



Abstract

Schemes – State Scheme – “Comprehensive School Infrastructure Development Scheme” (CSIDS) – Implementation of the Scheme – Sanction of Funds and prescribing Guidelines for the year 2013-2014 – Approved – Orders – Issued.

Rural Development and Panchayat Raj (SGS-1) Department

G.O.(Ms.) No.81

Dated : 16.07.2013

விஜய, ஆனி 32,

திருவள்ளூர் ஆண்டு 2044

Read :

1. G.O. (Ms) No.101, Rural Development and Panchayat Raj (SGS-I) Department, Dated 02.12.2011.
2. G.O. (Ms) No.46, Rural Development and Panchayat Raj (SGS-I) Department, Dated 14.06.2012.
3. From the Commissioner of Rural Development and Panchayat Raj Letter No.23868/2013/CSIDS, Dated 05.04.2013 and 10.04.2013
4. G.O. (Ms) No.78, Rural Development and Panchayat Raj (PR-I) Department, Dated 15.07.2013.

- - - - -

ORDER :

Comprehensive School Infrastructure Development Scheme (CSIDS) was launched during 2011-12 with an objective of providing basic infrastructure facilities like new buildings, kitchen sheds, water supply, toilets, etc. in the Panchayat Union Primary and Middle Schools in rural areas. Repairs and renovation of the existing facilities will also be taken up wherever necessary.

2. In the Government Orders first and second read above, necessary orders were issued along with the detailed guidelines for the implementation of the Comprehensive School Infrastructure Development Scheme (CSIDS) at an amount of Rs.100 crore each during the years 2011-2012 and 2012-2013, respectively.

3. In the Policy Note of Rural Development and Panchayat Raj Department for the year 2013-2014, it has been indicated, among others, that the Comprehensive

School Infrastructure Development Scheme (CSIDS) will be implemented with an allocation of Rs.100 crore during the year 2013-2014.

4. In the letter 3rd read above, the Commissioner of Rural Development and Panchayat Raj has sent proposals along with draft Guidelines for implementation of Scheme for the year 2013-2014 to the Government for approval. The Commissioner of Rural Development and Panchayat Raj has further stated that the required fund of Rs.100 crore for implementation of Scheme shall be met from the State Finance Commission Grant share of Panchayat Union and District Panchayat in the ratio of 2:1 in 10 monthly instalments as detailed below:

From Panchayat Union share	-	Rs.67 crores
From District Panchayat share	-	<u>Rs.33 crores</u>
		<u>Rs.100 crores</u>

5. The Commissioner of Rural Development and Panchayat Raj has requested the Government to issue necessary orders along with Guidelines for the implementation of the Comprehensive School Infrastructure Development Scheme (CSIDS) for the year 2013-14.

6. In the Government Order 4th read above, orders were issued for releasing of State Finance Commission Grants to the Rural Local Bodies for the year 2013-2014.

7. The Government have carefully examined the proposal of the Commissioner of Rural Development and Panchayat Raj in detail and decided to accept the same. Accordingly, the following orders are issued:-

- (i) The Commissioner of Rural Development and Panchayat Raj is authorized to deduct a sum of Rs.100 crore for the implementation of "Comprehensive School Infrastructure Development Scheme" (CSIDS) for the year 2013-2014 from the State Finance Commission Grant share of Panchayat Union and District Panchayat and to release to the District Collectors in 10 monthly instalments starting from April 2013 onwards. Monthly allocation under the Scheme is as below:-

Panchayat Unions' Share:	Rs.	6.70 crores
District Panchayats' Share:	Rs.	3.30 crores

- (ii) The Commissioner of Rural Development and Panchayat Raj is also authorized to draw the above funds from the monthly release of State Finance Commission Grant for Panchayat Unions and District Panchayats sanctioned in Government Order 4th read above and to release to the Districts based on the District-wise allocation.

- (iii) The detailed guidelines for the implementation of "Comprehensive School Infrastructure Development Scheme"(CSIDS) for the year 2013-2014 is annexed to this order.

8) This order issues with the concurrence of Finance Department vide its U.O.No.20245/RD/2013, dated 9.05.2013.

// By order of the Governor //

C.V. SANKAR,
Principal Secretary to Government.

To

The Director of Rural Development and Panchayat Raj, Chennai-15.

All District Collectors (except Chennai)

All Project Directors, District Rural Development Agencies.

(through Director of Rural Development and Panchayat Raj)

The Principal Accountant General, Chennai – 6/18/35

The Pay and Accounts Officer (Secretariat), Chennai – 9

The Pay and Accounts Officer (South), Chennai – 35

The Pay and Accounts Officer (East), Chennai – 5

The Pay and Accounts Officer (North), Chennai –1

The Pay and Accounts Officer, Madurai

All Treasury Officers

Rural Development and Panchayat Raj (PRI) Department, Chennai-9.

(for necessary follow up action to allot fund from SFC grant)

The National Informatics Centre, Chennai-9.

Copy to

The Additional Chief Secretary/Secretary-I to the Hon'ble Chief Minister, Chennai-9.

The Senior Personal Assistant to Hon'ble Minister for Finance, Chennai-9

The Senior Personal Assistant to Hon'ble Minister for Municipal

Administration, Rural Development, Law Courts and Prisons, Chennai-9.

The Private Secretary to Chief Secretary to Government, Chennai-9

Finance (BG-I/BG-II/RD/FC.IV) Department, Chennai – 9.

//Forwarded by Order//

Section Officer

G.O.(Ms.) No.81, Rural Development and Panchayat Raj (SGS1) Department, dated

16.07.2013

ANNEXURE

Guidelines for implementation of Comprehensive School Infrastructure Development Scheme (CSIDS) during 2013-2014

1. Selection of Schools :

The basic aim of the Scheme is to provide all basic infrastructure facilities like construction of New School Buildings, Kitchen Sheds, Toilets and Water Supply facilities and *the* repair and renovation of School Buildings, Kitchen Sheds, Toilets and Water Supply facilities in the Panchayat Union Primary and Middle Schools in Rural areas. This programme will be implemented in those Panchayat Union schools located in the Village Panchayats selected under "**Tamil Nadu Village Habitations Improvement (THAI)**" Scheme for the year **2013-14**.

Since the Hon'ble Supreme Court has ordered for fulfilling the provision of School Sanitation facilities by 2013 and the Government of India also given directions on the same line to extend the sanitation facilities in all schools by 2013, the sanitation works like construction of school toilets and repairs to the existing toilets shall be taken up in all villages irrespective of implementation of THAI Scheme. However, other facilities shall be taken up only in those village panchayats where THAI Scheme is being implemented during 2013-14

Likewise, all types of facilities shall be taken up in those panchayat union schools located in Town Panchayat and third grade Municipalities. The concept of THAI villages will not be a bar to take up works in the Panchayat Union Schools located in Town Panchayat and third grade Municipalities.

2. Type of infrastructure facilities and other works :

The following four types of infrastructure facilities and other works shall be taken up under the scheme:

i) School Buildings

a) New building

- ❖ New building for the school shall be constructed on the basis of the students strength (Approximately 9 sq.feet per student)
- ❖ The new building for the school shall be constructed with RCC roof with weathering course for leak proofing etc. as per the type design communicated by the Directorate of Rural Development and Panchayat Raj.

- ❖ The new building for the school shall be constructed in a vacant place available in the premises of the school.
- ❖ If adequate space is not available, the building can be constructed on the first floor of the existing RCC building after confirming the structural stability of the building from EE(RD) of the concerned District.
- ❖ Rainwater harvesting is mandatory for all newly constructed School buildings.

b) Repair to the existing school building

- ❖ White washing / colour washing of the buildings (except those buildings, where white washing / colour washing was done within the last 3 years).
- ❖ Undertaking repairs of RCC roof (in terms of putting up weathering course or taking up leak proofing etc.) along with provision for rainwater harvesting wherever the provisions are not available or damaged.
- ❖ Repair / replacement of damaged flooring
- ❖ Painting of Black Boards.
- ❖ Repair / replacement of doors and windows
- ❖ Minor repairs of damaged tiles / rafters / reapers in buildings with tiled roofing.
- ❖ Repairs of cracks in building walls.

Repair to the existing school building shall be taken up only in those buildings where the repair has not been done for the last 3 years.

ii. Kitchen shed

- ❖ In those schools where Kitchen sheds are not available, New kitchen sheds will be taken up with a provision of rainwater harvesting.
- ❖ Existing kitchen shed building which are in damaged condition, can be repaired and renovated.
- ❖ New Kitchen sheds shall be constructed as per type design communicated by the Directorate of Rural Development and Panchayat Raj.
- ❖ If sufficient space is not available in the existing kitchen shed, additional rooms/store rooms may be constructed for storage of rice, grains and other materials required for Noon Meal Scheme.

iii. Water supply facilities

- ❖ If the existing water supply system is damaged, repairs can be carried out to provide water supply to the school.
- ❖ Extension of pipe line works may be taken up, wherever required.
- ❖ If required, new water supply connection may be provided from the nearby water supply line of the Panchayat along with a storage tank.
- ❖ Wherever necessary new borewell (hand pump fitted) can also be taken up. Wherever possible, Rain Water Harvesting tanks (RWH) must be constructed and a hand pump may be fixed above the storage tank.

iv. Toilets

All the Panchayat Union Schools shall have adequate toilet facilities for boys and girls separately. Most of the schools are having toilets constructed under Nirmal Bharath Abhiyan (NBA) and other Schemes like Member of Parliament Local Area Development Scheme (MPLADS), Member of Legislative Assembly Constituency Development Scheme (MLACDS) and Rural Infrastructure Scheme (RIS) etc., Hence, priority should be given for repairs/renovation of toilets. The following works can be taken up.

- ❖ The repairs and renovation of the existing toilets like repairs to RCC roof, walls, floors, drains, squatting pans, septic tanks etc.,
- ❖ Wherever required sanitary tiles may be fixed on the floor and inside walls.
- ❖ Incinerators should be provided in the girls toilet located in the middle schools.
- ❖ Water supply should be provided in the toilets, either by providing taps and /or constructing water storage tank.
- ❖ White washing and colour washing of the toilets (except those buildings where white washing/colour washing was done within the last 3 years).
- ❖ New toilets if required shall be taken up under Nirmal Bharath Abhiyan (NBA). If sufficient fund is not available under Nirmal Bharath Abhiyan (NBA), toilets can be taken up under this Scheme.
- ❖ Construction of new toilets shall be taken up based on the strength of students and number of possible staggered intervals of usage.

v) Compound walls

Based on the necessity and fund availability the compound walls for the schools shall also be taken up.

3. Selection and finalization of works :

A. With regard to the selection and finalisation of works the following procedures have to be followed.

- ❖ The requirement status of each school including the Class Rooms, Toilets, Water supply, Compound Wall and Kitchen Shed shall be obtained from the survey details of THAI survey format 6(b). This will clearly indicate the essential needs to be done in each of the primary or middle schools located in the habitations selected for the implementation of THAI for the year 2013-14.
- ❖ Keeping this list as a “base list”, the committee comprising of following members should inspect each and every school and list out the details of works to be done.
 - i) Block Development Officer (Block Panchayat)
 - ii) Assistant Engineer (RD) / Junior Engineer
 - iii) Headmaster of the school.

The detailed format for finalising the works (both New and Repairs) shall be communicated to the Districts, as “Assessment sheet”, by the Commissioner of Rural Development and Panchayat Raj.

B. If the Committee is of the opinion that a particular School building, kitchen shed or toilet is dilapidated, and requires total replacement, the committee shall recommend for demolition of the building. Accordingly, the Executive Engineer (RD) shall take necessary action for demolition of the building after following the due procedures stipulated in G.O.(Ms)No.56 RD&PR (SGS.4) Dept., Dt.03.04.2008. If required, a new School Building, a new kitchen shed or toilet may be taken up under this scheme. If sufficient funds are not available then the new construction may be taken up by dovetailing funds from other schemes like MPLADS, MLACDS or other schemes.

4. Test verification of the works proposed :

It is imperative that during this year, from the beginning itself extensive field visits backed by proper test checks should be undertaken at the stage of preparation of estimates itself which would facilitate in preparing exact estimates. Since under this scheme, Schools located in the THAI Scheme 2013-14 villages are only being taken up,

it shall not be difficult to have extensive test checks in such villages. During the test check, the following should be ensured:

- i) Any essential items of work have not been wrongly excluded.
- ii) Unnecessary items of work have not been wrongly included.
- iii) Detailed estimates have been prepared.
- iv) If the estimate prepared for repairs is huge, it should be examined.
- v) Any item not permitted in this Scheme have not been included.

The following officials shall do the test verification of the schools as detailed below:

- | | |
|---------------------------------------------------------|------|
| i) District Collector | :10% |
| ii) Project Director, District Rural Development Agency | :20% |
| iii) Executive Engineer | :20% |

100% verification should be done by Assistant Director level officers, preferably the AEEs (RD).

5. Administrative Sanction:

The administrative sanction shall be accorded by the District Collector. Before according administrative sanction, the District Collector should ensure that every proposal for administrative sanction contains the following:

- i) "Assessment sheet" duly signed by members of the selection committee mentioned in paragraph No.3.
- ii) Detailed estimates for each work. On no account, proposal should be sent as per rough cost estimate.
- iii) Multiple photographs indicating inner and outer view of the School building, kitchen shed/toilet should be taken and enclosed along with the estimate itself. If photographs are not enclosed, Administrative Sanction should not be given by the District Collector.

Note: For the purpose of fixation of number of works or to have comprehensive estimates the works may be treated as follows.

- All school building / class room repairs, in the school campus shall be treated as one work.
- All Toilet repairs in school shall be treated as one work.

- All Kitchen shed repairs in the school shall be treated as one work.
- All Water supply repair works in the school shall be treated as one work.
- New construction of class room / school building shall be treated as a separate / single work.
- New construction of toilet shall be treated as a separate / single work.
- New construction of Kitchen shed shall be treated as a separate / single work.
- New Water supply connection and Rain Water Harvesting (RWH) under ground tank shall be treated as a separate / single work.
- New Compound wall will be treated as a separate / single work.

Illustration :

If in a School campus 2 School buildings, 2 Toilets, 1 Kitchen shed are to be repaired and 1 new School building, 1 Toilet and 1 new Water supply new works are to be taken up then the number of works shall be fixed so as

- 1 School building repair work
- 1 Toilet building repair work
- 1 Kitchen building repair work
- 1 New building
- 1 New Toilet and
- 1 New Water supply

Thus totally 6 number of works should be taken up in the campus.

6. Tendering of works :

The works shall be executed through tendering process. All maintenance works within a school shall be treated as one work for tendering purpose. For example 1 School building repair, 1 Toilet building repair, 1 Kitchen Shed building repair will be grouped into one package and the tender shall be invited for the package. Separate tenders should be called for each of the new works such as school building, kitchen shed, toilet etc., The work shall be executed by adopting the Tamil Nadu Transparency in Tenders Act, 1998 and Rules 2000 and also as per the provisions of Table I of Notification II in the Tamil Nadu Panchayats (Preparation of Plans and Estimate of works and mode and conditions of contracts) Rules, 2007 vide G.O.(Ms).No.203 RD&PR (PR.1) Department dated: 20.12.2007 shall be followed for tendering.

7. Flow of funds:

Allotment of funds to the Districts shall be on pro-rata basis in proportion to the number of Panchayat Union Elementary and Middle Schools in the districts and the actual estimation of the works. The Commissioner of Rural Development and Panchayat Raj is directed to keep funds in the separate account opened for Comprehensive School Infrastructure Development Scheme. The District Rural Development Agencies should keep funds separately in the Account opened for the above Scheme at District level. The Block Development officer (Block Panchayat) shall also keep a separate Account in the Block office. The District Collector shall reallocate the amount to the Blocks, based on the proposals received from the Blocks and the fund shall be released by the Project Director, District Rural Development Agency to the Blocks concerned. All the Bank accounts shall be opened only in Nationalized Banks.

8. Documentation :

Documentation should be done detailing various processes in the implementation of the scheme, starting from identification of the works up to the completion. Once the work is over, the fact that the school infrastructure facilities has been completed, the name of the scheme i.e., 'COMPREHENSIVE SCHOOL INFRASTRUCTURE DEVELOPMENT SCHEME' (CSIDS) (xUŞ»izaj gYë c£f£lik¥ò nk«gh£Lª Â£I«) should be prominently displayed in Tamil along with the amount incurred on a portion of the building constructed /renovated. Out of the fund allocation to the Districts for the scheme, 1% is allocated for documentation and other Information, Education and Communication (IEC) activities.

9. The Principal Secretary to Government, Rural Development and Panchayat Raj Department, in consultation with Director of Rural Development and Panchayat Raj, is empowered to modify any of the above guidelines based on exigencies that may arise from time to time, subject to the condition that there should be no additional financial commitment and the inter-tier allocation ratio (District Panchayat: Panchayat Union: Village Panchayat) should not be altered.

C.V. SANKAR,
Principal Secretary to Government

//True Copy//

Section Officer