



Abstract

Schemes - State Scheme - "Comprehensive School Infrastructure Development Scheme" (CSIDS) - Implementation of the Scheme during 2012 - 2013 - Sanction of Funds and Prescribing Guidelines - Approved - Orders - Issued.

Rural Development and Panchayat Raj (SGS1) Department

G.O.(Ms.) No.46

Dated : 14.06.2012

Read :

- 1) G.O. (Ms) No.101,Rural Development and Panchayat Raj (SGS-I) Department, Dated 02.12.2011.
- 2) From the Commissioner of Rural Development and Panchayat Raj, Letter No.29925/2012/CSIDS, Dated 19.04.2012.
- 3) G.O. (Ms) No.42, Rural Development and Panchayat Raj (PR-I) Department, Dated 07.06.2012.

ORDER:

Comprehensive School Infrastructure Development Scheme (CSIDS) was launched during 2011-12 with an objective of providing basic infrastructure facilities like new buildings, kitchen sheds, water supply, toilets, etc. in the Panchayat Union Primary and Middle Schools in rural areas. Repairs and renovation of the existing facilities will also be taken up wherever necessary.

2. In the Government Order first read above, necessary orders were issued along with the detailed guidelines besides sanctioning a sum of Rs.100 crores from out of the State Finance Commission Grants share of Panchayat Unions and District Panchayats for the implementation of the Comprehensive School Infrastructure Development Scheme (CSIDS) during the year 2011-2012.

(P.T.O)

3. The Hon'ble Minister for Municipal Administration & Rural Development in the Legislative Assembly on 09.04.2012, has announced, among others that the Comprehensive School Infrastructure Development Scheme (CSIDS) will be implemented during 2012-2013 with an allocation of Rs.100 crores.

4. The Commissioner of Rural Development and Panchayat Raj has sent proposals along with draft Guidelines for implementation of Scheme during 2012-2013. The Commissioner of Rural Development and Panchayat Raj has further stated that the required funds of Rs.100 crores for implementation of Scheme shall be met out from the State Finance Commission Grant share of Panchayat Union and District Panchayat (in the ratio of 2:1) in 10 monthly installments as detailed below:

From Panchayat Union share	-	Rs.67 crores
From District Panchayat share	-	Rs.33 crores

		Rs.100 crores

5. The Commissioner of Rural Development and Panchayat Raj has requested the Government to sanction a sum of Rs.100 crores for the implementation of the scheme and to authorize him to release the amount in 10 equal instalments starting from April 2012 onwards besides approving the draft Guidelines.

6. The Government have carefully examined the proposal of the Commissioner of Rural Development and Panchayat Raj in detail and issue the following orders:-

- (i) The Commissioner of Rural Development and Panchayat Raj is authorized to deduct a sum of Rs.100 crores for "Comprehensive School Infrastructure Development Scheme" (CSIDS) from the State Finance Commission Grant share of Panchayat Union and District Panchayat and to release to the District Collectors in 10 monthly instalments starting from April 2012 onwards. Monthly allocation under the Scheme is as below:-

Panchayat Unions' Share:	Rs.	6.70 crores
District Panchayats' Share:	Rs.	3.30 crores.

- (ii) The Commissioner of Rural Development and Panchayat Raj is also authorized to draw the above funds from the monthly release of State Finance Commission Grant for Panchayat Unions and District Panchayats sanctioned in Government Order 3rd read above and to release to the Districts based on the District-wise allocation.
- (iii) This Scheme will be implemented in the Panchayat union Schools located in the Village Panahayats selected under Tamil Nadu Village Habitations Improvement (THAI) Scheme for the year 2012-2013.
- (iv) The detailed guidelines for the implementation of "Comprehensive School Infrastructure Development Scheme"(CSIDS) is annexed to this order.

5) This order issues with the concurrence of Finance Department vide its U.O.No. 24755/Fin(RD)/2012, dated 25.05.2012.

(By Order of the Governor)

N.S. PALANIAPPAN,
Principal Secretary to Government

- To
- ✓ The Commissioner of Rural Development and Panchayat Raj, Chennai-15.
 - All District Collectors (except Chennai)
 - All Project Directors, District Rural Development Agencies.
(through Commissioner of Rural Development and Panchayat Raj)
 - The Principal Accountant General, Chennai - 6/18/35
 - The Pay and Accounts Officer (Secretariat), Chennai - 9
 - The Pay and Accounts Officer (South), Chennai - 35
 - The Pay and Accounts Officer (East), Chennai - 5
 - The Pay and Accounts Officer (North), Chennai - 1
 - The Pay and Accounts Officer, Madurai
 - All Treasury Officers
 - Rural Development and Panchayat Raj (PRI) Department, Chennai-9.
(for necessary follow up action to allot fund from SFC grant)

Copy to

The Additional Chief Secretary/Secretary-I to the Hon'ble Chief Minister,
Chennai-9.

The Senior Personal Assistant to Hon'ble Minister for Finance, Chennai-9
The Senior Personal Assistant to Hon'ble Minister for Municipal
Administration and Rural Development, Chennai-9.
The Private Secretary to Chief Secretary to Government, Chennai-9
Finance (BG-I/BG-II/RD/FC.IV) Department, Chennai - 9.

//Forwarded by Order //

Dr. ASB 21/3/2017

Section Officer

MK

ANNEXURE to G.O.(Ms.) No.46, Rural Development and Panchayat Raj (SGS1) Department, Dated 14.06.2012

Guidelines for Comprehensive School Infrastructure Development Scheme (CSIDS) during 2012-2013

1. Selection of Schools :

The basic aim of the Scheme is to provide all basic infrastructure facilities like construction of new School buildings, kitchen sheds, toilets and water supply facilities and repair and renovation of School Buildings, Kitchen Sheds, Toilets and Water Supply facilities in the Panchayat Union Primary and Middle Schools in Rural areas. This programme will be implemented in those Panchayat Union schools located in the Village Panchayats selected under Tamil Nadu Village Habitations Improvement "THAI" Scheme for the year 2012-13.

2. Type of infrastructure facilities and other works :

The following four types of infrastructure facilities and other works shall be taken up under the scheme:

i) School Buildings

a) New building

- ❖ New building for the school shall be constructed on the basis of the **students strength** (Approximately **9 sq.foot** per student)
- ❖ The new building for the school shall be constructed with **RCC roof with weathering course** for leak proofing etc. as per the type design communicated by the Directorate of Rural Development and Panchayat Raj.
- ❖ The new building for the school shall be constructed **in a vacant place available** in the premises of the school.
- ❖ If adequate space is not available, the building can be constructed on the first floor of the existing RCC building after confirming the structural stability of the building from EE(RD) of the concerned District.

b) Repair to the existing school building

- ❖ White washing / colour washing of the buildings (except those buildings, where white washing / colour washing was done within the last 3 years).
- ❖ Undertaking repairs of RCC roof (in terms of putting up weathering course or taking up leak proofing etc.)

- ❖ Repair / replacement of damaged flooring
- ❖ Painting of Black Boards.
- ❖ Repair / replacement of doors and windows
- ❖ Minor repairs of damaged tiles / rafters / reapers in buildings with tiled roofing.
- ❖ Repairs of cracks in building walls.

Repair to the existing school building shall be taken up only in those buildings where the repair has not been done for the last 3 years.

ii) Kitchen shed

- ❖ In those schools where Kitchen sheds are not available, **new kitchen sheds** will be taken up.
- ❖ Existing kitchen shed building which are in damaged condition, can be **repaired** and **renovated**.
- ❖ New Kitchen sheds shall be constructed as per type design communicated by the Directorate of Rural Development and Panchayat Raj.
- ❖ If sufficient space is **not available in the existing kitchen shed, additional rooms/store rooms may be constructed for storage** of rice, grains and other materials required for Noon Meal Scheme.

iii) Water supply facilities

- ❖ If the existing water supply system is damaged, **repairs can be carried** out to provide water supply to the school.
- ❖ Extension of pipe line works may be taken up, wherever required.
- ❖ If required, **new water supply connection** may be provided from the nearby water supply line of the Panchayat along with a storage tank.
- ❖ Wherever necessary new bore well (hand pump fitted) can also be taken up. Wherever possible, Rain Water Harvesting tanks (RWH) may also be constructed and a hand pump may be fixed above the storage tank.

iv) Toilets

All the Panchayat Union Schools shall have adequate toilet facilities for boys and girls. Most of the schools are having toilets constructed under Total

Sanitation Campaign (TSC) and other Schemes like Member of Parliament Local Area Development Scheme (MPLADS), Member of Legislative Assembly Constituency Development Scheme (MLACDS) and Rural Infrastructure Scheme (RIS) etc., Hence, priority should be given for repairs/renovation of toilets. The following works can be taken up.

- ❖ The repairs and renovation of the existing toilets like repairs to RCC roof , walls, floors, drains, squatting pans, septic tanks etc.,
- ❖ Wherever required sanitary tiles may be fixed in the floor and inside walls.
- ❖ Incinerators should be provided in the girls toilet located in the middle schools.
- ❖ Water supply should be provided in the toilets, either by providing taps and /or constructing water storage tank.
- ❖ White washing and colour washing of the toilets (except those buildings where white washing/colour washing was done within the last 3 years).
- ❖ **New toilets** if required shall be taken up under Total Sanitation Campaign. If sufficient fund is not available under Total Sanitation Campaign, toilets can be taken up under this Scheme.
- ❖ Construction of new toilets shall be taken up based on the strength of students and Number of possible staggered intervals of usage.

v) Compound walls

Based on the necessity and fund availability the compound walls for the schools shall also be taken up.

3. Selection and finalization of works :

- A.** with regard to the selection and finalisation of works the following procedures have to be followed.
- ❖ The requirement status of each school including the Class rooms, Toilets, Water supply, Compound wall and Kitchen shed shall be obtained from the survey details of THAI survey format 6(b). This will clearly indicate the essential needs to be done in each of the primary or middle schools located in the habitations selected for the implementation of THAI for the year 2012-13.
 - ❖ Keeping this list as a "base list", the committee comprising of following members should inspect each and every school and list out the details of works to be done.
 - i) Block Development Officer (Block Panchayat)
 - ii) Assistant Engineer (RD) / Junior Engineer
 - iii) Headmaster of the school

The detailed format for finalising the works (both New and or Repairs) shall be communicated to the Districts, as "Assessment sheet", by the Commissioner of Rural Development and Panchayat Raj.

- B.** If the Committee is of the opinion that a particular School building, kitchen shed or toilet is dilapidated, and requires total replacement, the committee shall recommend for demolition of the building. Accordingly, the Executive Engineer (RD) shall take necessary action for demolition of the building after following the due procedures stipulated in G.O. (Ms) No.56, RD&PR (SGS.4) Dept., Dt.03.04.2008. If required, a new School Building, a new kitchen shed or toilet may be taken up under this scheme. If sufficient funds are not available then the new construction may be taken up by dovetailing funds from other schemes like MPLADS, MLACDS or other schemes.

4. Test verification of the works proposed :

It is imperative that during this year, from the beginning itself extensive field visits backed by proper test checks should be undertaken at the stage of preparation of estimates itself which would facilitate in preparing exact estimates. Since under this scheme, Schools located in the THAI Scheme 2012-13 villages are only being taken up, it shall not be difficult to have extensive test checks in such villages. During the test check, the following should be ensured:

- i) Any essential items of work have been wrongly excluded.
- ii) Unnecessary items of work have not been wrongly included.
- iii) Detailed estimates have been prepared.
- iv) If the estimates prepared for repairs is huge, it should be examined.
- v) Any item not permitted in this Scheme have been included.

The following officials shall do the test verification of the schools as detailed below:

- | | |
|---|------|
| i) District Collector | :10% |
| ii) Project Director, District Rural Development
- Agency (DRDA) | :20% |
| iii) Executive Engineer | :20% |

100% schools should be got verified by Assistant Director level officers, preferably the AEEs (RD).

5. Administrative Sanction:

The administrative sanction shall be accorded by the District Collector. Before according administrative sanction, the District Collector should ensure that every proposal for administrative sanction contains the following:

- i) "Assessment sheet" duly signed by members of the selection committee mentioned in para No.3.
- ii) Detailed estimates for each work. On no account, proposal should be sent as per rough cost estimate.
- iii) Multiple photographs indicating inner and outer view of the School building, kitchen shed/toilet should be taken and enclosed along with the estimate itself. If photographs are not enclosed, Administrative Sanction should not be given by the District Collector.

Note: For the purpose of fixation of number of works or to have a comprehensive estimates the works may be treated as follows.

- All school building / class room repairs in the school campus shall be treated as one work.
- All Toilet repairs in school shall be treated as one work.
- All Kitchen shed in the school shall be treated as one work.
- All Water supply repair works in the school shall be treated as one work.
- New construction of class room / school building shall be treated as a separate / single work.
- New construction of toilet shall be treated as a separate / single work.
- New construction of Kitchen shed shall be treated as a separate / single work.
- New Water supply connection shall be treated as a separate / single work.
- New Compound wall will be treated as a separate / single work.

Illustration :

If in a School campus 2 School buildings, 2 Toilets, 1 Kitchen shed are to be repaired and 1 new School building, 1 Toilet and 1 new Water supply new works are to be taken up then the number of works shall be fixed so as

- 1 School building repairs
- 1 Toilet building repairs
- 1 Kitchen building repairs
- 1 New building
- 1 Toilet and
- 1 New Water supply

Thus totally 6 number of works should be taken up in the campus.

6. Tendering of works :

The works shall be executed through tendering process. All maintenance works within a school shall be treated as one work for tendering purpose. Separate tenders should be called for each of the new works such as school building, kitchen shed, toilet etc., The provisions of Table I of Notification II in the Tamil Nadu Panchayats (Preparation of Plans and Estimate of works and mode and conditions of contracts) Rules, 2007 vide G.O. (Ms) No.203 RD&PR (PR.1) Department dated: 20.12.2007 shall be followed for tendering.

7. Flow of funds:

Allotment of funds to the Districts shall be on pro-rata basis in proportion to the number of Panchayat Union Elementary and Middle Schools in the districts and the actual estimation of the works. The Commissioner of Rural Development and Panchayat Raj is directed to keep funds in the separate account opened for Comprehensive School Infrastructure Development Scheme. The District Rural Development Agencies (DRDAs) should keep funds separately in the Account opened for the above Scheme at District level. The Block Development officer (Block Panchayat) shall also keep a separate Account in the Block office. The District Collector shall reallocate the amount to the Blocks, based on the proposals received from the Blocks and the fund shall be released by the Project Director, District Rural Development Agency to the Blocks concerned. All the Bank accounts shall be opened only in Nationalised Banks.

8. Documentation :

Documentation should be done detailing various processes in the implementation of the scheme, starting from identification of the works up to the completion. Once the work is over, the fact that the school infrastructure facilities has been completed, the name of the scheme i.e., 'COMPREHENSIVE SCHOOL INFRASTRUCTURE DEVELOPMENT SCHEME'(CSIDS) (ஒருங்கிணைந்த பள்ளி உட்கட்டமைப்பு மேம்பாட்டுத் திட்டம்) should be prominently displayed in Tamil along with the amount incurred on a portion of the building constructed /renovated. Out of the fund allocation for the scheme, 1% is allocated for documentation and other Information, Education and Communication (IEC) activities.

9. The Principal Secretary, Rural Development and Panchayat Raj Department, in consultation with Commissioner of Rural Development and Panchayat Raj, is empowered to modify any of the above guidelines based on exigencies that may arise from time to time, subject to the condition that there should be no additional financial commitment and the inter-tier allocation ratio (District Panchayat: Panchayat Union: Village Panchayat) should not be altered.

N.S. PALANIAPPAN
Principal Secretary to Government

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A. Subramanyam

Section Officer

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