



Abstract

Establishment – Rural Development and Panchayat Raj Department – Cuddalore District – Creation and Diversion of posts to the newly formed Srimushnam Panchayat Union – Sanction of Posts, furniture, vehicles and other equipments and sanction of Expenditure – Orders – Issued.

Rural Development and Panchayat Raj (E5) Department

G.O.(Ms).No.45

Dated : 21.02.2020.

விகாரி, மாசி 9,
திருவள்ளூர் ஆண்டு 2051.

Read:

1. G.O.(Ms).No.97, Rural Development and Panchayat Raj (PR-II) Department, dated 05.08.2014.
2. From the Director of Rural Development and Panchayat Raj Letter No.43908/2019/F.1, dated 18.12.2019.

* * * * *

ORDER:

In the Government Order first read above orders has been issued by forming of a new Panchayat Union viz, Srimushnam Panchayat Union bifurcating the Kattumannarkoil, Kammapuram and Keerapalayam Panchayat Unions with 41 Village Panchayats in Cuddalore District.

2. The Director of Rural Development and Panchayat Raj in his letter second read above has stated that the Srimushnam Panchayat Union in Cuddalore District is newly created and has to be started functioning. The Panchayat Union General Fund Account has to be opened and a portion of sum corresponding to the population may be apportioned to start the function of the new Panchayat Union. Further, the Director of Rural Development and Panchayat Raj has recommended for creation of 43 new posts and 15 posts by diversion from Keerapalayam (4 posts), Kattumannarkoil (6 posts) and Kammapuram (5 posts) Panchayat Unions to the newly formed Srimushnam Panchayat Union which is based on the norms prescribed as the staffing pattern for the Panchayat Union in Rural Development and Panchayat Raj Department and also requested to sanction the recurring expenditure towards salary, recurring cost other than salary expenditure and non-recurring expenditure towards purchase of 3 Jeeps, furniture and office equipments thereof.

3. The Government have examined the proposal in detail with reference to the norms prescribed as the staffing pattern of Government orders for the Panchayat Union and accord sanction for creation of 43 new posts and diversion of 15 posts

from Keerapalayam (4 posts), Kattumannarkoil (6 posts) and Kammapuram (5 posts) Panchayat Unions to the newly formed Srimushnam Panchayat Union as detailed below:-

I) Government Side – Administrative

Sl. No.	Name of the Post	No. of post sanctioned for the Panchayat Union			Post diverted to Newly created Srimushnam Panchayat Union	Staff Strength after diversion of Posting the Panchayat Union			Post sanctioned for newly formed Srimushnam Panchayat Union with 41 Village Panchayats		
		Keerappalayam	Kattumannar Koil	Kammapuram		Keerappalayam	Kattumannar Koil	Kammapuram	By creation	By diversion	Total no. of Posts
1.	Block Development Officer (BP)	1	1	1	-	1	1	1	1	-	1
2.	Deputy Block Development Officer (General)	1	1	1	-	1	1	1	1	-	1
3.	Deputy Block Development Officer (NMP)	1	1	1	-	1	1	1	1	-	1
4.	Zonal Deputy Block Development Officer-IV	1	1	1	-	1	1	1	-	-	-
5.	Accountant	1	1	1	-	1	1	1	1	-	1
6.	Assistant	1	1	1	-	1	1	1	1	-	1
7.	Rural Welfare Officer Grade-I	2	2	2	3 (1 from each block)	1	1	1	-	3	3
8.	Junior Assistant (NMP)	1	1	1	-	1	1	1	1	-	1
9.	Rural Welfare Officer Grade-II	1	1	1	-	1	1	1	-	-	-
10.	Extension Officer (SW)	1	1	1	-	1	1	1	1	-	1
11.	Rural Welfare Officer (Women)	2	2	2	-	2	2	2	2	-	2
Total		13	13	13	3	12	12	12	9	3	12

II) Government Side – Technical

Sl. No.	Name of the Post	No. of post sanctioned for the Panchayat Union			Post diverted to Newly created Srimushnam Panchayat Union	Staff Strength after diversion of Posting the Panchayat Union			Post sanctioned for newly formed Srimushnam Panchayat Union with 41 Village Panchayats		
		Keerappalayam	Kattumannar Koil	Kammapuram		Keerappalayam	Kattumannar Koil	Kammapuram	By creation	By diversion	Total no. of Posts
1.	Assistant Engineer	1	1	1	-	1	1	1	1	-	1
2.	Overseer	1	1	1	-	1	1	1	1	-	1
Total		2	2	2	-	2	2	2	2	-	2

III) Union Side – Administrative

Sl. No.	Name of the Post	No. of post sanctioned for the Panchayat Union			Post diverted to Newly created Srimushnam Panchayat Union	Staff Strength after diversion of Posting the Panchayat Union			Post sanctioned for newly formed Srimushnam Panchayat Union with 41 Village Panchayats		
		Keerappalayam	Kattumannar Koil	Kammapuram		Keerappalayam	Kattumannar Koil	Kammapuram	By creation	By diversion	Total no. of Posts
1.	Election Assistant	1	1	1	-	1	1	1	1	-	1
2.	Junior Assistant	1	1	1	-	1	1	1	1	-	1
3.	Typist	2	2	2	-	2	2	2	2	-	2
4.	Cashier	1	1	1	-	1	1	1	1	-	1
5.	Jeep Driver	2	2	2	-	2	2	2	2	-	2
6.	Record Clerk	1	1	1	-	1	1	1	1	-	1
7.	Office Assistant	4	4	4	-	4	4	4	4	-	4
8.	Night Watchman	1	1	1	-	1	1	1	1	-	1
	Total	13	13	13	-	13	13	13	13	-	13

IV) Union Side – Technical

Sl. No.	Name of the Post	No. of post sanctioned for the Panchayat Union			Post diverted to Newly created Srimushnam Panchayat Union	Staff Strength after diversion of Posting the Panchayat Union			Post sanctioned for newly formed Srimushnam Panchayat Union with 41 Village Panchayats		
		Keerappalayam	Kattumannar Koil	Kammapuram		Keerappalayam	Kattumannar Koil	Kammapuram	By creation	By diversion	Total no. of Posts
1.	Road Inspector	3	3	3	-	3	3	3	3	-	3
	Total	3	3	3	-	3	3	3	3	-	3

V) Government Side – Administrative

Sl. No.	Name of the Post	No. of post sanctioned for the Panchayat Union			Post diverted to Newly created Srimushnam Panchayat Union	Staff Strength after diversion of Posting the Panchayat Union			Post sanctioned for newly formed Srimushnam Panchayat Union with 41 Village Panchayats		
		Keerappalayam	Kattumannar Koil	Kammapuram		Keerappalayam	Kattumannar Koil	Kammapuram	By creation	By diversion	Total no. of Posts
1.	Block Development Officer (VP)	1	1	1	-	1	1	1	1	-	1
2.	Deputy Block Development Officer (Panchayat)	1	1	1	-	1	1	1	1	-	1
3.	Deputy Block Development Officer (Audit)	1	1	1	-	1	1	1	1	-	1
4.	Zonal Deputy Block Development Officer-II	1	1	1	-	1	1	1	-	-	-
5.	Zonal Deputy Block Development Officer-III	1	1	1	-	1	1	1	-	-	-
6.	Zonal Deputy Block Development Officer-V	1	1	1	3*	-	-	-	-	3	3
7.	Accountant	1	1	1	-	1	1	1	1	-	1
8.	Assistant	1	1	1	-	1	1	1	1	-	1
9.	Rural Welfare Officer Grade-I	2	2	2	-	2	2	2	-	-	-
10.	Rural Welfare Officer Grade-II	2	2	2	2**	2	1	1	-	2	2
11.	Jeep Driver	1	1	1	-	1	1	1	1	-	1
Total		13	13	13	5	12	11	11	6	5	11

VI) Government Side – Technical

Sl. No.	Name of the Post	No. of post sanctioned for the Panchayat Union			Post diverted to Newly created Srimushnam Panchayat Union	Staff Strength after diversion of Posting the Panchayat Union			Post sanctioned for newly formed Srimushnam Panchayat Union with 41 Village Panchayats		
		Keerappalayam	Kattumannar Koil	Kammapuram		Keerappalayam	Kattumannar Koil	Kammapuram	By creation	By diversion	Total no. of Posts
1.	Assistant Engineer	1	1	1	-	1	1	1	1	-	1
2.	Overseer	1	1	1	-	1	1	1	1	-	1
Total		2	2	2	-	2	2	2	2	-	2

VII) MGNREGS – Administrative

Sl. No.	Name of the Post	No. of post sanctioned for the Panchayat Union			Post diverted to Newly created Srimushnam Panchayat Union	Staff Strength after diversion of Posting the Panchayat Union			Post sanctioned for newly formed Srimushnam Panchayat Union with 41 Village Panchayats		
		Keerappalayam	Kattumannar Koil	Kammapuram		Keerappalayam	Kattumannar Koil	Kammapuram	By creation	By diversion	Total no. of Posts
1.	Deputy Block Development Officer (MGNREGS)	1	1	1	-	1	1	1	1	-	1
2.	Zonal Deputy Block Development Officer-I	1	1	1	-	1	1	1	-	-	-
3.	Assistant	2	2	2	-	2	2	2	2	-	2
4.	Computer Assistant (Consolidated Pay)	6	6	7	3***	5	5	6	2	3	5
	Total	10	10	11	3	9	9	10	5	3	8

VIII) MGNREGS – Technical

Sl. No.	Name of the Post	No. of post sanctioned for the Panchayat Union			Post diverted to Newly created Srimushnam Panchayat Union	Staff Strength after diversion of Posting the Panchayat Union			Post sanctioned for newly formed Srimushnam Panchayat Union with 41 Village Panchayats		
		Keerappalayam	Kattumannar Koil	Kammapuram		Keerappalayam	Kattumannar Koil	Kammapuram	By creation	By diversion	Total no. of Posts
1.	Assistant Engineer	2	3	2	1****	2	2	2	1	1	2
2.	Overseer	7	6	6	3*****	6	5	5	2	3	5
	Total	9	9	8	-	8	7	7	3	4	7

Abstract

Sl. No.	Name of the Post	No. of post sanctioned for the Panchayat Union			Post diverted to Newly created Srimushnam Panchayat Union	Staff Strength after diversion of Posting the Panchayat Union			Post sanctioned for newly formed Srimushnam Panchayat Union with 41 Village Panchayats		
		Keerappalayam	Kattumannar Koil	Kammapuram		Keerappalayam	Kattumannar Koil	Kammapuram	By creation	By diversion	Total no. of Posts
1.	Total No. of Administrative Post	49	49	50	11	46	45	46	33	11	44
2.	Total No. of Technical Post	16	16	15	-	15	14	14	10	4	14
	Total	65	65	65	11	61	59	60	43	15	58

* 1 Post of Zonal Deputy Block Development Officer from each Panchayat Union

- ** 1 post of Rural Welfare Officer (Grade - II) from Kattumannarkoil and Kammapuram Panchayat Union
- *** 1 post of Computer Assistant from each block
- **** 1 post of Assistant Engineer post from Kattumannarkoil Panchayat Union and
- ***** 1 post of Overseer from each Panchayat Union

4. The Government further accord sanction for the Fuel expenses of 3 jeeps, Telephone charges, Rent, Electricity charges, Contingency, Stationary, Furniture and Office equipments and the Level of Pay to the posts to the newly formed Srimushnam Panchayat Union as detailed in the Annexures I, II, III and IV of this order.

5. Sanction is accorded for incurring recurring expenditure of Rs.2,83,47,400/- (Rupees Two crores eighty three lakhs forty seven thousand four hundred only) per annum and for incurring non-recurring expenditure of Rs.44,52,427/- (Rupees forty four lakhs fifty two thousand four hundred and twenty seven only) for the newly formed Srimushnam Panchayat Union as detailed below:-

Sl. No.	Items	Recurring (Rs.)	Non – Recurring (Rs.)
1.	Towards Salary Expenditure		
	(i) Government Head of Account	1,50,03,600	
	(ii) Panchayat Union General Fund	72,86,400	
	(iii) Mahatma Gandhi National Rural Employment Guarantee Scheme Admin Fund	53,93,400	
	Total	2,76,83,400	
2.	Recurring Cost Other than Salary (will be met from Panchayat Union General Fund except the fuel and maintenance of Vehicle allotted to Block Development Officer (VP) which will be met from State Finance Commission Fund.)	6,64,000/-	–
3.	Purchase of 3 Jeeps (@ Rs.6,48,000/- per vehicle)		
	Block Development Officer (BP)	1 Jeep	
	Block Development Officer (VP)	1 Jeep	
	Chairman, Panchayat Union	1 Jeep	
		–	19,44,000/-
4.	Purchase of Furniture	–	19,41,427/-
5.	Purchase of Office Equipments	–	5,67,000/-
	Total	2,83,47,400/-	44,52,427/-

6. The new posts are created temporarily for a period of three years reckoned from the date of filling up or till the necessity ceases, whichever is earlier. The incumbents of posts sanctioned in para 3 above are eligible to draw pay and allowances in the scale of pay applicable, as per rules in force. The expenditure sanctioned in paragraph 5 above shall be debited to the heads of accounts as indicated in Annexure – V of this order.

7. The Expenditure constitutes an item of "New Instrument of Service" and the approval of the Legislature will be obtained in due course. Pending approval of the Legislature, the expenditure is to be initially be met from an advance drawn from the contingency fund. Order regarding this will be issued separately in Finance (BG-I) Department. The Director of Rural Development and Panchayat Raj is requested to apply in duplicate for sanctioning of contingency fund in the prescribed proforma along with the copy of this order to Government in Finance (BG-I) Department. The Director of Rural Development and Panchayat Raj is requested to include this expenditure while sending the proposal for Final Supplementary Estimates for 2019-2020 at appropriate time.

8. This order issues with the concurrence of Finance Department vide its U.O.No.5417/Fin(RD)/ 20, dated 18.02.2020 and U.O.No.8749/Fin(CMPC)/20, dated 20.02.2020 and with Additional Sanction Ledger No.3029 (Three thousand twenty nine).

(BY ORDER OF THE GOVERNOR)

**HANS RAJ VERMA,
ADDITIONAL CHIEF SECRETARY TO GOVERNMENT.**

To

The Director of Rural Development and Panchayat Raj,
Chennai-15.

The District Collector, Cuddalore District.

The Commissioner, Srimushnam Panchayat Union,
Cuddalore District.

The Accountant General, Chennai – 18 / 35.

The Director of Treasuries and Accounts, Chennai-35.

The Director of Local Fund Audit, Chennai-35.

The District Treasury Officer, Cuddalore District.

Copy to

The Hon'ble Chief Minister's office, Chennai-9.

The Special PA to the Minister for Municipal Administration,

Rural Development and Implementation of Special Programme,
Chennai-9.

The Principal PS to the Chief Secretary to Government,
Chennai-9.

The Principal PS to the Additional Chief Secretary to Government,
Rural Development and Panchayat Raj Department, Chennai-9.

The Finance (BG-I/BG-II/CMPC/RD) Department, Chennai-9.

All Departments of Secretariat, Chennai-9.

Rec No. 43908/2019/F1,
dt. 1/02/2020

Directorate of Rural
Development & Panchayat
Raj Department.

forwarded for necessary
action

R. Lakshmi
29/2/2020
for Director

To
28.02.2020
The District Collector,
Cuddalore.

//Forwarded by Order//

Receipt
21/02/2020
Section Officer.

ANNEXURE – I

(G.O.(Ms)No.45, RD&PR (E5) Department, dated 21.02.2020)

**Annual Recurring Costs (other than salary) for Srimushnam Panchayat
Union**

Sl. No.	Details	Amount (in Rs.)
1.	Fuel & Maintenance of Vehicles (3 Jeeps)	3,15,000
2.	Telephone Charges	24,000
3.	Rent	As per PWD norms
4.	Electricity Consumption Charges	1,50,000
5.	Contingency	25,000
6.	Stationery	1,50,000
	Total	6,64,000

**HANS RAJ VERMA,
ADDITIONAL CHIEF SECRETARY TO GOVERNMENT.**

//True copy//

Hans Raj Verma
21/02/2020
Section Officer.

ANNEXURE – II

(G.O.(Ms)No.45, RD&PR (E5) Department, dated 21.02.2020)

Details of Furniture required for the Srimushnam Panchayat Union

Sl. No.	Name of the Items	Name of the Office (Requirement in Nos.)		Total	Unit Cost (Rs.)	Total Expenditure (Rs.)
		Block Panchayat	Village Panchayat			
1.	Wooden Junior Executive Chair	2	2	4	5,519	22,076
2.	Wooden Assistant Chair	22	17	39	4,760	1,85,640
3.	Wooden Typist Chair	1	1	2	4,760	9,520
4.	Senior Executive Table	12	10	22	23,416	5,15,152
5.	Wooden Assistant Table	22	17	39	10,471	4,08,369
6.	Wooden Typist Table	1	1	2	10,471	20,942
7.	Steel Almirah	4	3	7	10,947	76,629
8.	Wooden Almirah	10	7	17	10,947	1,86,099
9.	Wooden side rack	15	8	23	13,000	2,99,000
10.	Wooden Stool	6	5	11	1,000	11,000
11.	Wooden tray	2	3	5	1,000	5,000
12.	Reaper record rack	15	-	15	13,000	1,95,000
13.	Pigeon hole cupboard	1	-	1	7,000	7,000
	Total	113	74	187		19,41,427

**HANS RAJ VERMA,
ADDITIONAL CHIEF SECRETARY TO GOVERNMENT.**

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Heeep
21/02/2020
Section Officer.

ANNEXURE – III

(G.O.(Ms)No.45, RD&PR (E5) Department, dated 21.02.2020)

Details of Office Equipments required for the Srimushnam Panchayat Union

Sl. No.	Details of items	Requirement in Nos.	Unit Cost (Rs.)	Total Expenditure (Rs.)
1	Computer	7	65,000	4,55,000
2	Multi Purpose Printer	2	20,000	40,000
3	Photo Copier	1	50,000	50,000
4	Fire Extinguisher	2	10,000	20,000
5	Telephone	2	1,000	2,000
	Total			5,67,000/-

**HANS RAJ VERMA,
ADDITIONAL CHIEF SECRETARY TO GOVERNMENT.**

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105/11
21/02/2020
Section Officer.

ANNEXURE – IV

(G.O.(Ms).No.45, RD&PR(E5) Department, dated 21.02.2020)

Srimushnam Panchayat Union

Sl. No.	Details of Post		Total No. of Posts Created	Level of Pay	
Government Head of Account					
1	a.	Block Development Officer (B.P) & (V.P)	2	Level 20	37700-119500
	b.	Deputy Block Development Officer	4	Level 18	36900-116600
	c.	Accountant	2	Level 10	20600-65500
	d.	Assistant	2	Level 10	20600-65500
	e.	Junior Assistant	1	Level 8	19500-62000
	f.	Jeep Driver	1	Level 8	19500-62000
	g.	Extension Officer(Social Welfare)	1	Level 11	35400-112400
	h.	Rural Welfare Officer (Women)	2	Level 6	18500-58600
	i.	Assistant Engineer	2	Level 20	37700-119500
	j.	Overseer	2	Level 11	35400-112400
			Sub Total	19	
Panchayat Union General Fund					
2	a.	Election Assistant	1	Level 10	20600-65500
	b.	Junior Assistant	1	Level 8	19500-62000
	c.	Typist	2	Level 8	19500-62000
	d.	Cashier	1	Level 8	19500-62000
	e.	Jeep Driver	2	Level 8	19500-62000
	f.	Record Clerk	1	Level 2	15900-50400
	g..	Office Assistant	4	Level 1	15700-50000
	h.	Night Watchman	1	Level 1	15700-50000
	i.	Road Inspector	3	Level 8	19500-62000
			Sub Total	16	
MGRNEGS Admin Fund					
3	a.	Deputy Block Development Officer	1	Level 18	36900-116600
	b.	Assistant	2	Level 10	20600-65500
	c.	Computer Assistant	2	Rs.11,000/- per month Consolidated Pay (each person)	
	d.	Assistant Engineer	1	Level 20	37700-119500
	e.	Overseer	2	Level 11	35400-112400
		Sub Total	8		
		Grand Total	43		

**HANS RAJ VERMA,
ADDITIONAL CHIEF SECRETARY TO GOVERNMENT.**

//True copy//

[Handwritten Signature]
21/02/2020
Section Officer.

ANNEXURE – V

(G.O.(Ms)No.45, RD & PR (E5) Department, dated 21.02.2020)

HEAD OF ACCOUNT	DETAILED HEAD	DESCRIPTION	
2515-00 Other Rural Development Programmes. 001-Direction and Administration – State’s Expenditure. AE-Block Headquarters – Block Panchayats	301	Salary (OLD DPC (DH))	
	01	Pay (DPC 2515 00 001 AE 30101) (0102)	
	303.01	DA (DPC 2515 00 001 AE 30301) (0317)	
	305	Office Expenses	
	05	Furniture (DPC 2515 00 001 AE 30505) (0559)	
	321	Motor Vehicle	
	01	Purchase (DPC 2515 00 001 AE 32101) (2119)	
	2501 – Special Programmes for Rural Development. 06-Self Employment Programmes. 003-Training-States’s Expenditure. JC-Monitoring and Controlling of Panchayat Raj and Implementation of Rural Development Schemes.	301	Salary
01		Pay (DPC 2501 06 003 JC 30101) (0103)	
303.01		Dearness Allowances (DPC 2501 06 003 JC 30301) (0318)	
305		Office Expenses	
02		Other Contingencies (Telephone purchase) (DPC 2501 06 003 JC 30502) (0523)	
05		Furniture (DPC 2501 06 003 JC 30505) (0550)	
321		Motor Vehicle	
01		Purchase (DPC 2501 06 003 JC 32101) (2110)	
376		Computer & Accessories	
01		Purchase (DPC 2501 06 003 JC 37601) (7615)	
2505 – Rural Employment. 01-National Programmes. 702-Jawahar Gram Samridhi Yojana State’s Expenditure. JP-Sampoorna Grameen Rozgar Yojana-Village Panchayat	301	Salary	
	01	Pay (DPC 2505 01 702 JP 30101) (0106)	
	303.01	Dearness Allowances (DPC 2505 01 702 JP 30301) (0311)	
2515-00- Other Rural Development Programmes. 800-Other Expenditure-State’s Expenditure. KV-Strengthening of Block Administration-Implementation of Anti-Poverty Programme-Village Panchayats.	301	Salary	
	01	Pay (DPC 2515 00 800 KV 30101) (0104)	
	303.01	Dearness Allowances (DPC 2515 00 800 KV 30301) (0319)	
2515-00- Other Rural Development Programmes. 001-Direction and Administration State’s Expenditure. AT-Block Head Quarters – Village Panchayats.	301	Salary	
	01	Pay (DPC 2515 00 001 AT 30101) (0102)	
	303.01	Dearness Allowances (DPC 2515 00 001 AT 30301) (0317)	

2236-Nutrition. 02-Distribution of nutritious food and beverages. 102-Mid-day meals-State's Expenditure. AR – Staff for implementing puratchithalaivar MGR Nutritious Meal Programme in Rural Areas	301	Salary		
	01	Pay		
			(DPC 2236 02 102 AR 30101)	(0108)
	303.01	Dearness Allowances		
		(DPC 2236 02 102 AR 30301)	(0313)	
Recurring and Non-Recurring	2505-Rural Employment. 02-Rural Development Guarantee Scheme. 101-National Rural Employment Guarantee Scheme – Scheme Shared between State and Centre. UA-National Rural Employment Guarantee Scheme. 309-Grants-in-aid. 03-Grants for Specific Scheme.			
	(DPC 2505 02 101 UA 30903)		(0939)	
Recurring and Non-Recurring	2505-Rural Employment. 02-Rural Development Guarantee Scheme. 793-Special Central Assistance for Scheduled Castes Component Plan-Scheme Shared between State and Centre. UA-National Rural Employment Guarantee Scheme. 309-Grants-in-aid. 03-Grants for Specific Scheme.			
	(DPC 2505 02 793 UA 30903)		(0934)	

**HANS RAJ VERMA,
ADDITIONAL CHIEF SECRETARY TO GOVERNMENT.**

//True copy//

Receipt
Section Officer.
21/02/2020
W.S.V.