

4. COMMITTEES

4.2 Tamil Nadu Panchayats (Constitution of Committee of Village Panchayats and the Delegation of Functions to such Committees) Rules, 2005

(G.O. (Ms.) No. 102 Rural Development (C4) Department, dated 12th July 2005.)

In exercise of the powers conferred by clause (vi) of sub-section (2) of Section 242 of the Tamil Nadu Panchayats Act, 1994 (Tamil Nadu Act 21 of 1994) and in supersession of the Tamil Nadu Panchayats (Constitution of Committees of Village Panchayats and Delegation of Functions to such Committees) Rules, 1999, the Governor of Tamil Nadu hereby makes the following Rules -

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1. Short title - (1) These Rules may be called the Tamil Nadu Panchayats (Constitution of Committees of Village Panchayats and Delegation of Functions to such Committees) Rules, 2005.

2. Definition - In these Rules, unless the context otherwise requires, "Act" means the Tamil Nadu Panchayats Act, 1994 (Tamil Nadu Act 21 of 1994).

3. Constitution of Committees - (1) Every Village Panchayat shall constitute the following Committees, namely -

- (i) Appointment Committee
 - (ii) Development Committee
 - (iii) Agricultural and Watershed Committee
 - (iv) Works Committee
 - (v) Education Committee
- (2) The Village Panchayat shall select members for each Committee as indicated in the respective provisions of these Rules. The President and members of the Village Panchayat may serve in one or more Committees. No member of a Committee shall act as Chairman for more than three Committees. The President shall be ex-officio member of all the Committees constituted under sub-Rule (1).

4. Appointment Committee - (1) The Appointment Committee shall consist of the President of the Village Panchayat and of its members selected from among its members annually.

- (2) The Appointment Committee may select candidates for appointment to any of the posts sanctioned in the Village Panchayats as prescribed in section 101 of the Act (except the posts which are specifically excluded from the purview of the provisions of the Act or the Rules made thereunder) and the pay of which is debitable to the funds of the Village Panchayat.

5. Development Committee - (1) (a) The Chairman of the Development Committee shall be selected from among the women members of the Village Panchayat.

- (b) The Development Committee shall consist of the following members namely -
- (i) Two members of the Village Panchayat
 - (ii) One Noon Meal Organiser
 - (iii) one Head Master or Headmistress of local Primary or Middle School.
 - (iv) One Non -Governmental Organiser or Social Worker
 - (v) representative from one Self Help Group
 - (vi) one Village Health Nurse
 - (vii) one Rural Welfare Officer
 - (viii) Secretary of the Primary Agriculture Co-operative Society;

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- (2) The Development Committee shall-
- (a) promote community maintenance of assets in the field of health, drinking water and sanitation;
 - (b) supervise the protected drinking water supply to all the areas of the Panchayat Village to ensure prevention of communicable diseases;
 - (c) organize immunization and vaccination camps and promote better health care;
 - (d) create awareness to promote, organize campaign relating to public health, water and rural sanitation;
 - (e) inspect health sub-centres and health centres located in the Panchayat Village and submit its observations suggestions for discussion in the Village Panchayat.
 - (f) Promote participation of the users of drinking water in maintenance of water supply system;
 - (g) Promote individual household toilets, group toilets, school and community sanitation and women sanitary complex;
 - (h) Process and recommend the resolution passed by the habitation or Ward Committees;
 - (i) Promote the Welfare of Women, children, physically handicapped, destitute, widows aged people, bonded labourers, scheduled castes and scheduled tribes;
 - (j) form self help groups;
 - (k) take action for eradication of child labour, prohibition of liquor, prevent Female infanticide, promotion of anti party, promotion of communal harmony, eradication of untouchability and implementation of Poverty Reduction Project;
 - (l) assist the Village Panchayat in the maintenance of hand pumps, power pumps, overhead tanks, drinking water ooraries and any other means of drinking water supply in the Panchayat Village;
 - (m) assist the Village Panchayat to watch the functioning of ration shop under Public Distribution System in Panchayat Village and monitor timely supply of goods in prescribed quantity and quality, display of daily stock position in retail shop, price of each commodity sold, supply among the card holders and suggest steps to redress the public grievances.
 - (n) assist the Village Panchayat for the preparation of comprehensive Village development plan.
- (3) The Committee may visit and inspect such centre, establishment or institution within the area of the Panchayat Village. The Chairman of the Committee shall intimate in writing to the Head of the centre establishment or institution within three days in advance indicating the date, time and purpose of visit or inspection.

6. Agricultural and Watershed Committee – (1) (a) The Chairman of the Agricultural and Watershed Committee shall be selected by the members of the Committee among themselves.

- (b) The Committee shall consist of the following members, namely -
- (i) one member (from General Category) of the Village Panchayat;
 - (ii) one member (from Scheduled Castes or Scheduled Tribes Members) of the Village Panchayat;
 - (iii) Village Administrative Officer;
 - (iv) a representative from Non-Governmental Organisation;
 - (v) a representative from Self Help Group (Women);

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- (vi) Assistant Agricultural Officer or his representative;
- (vii) a representative from Watershed Association.

(2) The Agricultural and Watershed Committee shall-

- (a) plan and assist for the implementation of programmes relating to agriculture, horticulture, sericulture, floriculture, pisciculture, dairy development, poultry development, drought prone area development, watershed, wasteland development, social forestry, soil conservation and water management;
- (b) Organize farmers forum in Panchayat Village to promote application of latest technologies, improved irrigation system in Minor irrigation tanks, Public Works Department Tanks, etc;
- (c) Process and recommend the resolution passed by the habitation/Ward Committees.

7. Works Committee - (1)(a) The Chairman of the Works Committee shall be selected by the members of the Committee from among themselves.

(b) The Committee shall consist of the following members, namely -

- (i) one member of the Village Panchayat (from General category);
- (ii) one member of the Village Panchayat (from Scheduled Castes and Scheduled Tribes Women members);
- (iii) one representative from Non-Governmental Organisation;
- (iv) one representative from Self Help Group;
- (v) one Noon Meal Organiser;
- (vi) one Headmistress or Headmaster of the local Primary or Middle School;
- (vii) one Rural Welfare Officer;
- (viii) Village Administrative Officer;
- (ix) One Village Health Nurse.

(2) The Works Committee shall-

- (a) assist the Village Panchayat to execute centrally and state Sponsored Schemes where the guidelines described for the execution of works through public and monitor other works executed in the Panchayat Village including works related to Government departments and organizations to ensure quality and timely execution.
- (b) assist the Village Panchayat in the preparation of Village development plan based on the requirements available local resources;
- (c) process and recommend the resolution passed by the habitation/Ward Committees.

8. Education Committee - (1) (a) The Chairman of the Education Committee shall be selected by the Village Panchayat from among its members.

(b) The Committee shall consist of the following members, namely -

- (i) one Representative from Parent Teacher Association;
- (ii) one representative from Self Help Groups;
- (iii) one representative from Non-Governmental Organisations;
- (iv) one Head Master or Headmistress of local Primary or Middle School;
- (v) one Noon Meal Organiser.

(2) The Education Committee shall-

- a. monitor the functioning of all schools in its area;

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- b. plan and organize public participation to develop school infrastructure including building;
- c. organize campaign for universal education, non-formal Education, maintenance of libraries and promote the literacy and reading habit among public.

9. Constitution of Temporary Committee - A Village Panchayat may constitute any Committee other than the Committee specified in sub-Rule (1) of Rule 3 for any specific purpose of exercising such powers, discharging such duties and performing such functions as it may delegate (except irrigation) to such Committee and may also constitute any Committee as and when required to inquire into and report or advise on any matter which may be referred to it. The tenure of such Committee shall not exceed six months from the date of its Constitution. If a Committee needs to function for a period longer than six months, prior sanction of the Inspector of Panchayats shall be obtained.

10. Constitution of Sub-Committees - (1) A Village Panchayat may constitute any sub-committee other than the Committees specified in sub-Rule (1) of Rule 3 for any specific or general purpose of exercising such powers, discharging such duties and performing such functions as it may delegate (except irrigation) to such Committee and may also be constitute any Committee as and when required at habitation or Ward level. The Ward member of the Village Panchayat concerned will be the Chairman of the Sub-Committee.

(2) The Sub-Committee shall-

- (a) suggest any improvement to promote the purpose for which it has been constituted;
- (b) monitor the programme implementation etc;
- (c) forward the recommendations to Panchayat Level Committees for consideration and recommendation to Village Panchayat.

11. Inspection - Every Committee may visit and inspect such centre, establishment or institution within the area of the Panchayat Village. The Chairman of the Committee shall intimate in writing to the head of the centre, establishment or institution, as the case may be, three days in advance.

12. Notice and Agenda for Committee - The Chairman of the Committee shall fix the date, time and venue of the meeting of the Committee and circulate the agenda for discussion atleast three days in advance.

13. Periodicity of meeting - Every Committee except the Appointment Committee shall meet once in two months. The Appointment Committee shall meet whenever selection for any post in the Village Panchayat is to be made.

14. Plan preparation - Every Committee shall prepare respective sectoral annual and perspective development plan for Panchayat Village. The Chairman of each Committee shall submit such plan to the Village Panchayat for discussion and decision.

15. Approval of Panchayat - Every observation, suggestion or recommendation of each Committee shall be placed in the meeting of the Village Panchayat for consideration and decision.

16. Appraisal to Grama Sabha - Grama Sabha to be appraised about the recommendations of the Committees. The Village Panchayat shall compile the recommendations of the Committees every year and appraise the Grama Sabha during its meeting to be held in the quarter of January to March.

SANTHA SHEELA NAIR
SECRETARY TO GOVERNMENT