



**ABSTRACT**

Schemes – State Scheme – Revamped Comprehensive School Infrastructure Development Scheme (RCSIDS) - Implementation of the Scheme during the year 2019 – 20 at an estimated cost of Rs.100.00 Crore - Administrative Sanction and release of Funds – Guidelines prescribed - Orders – Issued.

**Rural Development and Panchayat Raj (SGS.1) Department**

G.O.(Ms.) No.11

**979**

Dated: 06.01.2020

விகாரி-மார்கழி-21

திருவள்ளூர் ஆண்டு-2050

Read:

1. Announcement made by the Hon'ble Minister for Municipal Administration, Rural Development and Special Programme Implementation, on the floor of Legislative Assembly on 08.07.2019.
2. From the Director of Rural Development and Panchayat Raj Letter No.37645/2019/SSS-2, dated 26.07.2019.

**ORDER:**

In the announcement first read above, the Hon'ble Minister (MA, RD & Impn. of Spl. Prog.) among other things has made an Announcement on the floor of Legislative Assembly on 08.07.2019 as follows :

“ஊரகப் பகுதிகளில் உள்ள ஊராட்சி ஒன்றிய துவக்கப் பள்ளி / நடுநிலைப் பள்ளிகளுக்கு தேவையான அடிப்படை உட்கட்டமைப்பு வசதிகளான புதிய வகுப்பறைகள், சமையலறைகள், குடிநீர் வசதி, கழிப்பறைகள் மற்றும் தேவைப்படும் இடங்களில் பழுதுபார்த்தல் / புதுப்பித்தல் பணிகளை மேற்கொள்ள ஏதுவாக, மாண்புமிகு இதய தெய்வம் புரட்சித் தலைவி அம்மா அவர்களின் ஆசியுடன், மாண்புமிகு முதலமைச்சர் அவர்களின் ஆணைப்படி, ஒருங்கிணைந்த பள்ளிகள் உட்கட்டமைப்பு மேம்பாட்டுத் திட்டம் மறு சீரமைக்கப்பட்டு, 2019-20 ஆம் நிதியாண்டில் 100 கோடி ரூபாய் மதிப்பீட்டில் இத்திட்டம் செயல்படுத்தப்படும்”.

2. In the letter 2<sup>nd</sup> read above, the Director of Rural Development and Panchayat Raj has stated that the Panchayat Union Primary and Middle Schools located in rural and urban areas are the property of the Panchayat Unions concerned. As per Section 112 of the Tamil Nadu Panchayats Act, 1994, it is the statutory responsibility of the Panchayat Unions concerned to ensure the creation and maintenance of infrastructure

facilities in these Schools. Therefore, Revamped Comprehensive School Infrastructure Development Scheme (RCSIDS) aims to facilitate discharge of the above statutory obligations of the Panchayat Unions and ensure the provision of required basic infrastructure facilities like new Class room, Kitchen shed, Water supply, Toilet facilities and also repair and renovation of existing infrastructure facilities in the Panchayat Union Primary and Middle Schools located in rural and urban areas.

3. The Director of Rural Development and Panchayat Raj has further stated that the total fund requirement for the Revamped Comprehensive School Infrastructure Development Scheme as Rs.100.00 Crore for the year 2019-20 and requested the Government to permit the District Collectors to implement the Revamped Comprehensive School Infrastructure Development Scheme (RCSIDS) during the year 2019-20. The Director of Rural Development and Panchayat Raj has also sent draft guidelines for the implementation of Revamped Comprehensive School Infrastructure Development Scheme (RCSIDS) for the year 2019-20 along with District-wise tentative allocation of funds earmarked for Revamped Comprehensive School Infrastructure Development Scheme (RCSIDS).

4. After detailed examination of the proposal of the Director of Rural Development and Panchayat Raj, the Government issue following orders:-

- (i) Sanction is accorded for a sum of Rs.100.00 Crore for the implementation of Revamped Comprehensive School Infrastructure Development Scheme (RCSIDS) for the year 2019-20.
- (ii) The amount sanctioned in para 4(i) above, shall be met out from the 20% of Capital Grant Fund (CGF) which are being set apart for taking up of Projects of deemed importance at State level, as it provides necessary tools to address equity and flexibility concerns and to meet important requirements that may not be prioritized by individual RLBs.
- (iii) The detailed Guidelines for the implementation of Revamped Comprehensive School Infrastructure Development Scheme (RCSIDS) for the year 2019-20 is appended in Annexure - I and the District wise tentative allocation of funds for RCSIDS 2019-20 is appended in Annexure - II to this order.

5. The expenditure sanctioned in para 4(i) above shall be debited to the following Heads of Account :

3604-00-Compensation and Assignments to Local Bodies and Panchayat Raj Institutions - Rs. 100,00,00,000/-  
 200 - Other Miscellaneous Compensations and Assignments - State's Expenditure - BP  
 Capital Grant Fund for Rural Local Bodies -  
 309 Grants in Aid - 02 - Grants for Creation of Capital Assets.

(DPC 3604 - 00 - 200 - BP - 0929) old  
 (DPC 3604-00-200-BP-30902) IFHRMS

6. The Director of Rural Development and Panchayat Raj is authorized to draw and disburse the amount sanctioned in para 4(i) above to the Districts as per the District-wise tentative allocation of funds under RCSIDS 2019-20.

7. The Director of Rural Development and Panchayat Raj is directed to monitor the works very closely and ensure that the quality of works done as per norms. Three stages of photography of all works, (i.e) prior, during and after the completion of works is mandatory.

8. This order issues with the concurrence of Finance Department vide its U.O.No 61626/Fin(RD)/2019, dated: 9.12.2019.

(BY ORDER OF THE GOVERNOR)

HANS RAJ VERMA  
ADDITIONAL CHIEF SECRETARY TO GOVERNMENT

To

The Director of Rural Development and Panchayat Raj, Chennai-15.

All District Collectors (except Chennai).

All Project Directors, District Rural Development Agencies.

(through the Director of Rural Development and Panchayat Raj)

The Accountant General, Chennai - 9/18/35.

The Pay and Accounts Officer (South), Chennai - 35.

Copy to

Hon'ble Chief Minister's Office, Chennai - 9.

The Special Personal Assistant to Hon'ble Minister,

(MA, RD & Implementation of Special Programme), Chennai-9.

The Finance (RD /BG I /BG II) Department, Chennai-9.

The National Informatics Centre, Chennai-9.

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SECTION OFFICER



**ANNEXURE - I**

**G.O.(Ms.) No. 11, RURAL DEVELOPMENT AND PANCHAYAT RAJ (SGS-1)  
DEPARTMENT, DATED 06.01.2020**

**Guidelines for implementation of Revamped Comprehensive School  
Infrastructure Development Scheme (RCSIDS)  
during 2019-20**

**Introduction: —**

Panchayat Union Primary and Middle Schools located in rural and urban areas are the property of the Panchayat Unions concerned. As per Section 112 of the Tamil Nadu Panchayats Act, 1994, it is the statutory responsibility of the Panchayat Unions concerned to ensure the creation and maintenance of infrastructure facilities in these Schools.

Therefore, this Scheme aims to facilitate discharge of the above statutory obligations of the Panchayat Unions and ensure the provision of required basic infrastructure facilities like new Class room, Kitchen shed, Water supply, Toilet facilities and also repair and renovation of existing infrastructure facilities in the Panchayat Union Primary and Middle Schools located in rural and urban areas.

**1. Selection of Schools:**

During 2019-20, construction of New Class rooms, Kitchen Sheds, Toilets and Water Supply facility shall be taken up on need basis in the Panchayat Union Primary and Middle Schools in the Districts. However repair and renovation works that may be required shall be taken up only in those Panchayat Union schools where repair and renovation have not been carried out in the last 5 years under Comprehensive School Infrastructure Development Scheme (CSIDS) or any other scheme also. Before proposing repair and renovation work, a certificate of structural stability shall be obtained from the competent technical authority.

**2. Type of infrastructure facilities and other works:**

The following types of infrastructure facilities and other works shall be taken up under the scheme:

**i) School Buildings****a) New building for Class Rooms**

- ❖ New building for the school shall be constructed on the basis of the students strength (Approximately 9 sq. feet per student)
- ❖ The new building for the school shall be constructed with RCC roof with weathering course for leak proofing etc., as per the type design communicated by the Directorate of Rural Development and Panchayat Raj.
- ❖ New Class rooms for the school shall be constructed in a vacant place available in the premises of the school.

- ❖ If adequate space is not available, the building can be constructed on the first floor of the existing RCC building after confirming the structural stability of the building from Executive Engineer (RD) of the concerned District.
- ❖ Rainwater harvesting is mandatory for all newly constructed school buildings.

#### **b) Repair to the existing school class room building**

- ❖ Undertaking repairs of RCC roof (in terms of putting up weathering course or taking up leak proofing etc.) along with provision for rainwater harvesting wherever the provisions are not available or damaged.
- ❖ Repair / replacement of damaged flooring.
- ❖ Painting of Black Boards.
- ❖ Repair / replacement of doors and windows.
- ❖ Minor repairs of damaged tiles / rafters / reapers in buildings with tiled roofing.
- ❖ Repairs of cracks in building walls.
- ❖ White washing / colour washing of the buildings (except those buildings, where white washing / colour washing was done within the last 3 years under any other scheme).

#### **ii. Kitchen shed**

- ❖ In those schools where Kitchen sheds are not available, new kitchen sheds can be taken up with provisions of rainwater harvesting structure and reuse of grey water for Nutrition Garden.
- ❖ New Kitchen sheds shall be constructed as per type design communicated by the Directorate of Rural Development and Panchayat Raj.
- ❖ If sufficient space is not available in the existing kitchen shed, additional rooms/store rooms may be constructed for storage of rice, grains and other materials provided under Noon Meal Scheme.
- ❖ Existing kitchen shed building which are in damaged condition, can be repaired and renovated, if it is structurally stable, if not repaired for the last 3 years under any scheme.

#### **iii. Water supply facilities**

- ❖ Extension of pipe line works may be taken up, wherever required.
- ❖ If required, new water supply connection may be provided from the nearby water supply line of the Panchayat along with a small overhead storage tank.
- ❖ Wherever necessary, new borewell (hand pump fitted) can also be taken up. Wherever possible, Rain Water Harvesting (RWH) structure shall be

constructed with a storage tank and a hand pump may be fixed above the storage tank.

- ❖ If the existing water supply system is damaged, repairs can be carried out to provide water supply to the School.

#### iv. Toilets

All the Panchayat Union Schools shall have adequate toilet facilities for boys and girls separately. Apart from the erstwhile CSIDS, Toilets have been constructed under the erstwhile Total Sanitation Campaign (TSC) / Nirmal Bharat Abhiyan (NBA) and other Schemes like Member of Parliament Local Area Development Scheme (MPLADS), Member of Legislative Assembly Constituency Development Scheme (MLACDS), Mahatma Gandhi National Rural Employment Guarantee Scheme (MGNREGS). However the following works can be taken up:

- a) Construction of new toilets shall be taken up based on the strength of students and number of possible staggered intervals of usage.
- b) Incinerators should be provided in the new girls' toilet taken up which are located in the middle schools.
- c) The repairs and renovation of the existing toilets like repairs to RCC roof, walls, floors, drains, squatting pans, septic tanks etc., for buildings not repaired for the last three years.
- d) Wherever required, sanitary tiles may be fixed on the floor and inside walls.
- e) Water supply should be provided in the toilets, either by providing taps and /or constructing water storage tank.
- f) White washing and colour washing of the toilets (except those buildings, where white washing / colour washing was done within the last 3 years under any other scheme).

#### v. Provision of New Dining Hall

It is proposed to create additional infrastructure facility, viz., Dining Hall in the school premises, on a pilot basis, for convenience of the school children for dining during the lunch time. The following criteria should be followed for selection of Schools for construction of new Dining Hall.

1. The Schools should have a minimum strength of 150 students.
2. The Schools which are already having all the required infrastructure facilities alone should be selected.
3. There should be sufficient space within the school campus for construction of a new Dining Hall.

4. New Dining Hall can be constructed in select two Panchayat Union Middle Schools (PUMS) in each district, on a pilot basis, under RCSIDS 2019-20.
5. The District Educational Officer concerned shall scrupulously identify the PUMS schools that fulfill the above criteria and submit the list to the District Collector. The District Collector should scrutinize the above list and select two Schools.
6. The new Dining Hall should be constructed as per the type design communicated by the Technical wing of Directorate of Rural Development & Panchayat Raj, Chennai.

### 3. Selection and finalization of works:

A. With regard to the selection and finalization of works (other than new Dining Hall) the following procedures have to be followed.

❖ A Committee comprising of following members should be constituted to list out the details of works to be done.

- i) Block Development Officer (Block Panchayat)
- ii) Assistant Engineer (RD) / Junior Engineer
- iii) Headmaster of the School

❖ The above committee should assess the works required on priority basis in the Panchayat Union Primary and Middle Schools.

❖ The Committee shall inspect such schools and in respect of new works like construction / renovation of Class rooms, Kitchen Sheds, Water supply and Toilets, the Committee shall take into account the actual infrastructural gap and prepare the priority list.

❖ In respect of repairs and renovation requirements, the Committee members should inspect each and every school and list out the works required on priority.

❖ The detailed format for finalising the works (both New and Repairs) shall be communicated to the Districts, as "Assessment sheet", by the Director of Rural Development and Panchayat Raj.

B. If the Committee is of the opinion that a particular School building, kitchen shed or toilet is dilapidated condition and requires total replacement, the Committee shall recommend for demolition of the building. Accordingly, the Executive Engineer (RD) shall take necessary action for demolition of the building after following the due procedures stipulated in G.O.(Ms) No.56 RD&PR (SGS.4) Dept., Dt.03.04.2008 and amendment issued vide G.O.Ms.No.28, RD & PR (SGS.4) Dept., dated 23.2.2015.

#### 4. Test verification of the works proposed:

It is imperative that, from the beginning itself extensive field visits backed by proper test checks should be undertaken at the stage of preparation of estimates itself which would facilitate in preparing exact estimates. During the test check, the following should be ensured:

- i) Any essential item of work has not been wrongly excluded.
- ii) Unnecessary items of work has not been wrongly included.
- iii) Detailed estimates have been prepared.
- iv) If the estimates prepared for repairs is disproportionately high, it should be examined separately by the committee.
- v) Any item not permitted in this Scheme has not been included.
- vi) Repair and Renovation works are proposed only in those Panchayat Union schools where repair and renovation have not been carried out in the last 5 years under CSIDS or any other scheme.

The following officials shall do the test verification of the schools as detailed below:

- |                                                         |       |
|---------------------------------------------------------|-------|
| i) District Collector                                   | : 10% |
| ii) Project Director, District Rural Development Agency | : 20% |
| iii) Executive Engineer(RD)                             | : 20% |

100% verification should be done by the Assistant Director level officers/AEEs(RD).

#### 5. Administrative Sanction:

The administrative sanction shall be accorded by the District Collector. Before according administrative sanction, the District Collector should ensure that every proposal for administrative sanction contains the following:

- i) "Assessment sheet" duly signed by members of the Selection Committee mentioned in paragraph No.3.
- ii) Required percentage of test check by District Level Officials and 100% verification by AD/AEE (RD) level officers have been satisfactorily completed as mentioned in Paragraph No. 4.
- iii) Detailed estimates for each work should be prepared. In any case, no work should be proposed as per rough cost estimate.



- iv) Multiple photographs before, during and after the work indicating inner and outer view of the School building, Kitchen shed / Toilet should be taken and enclosed along with the estimate itself. If photographs are not enclosed, Administrative Sanction should not be given by the District Collector.

Note: For the purpose of fixation of number of works or to have comprehensive estimates, the works may be treated as follows:-

- All school building / class room repairs, in the school campus shall be treated as one work.
- All Toilet repairs in school shall be treated as one work.
- All Kitchen shed repairs in the school shall be treated as one work.
- All Water supply repair works in the school shall be treated as one work.
- New construction of class room / school building shall be treated as a separate / single work.
- New construction of toilet shall be treated as a separate / single work.
- New construction of Kitchen shed shall be treated as a separate / single work.
- New Water supply connection and Rain Water Harvesting (RWH) underground tank shall be treated as a separate / single work.

#### Illustration:

If in a School campus 2 School building, 2 Toilets, 1 Kitchen shed are to be repaired and 1 new School building, 1 New Toilet and 1 new Water supply works are to be taken up then the number of works shall be fixed as:

- 1 School building repair work
- 1 Toilet building repair work
- 1 Kitchen Shed repair work
- 1 New School building
- 1 New Toilet and
- 1 New Water supply

Thus, totally 6 number of works should be taken up in the campus.

#### 6. Tendering of works:

Since the works under this scheme are to be executed across the district covering all the Panchayat Unions, to ensure uniformity, quality and effective monitoring at district level, DRDA will be the implementing agency. The Project Director, DRDA shall be tender inviting authority. After finalisation of tender, work / supply order shall be issued by the District Collector. The works shall be executed by adopting the Tamil Nadu Transparency in Tenders Act 1998 and Rules 2000 and also as per the provisions of Table I of Notification II in the Tamil Nadu Panchayats (Preparation of Plans and Estimate of works and mode and conditions of contracts) Rules, 2007 vide G.O.(Ms).No.203, RD & PR (PR.1) Department, dated: 20.12.2007 and amendments

issued in this regard vide G.O.(Ms).No.111, Rural Development and Panchayat Raj (PR.1) Department, Dated.21.08.2018.

Separate tenders should be called for each of the new works such as school building, kitchen shed, toilet etc. All the maintenance/ repair works within a school shall be treated as one work for tendering purpose. For example, 1 School building repair, 1 Toilet building repair, 1 Kitchen Shed building repair will be grouped into one package and the tender shall be invited for the package.

#### 7. Funds:

The total fund for the Revamped Comprehensive School Infrastructure Development Scheme is Rs.100 crore for the year 2019-20. This amount shall be met out from the 20% of Capital Grant Fund (CGF) which are being set apart for taking up of Projects of deemed importance at State level, as it provides necessary tools to address equity and flexibility concerns and to meet important requirements that may not be prioritized by individual RLBs. The District wise tentative allocation of fund is given in the Annexure-II.

The District Collectors should prioritise the proposals received from the Block Development Officers (Block Panchayat) for the provision of new basic infrastructure facilities like new Class room, Kitchen shed, Water supply, Toilet facilities, Dining Halls (on pilot basis) and also repair and renovation of existing infrastructure facilities in the Panchayat Union Primary and Middle Schools located in rural and urban areas and arrive at the requirement of funds within the amount earmarked for each District.

#### 8. Documentation:

Documentation should be done detailing various processes in the implementation of the scheme, starting from identification of the works upto the completion. Once the work is over, the fact that the school infrastructure facilities has been completed, the name of the scheme i.e., Revamped Comprehensive School Infrastructure Development Scheme (RCSIDS) should be prominently displayed in Tamil along with the amount incurred on a portion of the building constructed /renovated.

The Additional Chief Secretary to Government, Rural Development and Panchayat Raj Department, in consultation with the Director of Rural Development and Panchayat Raj, is empowered to modify any of the above guidelines based on exigencies that may arise from time to time.

HANS RAJ VERMA  
ADDITIONAL CHIEF SECRETARY TO GOVERNMENT

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SECTION OFFICER

