



ABSTRACT

Mahatma Gandhi National Rural Employment Guarantee Scheme – Construction of Individual Household Latrines (IHHL) independently under Mahatma Gandhi National Rural Employment Guarantee Scheme – Guidelines Approved - Orders - Issued.

Rural Development and Panchayat Raj (CGS.1) Department.

G.O.(Ms) No. 32

Dated: 03.03.2014.

Read:

1. Joint Secretary, Ministry of Rural Development, Government of India Letter No.J.11017/41/ 2013-MGNREGA (UN), dated 06.01.2014.
2. Director of Rural Development and Panchayat Raj Letter No.3879/ 2014/MGNREGS 1.1, dated 21.01.2014.

ORDER:

In pursuance of modification in the Schedule I of the Mahatma Gandhi National Rural Employment Guarantee Act 2005 and the increase in the wage rate since 2011, the Joint Secretary, Ministry of Rural Development, Government of India, in the letter first read above, has made amendment to existing guidelines for undertaking IHHL work either under convergence with Nirmal Bharat Abhiyan or independently under Mahatma Gandhi National Rural Employment Guarantee Scheme stipulating certain conditions.

2. Based on the amendment made by Ministry of Rural Development, Government of India, in the letter first read above, the Director of Rural Development and Panchayat Raj has sent the proposal along with draft guidelines for taking up works relating to construction of IHHL under Mahatma Gandhi National Rural Employment Guarantee Scheme for the approval of the Government.

3. The Government, after careful examination of the proposal of the Director of Rural Development and Panchayat Raj, have decided to accept it and approve the guidelines for construction of Individual Household Latrines (IHHL) independently under Mahatma Gandhi National Rural Employment Guarantee Scheme as annexed to this Government order.

(BY ORDER OF THE GOVERNOR)

N.S.PALANIAPPAN
PRINCIPAL SECRETARY TO GOVERNMENT.

To

The Director of Rural Development and Panchayat Raj, Chennai – 15.

All District Collectors (except Chennai)

(thro' DRD & PR, Chennai -15)

All Project Directors, District Rural Development Agencies, (except Chennai)

(thro' DRD & PR, Chennai -15)

Copy to:

The Secretary,

Ministry of Rural Development,

Government of India,

Krishi Bhavan, New Delhi – 110 114.

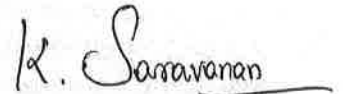
The Senior Personal Assistant to Hon'ble Minister (Municipal Administration,

Rural Development, Law, Courts and Prisons), Chennai – 9.

Finance (RD) Department, Chennai – 9.

SF/SC

//Forwarded by order//



SECTION OFFICER

4/11/22

ANNEXURE

GUIDELINES FOR THE CONSTRUCTION OF INDIVIDUAL HOUSEHOLD LATRINES (IHHL) INDEPENDENTLY UNDER MGNREGS

(1) Introduction

Mahatma Gandhi National Rural Employment Guarantee Scheme is being implemented as a flagship programme from 02.02.2006 onwards. The MGNREG Act and Scheme guidelines provides for material related works with a condition that overall Labour Material ratio should not exceed 60:40 at Village Panchayat. As per para 4(1) IV (i) of the Schedule – I of MGNREG Act, amended vide notification dated 20.12.2013 rural sanitation related works, such as Individual Household Latrines(IHHL), School Toilets, Anganwadi Toilets can be taken up either independently or in Convergence with Schemes of other Government departments to achieve "Open defecation free" status. Government of India in the Letter No.J-11017/41/2013-MGNREGA (UN), dated 6.1.2014 has indicated that "Individual Household Latrine works can be taken up either under Convergence with Nirmal Bharat Abhiyan (NBA) or independently under Mahatma Gandhi National Rural Employment Guarantee Scheme, as per choice of beneficiary".

As a measure to improve the sanitation facilities in the rural areas it has been decided to take up construction of IHHLs under MGNREGS independently also.

(2) Non – negotiables in Construction of IHHLs under MGNREGS

The following conditions indicated by Government of India in Letter No.J-11017/41/2013-MGNREGA (UN), dated 6.1.2014 will be kept in view while executing the construction of IHHL under Mahatma Gandhi National Rural Employment Guarantee Scheme.

- i. The payment shall be based on the actual value of work done, subject to the overall outflow from MGNREGS funds limited to Rs.10,000 per IHHL including the wage and material cost. Any expenditure over and above this amount shall be beneficiary contribution.
- ii. The data of such IHHLs shall be shared with the agencies implementing the NBA to ensure that no further incentive is paid from the NBA funds. There shall be no duplication between the toilets taken up under MGNREGS and Other Schemes. The Village Panchayat authorities will be responsible for ensuring this.
- iii. For all works taken up by the Village Panchayats under MGNREGS, including the rural sanitation works taken up based on the above guidelines, the cost of the material component including the wages of the

skilled and semi-skilled workers shall not exceed forty per cent at the Village Panchayat level.

In case of any changes or modifications made by Government of India in future the above conditions shall be suitably adopted. Director of Rural Development and Panchayat Raj is empowered to adopt any modifications issued by Government of India.

(3) Unit Cost and Type design

- The unit cost for IHHL under MGNREGS will be Rs.10,000/-.
- The type design for the Construction of IHHL with detailed estimate and ready reckoner will be issued separately by Director of Rural Development and Panchayat Raj. If a beneficiary chooses to make IHHL of a superior design/bigger dimensions, same may also be accepted. However, payment from MGNREGS will be restricted to Rs.10,000/-.
- A model Nominal Muster Roll (NMR) cum Pay Order to be used for Construction of each IHHL will be designed and communicated by Director of Rural Development & Panchayat Raj.

The unit cost of Rs.10,000/- has been fixed taking into consideration the approved wage rate for the current year.

Labour and Material cost should be incorporated out of the Unit cost of Rs.10,000/-

(4) Eligible Rural Households

- a) Below Poverty Line (BPL) Households.
- b) Above Poverty Line (APL) households restricted to SCs/STs, Small and Marginal farmers, Landless labourers with homestead, Differently Abled and Women headed households. Households under these categories should be identified by a Committee comprising of Block Development Officer (VP), Deputy Block Development Officer (ADW) and Village Panchayat President concerned and the list prepared by the committee should be approved by the Grama Sabha.
- c) All houses constructed under Indira Awas Yojana (IAY) or Chief Minister's Solar Powered Green House Programme or any other Central/State housing scheme shall also be eligible for IHHL under Mahatma Gandhi National Rural Employment Guarantee Scheme.

(5) Execution of IHHL Work

- The Village Panchayat will be the implementing Agency.

- Only Job Card holders will be employed for the unskilled part of work. For IHHL, it is necessary that the beneficiary also works on his/her IHHL. If the beneficiary does not hold a job card, he/she should apply for one. However, this condition will be relaxed in the cases of Differently abled and Women headed households if there are no other adult member in the household (for both the categories) and in the case of Women headed households, the age of the head of the household is more than 60 years.
- Contractor is not allowed and machines shall not be deployed for construction of toilet units.
- The entire IHHL unit will be treated as a Mahatma Gandhi National Rural Employment Guarantee Scheme work for the purposes of
 - i. giving a unique work ID
 - ii. entry in Works & Asset register
 - iii. Social Audit by Gram Sabha
 - iv. evaluation by Vigilance and Monitoring Committee.
- Necessary entries of providing employment to the job Card holder shall be made in the Household Employment Register (Mahatma Gandhi National Rural Employment Guarantee Scheme Village Panchayat Form No.3) on completion of each toilet unit.
 - Each village Panchayat shall maintain a complete list of all IHHLs works under Mahatma Gandhi National Rural Employment Guarantee Scheme.

To avoid duplication of works between NBA and MGNREGS detailed instructions will be issued by Director of Rural Development and Panchayat Raj.

(6) Appointment of Worksite Supervisor (Mate)

- One of the MGNREGS workers of the concerned Village Panchayat will be designated to supervise every 15-25 IHHL's (depending upon the Geographical spread of IHHL's) proposed to be taken up in a Village Panchayat at one time. The designated worker so identified shall be a Job Card holder preferably from among the Swachchata Doot, PLF/HLF Member, Bharat Nirman Volunteer or CP / CRP. Capacity Building and training of the designated worker may be taken up from the State Level/District level Mahatma Gandhi National Rural Employment Guarantee Scheme Administrative Cost.

- The Worksite Supervisor shall have the following responsibilities:
 - a) Maintenance of the NMR for all the IHHL's in the Village Panchayat / Habitation assigned to him/her.
 - b) Recording attendance for skilled and unskilled labour.
 - c) Ensuring that the construction is at the least, as per the approved design and will certify to that effect.

(7) Mode of Payment

- The measurement of the work will be made on completion of the Individual Household Toilet unit.
- Upon completion of assigned IHHL to him / her, the Worksite Supervisor will attest the NMR for attendance, certify the completion of work done and hand it over to the Overseer for further processing.
- The Overseer would then proceed to record the Measurement / Valuation Certificate / Completion Certificate in the space provided for that purpose in the NMRs for all such units and hand it over to the Block Development Officer (Village Panchayat).
- On getting the NMR, the payment of the unskilled workers is undertaken through the electronic Fund Management System.
- In the case of Skilled/Semi-Skilled workers and for the Material Component, payment may be undertaken either through e-FMS or vouchers.

(8) Documentation

- Proper Documentation of the works should be done capturing various processes in the implementation of the scheme. Multiple Photographs of the site before undertaking the work, during execution of the work and after completion of the work should be taken and properly documented.

The Principal Secretary, Rural Development and Panchayat Raj Department is empowered to make necessary changes in the guidelines in consultation with Director of Rural Development and Panchayat Raj as per the exigencies.

N.S.PALANIAPPAN
Principal Secretary to Government.


SECTION OFFICER.
