of Post sanctioned for Morappur Panchayat Union	Post diverted to Newly created Kadathur Panchayat Union	Staff Strength after diversion of Post for Morappur Panchayat Union with 18 Panchayats	Post sanctioned for newly formed Kadathur Panchayat Union with 25 Village Panchayats		
					Post created for Kadathur Panchayat Union	By diversion from Morappur Panchayat Union	Total Posts needed for Kadathur Panchayat Union with 25 Panchayats
1.	Assistant Engineer	1	-	1	1	-	1
2.	Overseer	1	-	1	1	-	1
	<b>Total</b>	2	-	2	2	-	2

**III) Union Side – Administrative**

Sl. No.	Name of the Post	No of Post sanctioned for Morappur Panchayat Union	Post diverted to Newly created Kadathur Panchayat Union	Staff Strength after diversion of Post for Morappur Panchayat Union with 18 Panchayats	Post sanctioned for newly formed Kadathur Panchayat Union with 25 Village Panchayats		
					Post created for Kadathur Panchayat Union	By diversion from Morappur Panchayat Union	Total Posts needed for Kadathur Panchayat Union with 25 Panchayats
1.	Election Assistant	1	-	1	1	-	1
2.	Junior Assistant	2	-	2	2	-	2
3.	Typist	2	1	1	1	1	2
4.	Cashier	1	-	1	1	-	1
5.	Jeep Driver	2	-	2	2	-	2
6.	Record Clerk	1	-	1	1	-	1
7.	Office Assistant	4	-	4	4	-	4
8.	Night Watchman	1	-	1	1	-	1
	<b>Total</b>	14	1	13	13	1	14

**IV) Union Side – Technical**

Sl. No.	Name of the Post	No of Post sanctioned for Morappur Panchayat Union	Post diverted to Newly created Kadathur Panchayat Union	Staff Strength after diversion of Post for Morappur Panchayat Union with 18 Panchayats	Post sanctioned for newly formed Kadathur Panchayat Union with 25 Village Panchayats		
					Post created for Kadathur Panchayat Union	By diversion from Morappur Panchayat Union	Total Posts needed for Kadathur Panchayat Union with 25 Panchayats
1.	Road Inspector	3	1	2	1	1	2
	<b>Total</b>	3	1	2	1	1	2

**V) Government Side – Administrative**

Sl. No.	Name of the Post	No of Post sanctioned for Morappur Panchayat Union	Post diverted to Newly created Kadathur Panchayat Union	Staff Strength after diversion of Post for Morappur Panchayat Union with 18 Panchayats	Post sanctioned for newly formed Kadathur Panchayat Union with 25 Village Panchayats		
					Post created for Kadathur Panchayat Union	By diversion from Morappur Panchayat Union	Total Posts needed for Kadathur Panchayat Union with 25 Panchayats
1.	Block Development Officer (VP)	1	-	1	1	-	1
2.	Deputy Block Development Officer (Panchayat)	1	-	1	1	-	1
3.	Deputy Block Development Officer (Audit)	1	-	1	1	-	1
4.	Zonal Deputy Block Development Officer-II	1	1	-	-	1	1
5.	Zonal Deputy Block Development Officer-III	1	-	1	-	-	-
6.	Accountant	1	-	1	1	-	1
7.	Assistant	2	1	1	1	1	2
8.	Rural Welfare Officer Grade-I	1	-	1	-	-	-
9.	Rural Welfare Officer Grade-II	1	1	-	-	1	1
10.	Jeep Driver	1	-	1	1	-	1
	<b>Total</b>	11	3	8	6	3	9

**VI) Government Side – Technical**

Sl. No.	Name of the Post	No of Post sanctioned for Morappur Panchayat Union	Post diverted to Newly created Kadathur Panchayat Union	Staff Strength after diversion of Post for Morappur Panchayat Union with 18 Panchayats	Post sanctioned for newly formed Kadathur Panchayat Union with 25 Village Panchayats		
					Post created for Kadathur Panchayat Union	By diversion from Morappur Panchayat Union	Total Posts needed for Kadathur Panchayat Union with 25 Panchayats
1.	Assistant Engineer	1	-	1	1	-	1
2.	Overseer	1	-	1	1	-	1
	<b>Total</b>	2	-	2	2	-	2

**VII) MGNREGS – Administrative**

Sl. No.	Name of the Post	No of Post sanctioned for Morappur Panchayat Union	Post diverted to Newly created Kadathur Panchayat Union	Staff Strength after diversion of Post for Morappur Panchayat Union with 18 Panchayats	Post sanctioned for newly formed Kadathur Panchayat Union with 25 Village Panchayats		
					Post created for Kadathur Panchayat Union	By diversion from Morappur Panchayat Union	Total Posts needed for Kadathur Panchayat Union with 25 Panchayats
1.	Deputy Block Development Officer (MGNREGS)	1	-	1	1	-	1
2.	Zonal Deputy Block Development Officer-I	1	1	-	-	1	1
3.	Assistant	2	-	2	1	-	1
4.	Computer Assistant (Consolidated Pay)	2	-	2	2	-	2
	<b>Total</b>	<b>6</b>	<b>1</b>	<b>5</b>	<b>4</b>	<b>1</b>	<b>5</b>

**VIII) MGNREGS – Technical**

Sl. No.	Name of the Post	No of Post sanctioned for Morappur Panchayat Union	Post diverted to Newly created Kadathur Panchayat Union	Staff Strength after diversion of Post for Morappur Panchayat Union with 18 Panchayats	Post sanctioned for newly formed Kadathur Panchayat Union with 25 Village Panchayats		
					Post created for Kadathur Panchayat Union	By diversion from Morappur Panchayat Union	Total Posts needed for Kadathur Panchayat Union with 25 Panchayats
1.	Assistant Engineer	2	1	1	-	1	1
2.	Overseer	5	2	3	-	2	2
	<b>Total</b>	<b>7</b>	<b>3</b>	<b>4</b>	<b>-</b>	<b>3</b>	<b>3</b>

**Abstract**

Sl. No.	Name of the Post	No of Post sanctioned for Morappur Panchayat Union	Post diverted to Newly created Kadathur Panchayat Union	Staff Strength after diversion of Post for Morappur Panchayat Union with 18 Panchayats	Post sanctioned for newly formed Kadathur Panchayat Union with 25 Village Panchayats		
					Post created for Kadathur Panchayat Union	By diversion from Morappur Panchayat Union	Total Posts needed for Kadathur Panchayat Union with 25 Panchayats
1.	Total No. of Administrative Post	48	9	39	30	9	39
2.	Total No. of Technical Post	14	4	10	5	4	9
	<b>Total</b>	<b>62</b>	<b>13</b>	<b>49</b>	<b>35</b>	<b>13</b>	<b>48</b>

4. The Government further accord sanction for the Fuel expenses of 3 jeeps, Telephone charges, Rent, Electricity charges, Contingency, Stationary, Furniture and Office equipments and the Level of Pay to the posts to the newly formed Kadathur Panchayat Union as detailed in the Annexures I, II, III and IV of this order.

5. Sanction is accorded for incurring recurring expenditure of Rs.2,27,02,400/- (Rupees Two crores twenty seven lakhs two thousand four hundred only) per annum and for incurring non-recurring expenditure of Rs.35,53,678/- (Rupees Thirty five lakhs fifty three thousand six hundred and seventy eight only) for the newly formed Kadathur Panchayat Union as detailed below:-

Sl. No.	Items	Recurring (Rs.)	Non – Recurring (Rs.)
1.	Towards Salary Expenditure		
	(i) Government Head of Account	1,40,78,400	
	(ii) Panchayat Union General Fund	63,08,400	
	(iii) Mahatma Gandhi National Rural Employment Guarantee Scheme Admin Fund	17,01,600	
	Total	2,20,88,400	–
2.	Recurring Cost Other than Salary (will be met from Panchayat Union General Fund except the fuel and maintenance of Vehicle allotted to Block Development Officer (VP) which will be met from State Finance Commission Fund.)	6,14,000/-	–
3.	Purchase of 3 Jeeps (@ Rs.6,48,000/- per vehicle)		
	Block Development Officer (BP)	1 Jeep	
	Block Development Officer (VP)	1 Jeep	
	Chairman, Panchayat Union	1 Jeep	
		–	19,44,000/-
4.	Purchase of Furniture	–	11,72,678/-
5.	Purchase of Office Equipments	–	4,37,000/-
	<b>Total</b>	<b>2,27,02,400/-</b>	<b>35,53,678/-</b>

6. The new posts are created temporarily for a period of three years reckoned from the date of filling up or till the necessity ceases, whichever is earlier. The incumbents of posts sanctioned in para 3 above are eligible to draw pay and allowances in the scale of pay applicable, as per rules in force. The expenditure sanctioned in paragraph 5 above shall be debited to the heads of accounts as indicated in Annexure – V of this order.

7. The Expenditure constitutes an item of “New Instrument of Service” and the approval of the Legislature will be obtained in due course. Pending approval of the Legislature, the expenditure is to be initially be met from an advance drawn from the contingency fund. Order regarding this will be issued separately in Finance (BG-I) Department. The Director of Rural Development and Panchayat Raj is requested to apply in duplicate for sanctioning of contingency fund in the prescribed proforma along with the copy of this order to Government in Finance (BG-I) Department. The

Director of Rural Development and Panchayat Raj is requested to include this expenditure while sending the proposal for Final Supplementary Estimates for 2019-2020 at appropriate time.

8. This order issues with the concurrence of Finance Department vide its U.O.No.5418/Fin(RD)/20, dated 18.02.2020 and U.O.No.8742/Fin(CMPC)/20, dated 20.02.2020 and with Additional Sanction Ledger No.3025 (Three thousand twenty five).

**(BY ORDER OF THE GOVERNOR)**

**HANS RAJ VERMA,  
ADDITIONAL CHIEF SECRETARY TO GOVERNMENT.**

To  
The Director of Rural Development and Panchayat Raj,  
Chennai-15.  
The District Collector, Dharmapuri District.  
The Commissioner, Kadathur Panchayat Union, Dharmapuri District.  
The Accountant General, Chennai – 18 / 35.  
The Director of Treasuries and Accounts, Chennai-15.  
The Director of Local Fund Audit, Chennai-35.  
The District Treasury Officer of Dharmapuri District.

**Copy to**

The Hon'ble Chief Minister's office, Chennai-9.  
The Special PA to the Minister for Municipal Administration,  
Rural Development and Implementation of Special Programme,  
Chennai-9.  
The Principal PS to the Chief Secretary to Government,  
Chennai-9.  
The Principal PS to the Additional Chief Secretary to Government,  
Rural Development and Panchayat Raj Department, Chennai-9.  
The Finance (BG-I/BG-II/CMPC/RD) Department, Chennai-9.  
All Departments of Secretariat, Chennai-9.

**//Forwarded by Order//**

Roc No.43907/2019/F1,

Dt. 10/2/2020.

Directorate of Rural

Development & Panchayat

Raj Department.

10.02/2020  
Section Officer.

forwarded for necessary action.

R. Karash  
29/2/2020  
For Director 3.

To  
The District Collector, <sup>M</sup> 29.02.2020  
Dharmapuri.

**ANNEXURE – I**

**(G.O.(Ms)No.44, RD&PR (E5) Department, dated 21.02.2020)**

**Details of Annual Recurring Costs (other than salary) for  
Kadathur Panchayat Union**

<b>Sl. No.</b>	<b>Details</b>	<b>Amount (in Rs.)</b>
1.	Fuel Expenses to 3 Jeeps	3,15,000
2.	Telephone Charges	24,000
3.	Rent	As per PWD norms
4.	Electricity Consumption Charges	1,50,000
5.	Contingency	25,000
6.	Stationery	1,00,000
	<b>Total</b>	<b>6,14,000/-</b>

**HANS RAJ VERMA,  
ADDITIONAL CHIEF SECRETARY TO GOVERNMENT.**

**//True copy//**

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21/02/2020  
Section Officer.



**ANNEXURE – II**

**(G.O.(Ms)No.44, RD&PR (E5) Department, dated 21.02.2020)**

**Details of Furniture required for the Kadathur Panchayat Union**

Sl. No.	Name of the Items	Name of the Office (Requirement in Nos.)		Total	Unit Cost (Rs.)	Total Expenditure (Rs.)
		Block Panchayat	Village Panchayat			
1	Wooden Junior Executive Chair	2	2	4	5,519	22,076
2	Wooden Assistant Chair	15	12	27	4,760	1,28,520
3	Wooden Typist Chair	1	1	2	4,760	9,520
4	Senior Executive Table	8	5	13	23,416	3,04,408
5	Wooden Assistant Table	10	7	17	10,471	1,78,007
6	Wooden Typist Table	1	1	2	10,471	20,942
7	Steel Almirah	2	3	5	10,947	54,735
8	Wooden Almirah	7	3	10	10,947	1,09,470
9	Wooden side rack	10	5	15	13,000	1,95,000
10	Wooden Stool	4	4	8	1,000	8,000
11	Wooden tray	2	3	5	1,000	5,000
12	Reaper record rack	10	-	10	13,000	1,30,000
13	Pigeon hole cupboard	1	-	1	7,000	7,000
	<b>Total</b>	<b>73</b>	<b>46</b>	<b>119</b>		<b>11,72,678</b>

**HANS RAJ VERMA,  
ADDITIONAL CHIEF SECRETARY TO GOVERNMENT.**

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21/02/2020  
Section Officer.

**ANNEXURE – III**

**(G.O.(Ms)No.44, RD&PR (E5) Department, dated 21.02.2020)**

**Details of Office Equipments required for the Kadathur Panchayat Union**

Sl. No.	Details of items	Requirement in Nos.	Unit Cost (Rs.)	Total Expenditure (Rs.)
1.	Computer	5	65,000	3,25,000
2.	Multi Purpose Printer	2	20,000	40,000
3.	Photo Copier	1	50,000	50,000
4.	Fire Extinguisher	2	10,000	20,000
5.	Telephone	2	1,000	2,000
	<b>Total</b>			<b>4,37,000/-</b>

**HANS RAJ VERMA,  
ADDITIONAL CHIEF SECRETARY TO GOVERNMENT.**

//True copy//

*Hans Raj Verma*  
21/02/2020  
Section Officer.

**ANNEXURE – IV**

**(G.O.(Ms)No.44, RD&PR (E5) Department, dated 21.02.2020)**

**Kadathur Panchayat Union**

Sl. No.	Details of Post		Total No. of Posts Created	Level of Pay
<b>Government Head of Account</b>				
1	a.	Block Development Officer (B.P) & (V.P)	2	Level 20 37700-119500
	b.	Deputy Block Development Officer	4	Level 18 36900-116600
	c.	Accountant	2	Level 10 20600-65500
	d.	Assistant	2	Level 10 20600-65500
	e.	Junior Assistant	1	Level 8 19500-62000
	f.	Jeep Driver	1	Level 8 19500-62000
	g.	Extension Officer (Social Welfare)	1	Level 11 35400-112400
	h.	Assistant Engineer	2	Level 20 37700-119500
	i.	Overseer	2	Level 11 35400-112400
<b>Sub Total</b>			<b>17</b>	
<b>Panchayat Union General Fund</b>				
2	a.	Election Assistant	1	Level 10 20600-65500
	b.	Junior Assistant	2	Level 8 19500-62000
	c.	Typist	1	Level 8 19500-62000
	d.	Cashier	1	Level 8 19500-62000
	e.	Driver	2	Level 8 19500-62000
	f.	Record Clerk	1	Level 2 15900-50400
	g.	Office Assistant	4	Level 1 15700-50000
	h.	Night Watchman	1	Level 1 15700-50000
	i.	Road Inspector	1	Level 8 19500-62000
<b>Sub Total</b>			<b>14</b>	
<b>MGRNEGS Admin Fund</b>				
3	a.	Deputy Block Development Officer	1	Level 18 36900-116600
	b.	Assistant	1	Level 10 20600-65500
	c.	Computer Assistant	2	Rs.11,000/- per month Consolidated Pay (each person)
<b>Sub Total</b>			<b>4</b>	
<b>Grand Total</b>			<b>35</b>	

**HANS RAJ VERMA,  
ADDITIONAL CHIEF SECRETARY TO GOVERNMENT.**

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*H. Raj Verma*  
21/02/2020  
Section Officer.

**ANNEXURE – V**

**(G.O.(Ms)No.44, RD & PR (E5) Department, dated 21.02.2020)**

HEAD OF ACCOUNT	DETAILED HEAD	DESCRIPTION	
<b>2515-00 Other Rural Development Programmes. 001-Direction and Administration – State's Expenditure. AE-Block Headquarters – Block Panchayats</b>	301	Salary (OLD DPC (DH))	
	01	Pay (DPC 2515 00 001 AE 30101) (0102)	
	303.01	DA (DPC 2515 00 001 AE 30301) (0317)	
	305	Office Expenses	
	05	Furniture (DPC 2515 00 001 AE 30505) (0559)	
	321	Motor Vehicle	
	01	Purchase (DPC 2515 00 001 AE 32101) (2119)	
<b>2501 – Special Programmes for Rural Development. 06-Self Employment Programmes. 003-Training-States's Expenditure. JC-Monitoring and Controlling of Panchayat Raj and Implementation of Rural Development Schemes.</b>	301	Salary	
	01	Pay (DPC 2501 06 003 JC 30101) (0103)	
	303.01	Dearness Allowances (DPC 2501 06 003 JC 30301) (0318)	
	305	Office Expenses	
	02	Other Contingencies (Telephone purchase) (DPC 2501 06 003 JC 30502) (0523)	
	05	Furniture (DPC 2501 06 003 JC 30505) (0550)	
	321	Motor Vehicle	
	01	Purchase (DPC 2501 06 003 JC 32101) (2110)	
	376	Computer & Accessories	
	01	Purchase (DPC 2501 06 003 JC 37601) (7615)	
<b>2505 – Rural Employment. 01-National Programmes. 702-Jawahar Gram Samridhi Yojana State's Expenditure. JP-Sampoorna Grameen Rozgar Yojana-Village Panchayat</b>	301	Salary	
	01	Pay (DPC 2505 01 702 JP 30101) (0106)	
	303.01	Dearness Allowances (DPC 2505 01 702 JP 30301) (0311)	
<b>2515-00- Other Rural Development Programmes. 800-Other Expenditure-State's Expenditure. KV-Strengthening of Block Administration-Implementation of Anti-Poverty Programme-Village Panchayats.</b>	301	Salary	
	01	Pay (DPC 2515 00 800 KV 30101) (0104)	
	303.01	Dearness Allowances (DPC 2515 00 800 KV 30301) (0319)	
<b>2515-00- Other Rural Development Programmes. 001-Direction and Administration State's Expenditure. AT-Block Head Quarters – Village Panchayats.</b>	301	Salary	
	01	Pay (DPC 2515 00 001 AT 30101) (0102)	
	303.01	Dearness Allowances (DPC 2515 00 001 AT 30301) (0317)	

<b>2236-Nutrition. 02-Distribution of nutritious food and beverages. 102-Mid-day meals-State's Expenditure. AR – Staff for implementing puratchithalaivar MGR Nutritious Meal Programme in Rural Areas</b>	301	Salary	
	01	Pay	
		(DPC 2236 02 102 AR 30101)	(0108)
	303.01	Dearness Allowances	
	(DPC 2236 02 102 AR 30301)	(0313)	
<b>Recurring and Non-Recurring</b>	2505-Rural Employment. 02-Rural Development Guarantee Scheme. 101-National Rural Employment Guarantee Scheme – Scheme Shared between State and Centre. UA-National Rural Employment Guarantee Scheme. 309-Grants-in-aid. 03-Grants for Specific Scheme.		
	<b>(DPC 2505 02 101 UA 30903)</b>		<b>(0939)</b>
<b>Recurring and Non-Recurring</b>	2505-Rural Employment. 02-Rural Development Guarantee Scheme. 793-Special Central Assistance for Scheduled Castes Component Plan-Scheme Shared between State and Centre. UA-National Rural Employment Guarantee Scheme. 309-Grants-in-aid. 03-Grants for Specific Scheme.		
	<b>(DPC 2505 02 793 UA 30903)</b>		<b>(0934)</b>

**HANS RAJ VERMA,  
ADDITIONAL CHIEF SECRETARY TO GOVERNMENT.**

//True copy//

*Receipt*  
21/02/2020  
Section Officer.  
*10/2/20*