



GOVERNMENT OF INDIA
Ministry of Panchayati Raj

Incentivization of Panchayats (National Panchayat Awards Guidelines)

(2022-23 to 2025-26)



सशक्त पंचायत सतत विकास







PREFACE

The 73rd Constitutional Amendment Act, 1992, promulgated on 24th April, 1993, inserted Part IX in the Constitution. Article 243G of the Constitution mandates States to endow Panchayats with such powers and authority to enable them to function as institutions of self-government for planning and implementation of schemes for social justice and economic development, including on 29 subjects listed under the Eleventh Schedule.

Incentivizing the Panchayats in form of awards is an integral part of creating a healthy and competitive ecosystem for holistic implementation of developmental plans. Ministry of Panchayati Raj (MoPR) has been incentivizing the best performing Panchayati Raj Institutions (PRIs) through awards as an encouragement to enhance their performance in local self-governance.

Over the period, various initiatives/improvements have been taken under these Awards by virtue of making entire process of filing nominations by Panchayats online, introduction of new award categories/themes to focus on specific areas/sectors and socially important issues etc. Improvement and refinement in the award system is a continuous policy intervention. Previously, mostly the emphasis was laid on processes-based performance. Keeping in view the shifting priorities for attainment of new developmental goals and aligning the Awards/themes vis-vis- Sustainable Development Goals (SDGs), National Panchayat Awards have been rationalized while establishing a multi-level pyramid structure of awards (National/State/UT/District/Block levels) and also altering the qualitative aspect of measuring performances by bringing in outcome based parameters. Through this, the objective of holistically addressing the roles played by the Panchayats in attainment of the SDGs is to be realized.

India is a signatory to United Nations 2030 Agenda for achieving inclusive, people centric and holistic Sustainable Development through 17 identified goals. The Government of India is operating with strategic visioning, prioritization and implementation methods to achieve Sustainable Development Goals with the motto of “Leaving No One Behind” through “Whole of Government and Whole of Society Approach”. Hon’ble Union Minister of Panchayati Raj on 7th December, 2021 released the report on “Localization of Sustainable Development Goals through Panchayati Raj Institutions” prepared by an Expert Committee constituted in this Ministry. The Committee in its report has identified 9 themes aggregating 17 SDGs for action at local (Gram Panchayat) level as a way forward for attainment of SDGs by the year 2030. These 9 themes are (i) Poverty free and enhanced livelihoods village, (ii) Healthy village, (iii) Child friendly village, (iv) Water sufficient village, (v) Clean and Green village, (vi) Self-sufficient infrastructure in village, (vii) Socially secured village, (viii) Village with good governance and (ix) Women-friendly Panchayat (earlier called as Engendered development in village).

Panchayats wherever indicated may be referred as Panchayats or similar level local bodies/councils existing in areas (such as Non-Part IX States) with no Panchayats.







1. Introduction

1.1 Incentivization of Panchayats scheme is one of the central components of Centrally Sponsored scheme of revamped Rashtriya Gram Swaraj Abhiyan (RGSA). Under this scheme, 'National Panchayat Awards' are given to the best performing Panchayats, including financial incentives for award winning Panchayats, in recognition of their performances under various priority sectors/themes. These awards are usually given annually on 24th April, celebrated as National Panchayati Raj Day to commemorate 73rd Constitution Amendment Act, 1992 which came into force with effect from 24th April, 1993.

1.2 National Panchayat Awards will be a multi-level pyramid competition of Panchayati Raj Institutions (PRIs) at Block, District, State/UT and National level under 9 themes (identified by Expert Committee of Ministry of Panchayati Raj). The 9 Localization of Sustainable Development Goals (LSDG) themes are (i) Poverty free and enhanced livelihoods village, (ii) Healthy village, (iii) Child friendly village, (iv) Water sufficient village, (v) Clean and Green village, (vi) Self-sufficient infrastructure in village, (vii) Socially secured village, (viii) Village with good governance and (ix) Women friendly village. Panchayats will be incentivized for their performance in attainment of the SDGs under these themes.

1.3 All the Panchayats (District Panchayats, Block Panchayats and Gram Panchayats) will mandatorily participate under the thematic award competition. The Evaluation Committees at respective levels (Block, District, State/UT and National) will rank all the Panchayats under each theme and accordingly select top three Panchayats at every level.

1.4 The Block Panchayats (BPs) and District Panchayats (DPs) will be incentivized accordingly for the performance of their concerned GPs.

2. Objective of Awards

To nudge PRIs for a systematic planning, implementation, monitoring and accountability towards achieving LSDGs at the Panchayat level, the National Panchayat Awards have been restructured. Incentivization of Panchayats scheme, through National Panchayat Awards aims to:

- i. Assess the performance of PRIs in attainment of SDGs through 9 identified themes
- ii. Promote competitive spirit among PRIs
- iii. Catalyze the process of 'Localization of SDGs through PRIs' and sensitizing the PRIs about significance of attaining LSDG by 2030

3. Themes/Categories of National Panchayat Awards

3.1 National Panchayat Awards to Panchayats will be given for their performance under the various categories as given below:





Sl. No.	Thematic Award category	Tier of Panchayat for which award is applicable	Sl. No.	Award Themes
i.	Deen Dayal Upadhyay Panchayat Satat Vikas Puraskar	<ul style="list-style-type: none"> Gram Panchayat Block Panchayat District Panchayat 	i.	Poverty free and enhanced livelihoods Panchayat
			ii.	Healthy Panchayat
			iii.	Child friendly Panchayat
			iv.	Water sufficient Panchayat
			v.	Clean and Green Panchayat
			vi.	Self-sufficient infrastructure in Panchayat
			vii.	Socially Secured Panchayat
			viii.	Panchayat with good governance
			ix.	Women-friendly Panchayat (earlier called as Engendered development in village)
ii.	Nanaji Deshmukh Sarvottam Panchayat Satat Vikas Puraskar	Gram Panchayat	For top 3 GPs with highest aggregate/average score under all themes combined.	
		Block Panchayat	For top three Block Panchayats across the country with highest aggregate score under all themes of all concerned GPs.	
		District Panchayat	For top three District Panchayats across the country with highest aggregate score under all themes of all concerned GPs.	

3.2 Special category of awards

Following special categories of awards will be given under National Panchayat Awards:

- i. **Gram Urja Swaraj Vishesh Panchayat Puraskar:** This award will be given to 3 GPs for their performance regarding adoption and usage of renewable sources of energy. This award could be sponsored by the concerned line Ministry/Department / industry.
- ii. **Carbon Neutral Vishesh Panchayat Puraskar:** This award will be given to 3 GPs who have done exemplary work towards achieving Net-Zero carbon emissions. Similar to Gram Urja Swaraj Puraskar, this award could also be sponsored by the concerned line Ministry/Department /industry.
- iii. **Nanaji Deshmukh Sarvottam Panchayat Satat Vikas Puraskar:** One GP which qualifies and gets shortlisted for National Panchayat Awards during the subsequent years also will be given this award instead of individual thematic award.
- iv. **Panchayat Kshamta Nirmaan Sarvottam Sansthan Puraskar :** This award will be given to 3 Institutions across the country who have provided institutional support to GPs in achieving LSDGs.
- v. **Best Participant (State/District Panchayat):** State/UT with highest percentage of participation from GPs will be recognized for their performance and for this,



certificate of appreciation will be given to the State/UT. Also, District Panchayats, where $\geq 90\%$ GPs participate for this competition, will be recognized for their performance and for this, certificate of appreciation will be given to them also.



3.3. States/UTs may additionally forward nominations of GP head/representatives or any other persons who has shown exemplary performance and dedication towards work at grassroots levels. These may be further nominated for Padma Awards by MoPR.



3.4. MoPR, if deems appropriate at any time, may institute and accordingly confer any other special award.



4. Structure of Deen Dayal Upadhyay Panchayat Satat Vikas Puraskar (DDUPSVP)

Revamped National Panchayat Awards establishes a multi-level pyramidal structure for Awards at Block, District, State/UT and National Level focussing on LSDG based themes. The GPs will be incentivized for their performances towards attainment of SDGs through 9 identified LSDG themes. BPs and DPs will be incentivized based on the performance of their concerned GPs and support extended by them in attaining LSDGs through expenditure incurred under BDPD and DPDP.



5 DDUPSVP: Block Level Awards (for GPs)

5.1 Constitution of Block Panchayat Performance Assessment Committee (BPPAC)

5.1.1 A BPPAC will be set up at Block level for each of the 9 themes which will assess, scrutinize and rank all the Gram Panchayats (GPs)/similar level local bodies in that Block. State/UT will oversee the constitution of BPPAC.

5.1.2 Composition structure of the BPPAC will be as follows:

Sl. No.	Theme/ Thematic Committee	Nodal Department for concerned thematic award	Line Departments for concerned thematic award	Chairperson	Members*
i.	Poverty free and enhanced livelihoods Panchayat	D/o Rural Development	i. D/o Panchayati Raj ii. D/o Agriculture and Farmers Welfare	Block Development Officer	<ul style="list-style-type: none"> Block Level Officer handling NRLM Officer handling MGNREGS Panchayat Level Extension Officer/Equivalent Officer as-Member Convener
ii.	Healthy Panchayat	D/o Health & Family Welfare	i. D/o Ayush/Ayurveda ii. D/o Panchayati Raj iii. D/o Women & Child Development	Block Development Officer	<ul style="list-style-type: none"> Block Medical Officer Child Development Programme Officer (CDPO) Panchayat Extension Officer/Officer holding Equivalent position in Block as Member Convener





Sl. No.	Theme/ Thematic Committee	Nodal Department for concerned thematic award	Line Departments for concerned thematic award	Chairperson	Members*
iii.	Child friendly Panchayat	D/o Women & Child Development	i. D/o Health & Family Welfare ii. D/o School Education iii. D/o Rural Development iv. D/o Panchayati Raj	Block Development Officer	<ul style="list-style-type: none"> ● CDPO ● Panchayat Extension Officer/ Officer holding Equivalent position in Block as Member Convener
iv.	Water sufficient Panchayat	D/o Public Health	i. D/o Rural Development ii. D/o Panchayati Raj	Block Development Officer	<ul style="list-style-type: none"> ● Block level officer/Junior Engineer/Assistant Engineer ● Panchayat Extension Officer/ Officer holding Equivalent position in Block as Member Convener
v.	Clean and Green Panchayat	D/o Environment, Forest & Climate Change	i. D/o Rural Development ii. D/o Panchayati Raj iii. D/o New and Renewable Energy	Block Development Officer	<ul style="list-style-type: none"> ● Officer from Block handling SBM-G ● Panchayat Extension Officer/ Officer holding Equivalent position in Block as Member Convener
vi.	Self-sufficient infrastructure in Panchayat	D/o Panchayati Raj	i. D/o Rural Development ii. D/o Electronics & Information Technology/NIC iii. D/o Telecommunications	Block Development Officer	<ul style="list-style-type: none"> ● Nominated Officer from NIC ● Panchayat Extension Officer/ Officer holding Equivalent position in Block as Member Convener
vii.	Socially Secured Panchayat	D/o of Social Justice and Empowerment	i. D/o Rural Development ii. D/o Panchayati Raj	Block Development Officer	<ul style="list-style-type: none"> ● Social Welfare Officer at Block Level ● Panchayat Extension Officer/ Officer holding Equivalent position in Block as Member Convener
viii.	Panchayat with good governance	D/o Panchayati Raj	i. D/o Rural Development ii. D/o Electronics & Information Technology/NIC	Block Development Officer	<ul style="list-style-type: none"> ● Nominated member from NIC ● Block Level Officer from BBNL ● Panchayat Level Extension Officer/ Officer holding Equivalent position in Block as Member Convener
ix.	Women-friendly Panchayat (earlier called as Engendered development in village)	D/o Women & Child Development	i. D/o Health & Family Welfare ii. D/o Rural Development iii. D/o School Education & Literacy iv. D/o Panchayati Raj	Block Development Officer	<ul style="list-style-type: none"> ● CDPO ● Block Primary Education Officer/Equivalent ● Block Medical Officer ● Panchayat Level Extension Officer/ Officer holding Equivalent position in Block as Member Convener

* or equivalent officers

5.2 Selection criteria for GPs under Block Level Awards:

5.2.1 BPPAC for each of the 9 themes will ensure that all the concerned Gram Panchayats fill the online Questionnaires in respect of all the themes. For this, the support from line department functionaries at Gram Panchayat/Block level may be taken by the Committees/



GPs. These online questionnaires will be available at National Panchayat Awards Portal/ Dashboard.

5.2.2 The marks for each question of the corresponding Questionnaire will be auto-generated as per the pre-defined marking scheme by Ministry of Panchayati Raj.

5.2.3 All the GPs will be auto-ranked as per the marks obtained for Questionnaires under each theme.

5.2.4 Field verification: BPPAC for each theme will cross verify the information/data/ answer filled against each of the question of the corresponding questionnaire through field visit of the top 3 ranking GPs. The validation of information against each question for each thematic questionnaire will be done through supporting documents as per list indicated against each questionnaire.

5.2.5 BPPAC for each theme will prepare the verification report in the prescribed format for top 3 ranking GPs under each theme. The report will be placed before the GP in a meeting for validation. The validated field visit report will be signed by the field visit team and counter signed by the Sarpanch/Panchayat Secretary. The prescribed format for field verifications is as follows:

Name of Award:					
Name of the GP:					
Block:					
District:					
State/UT:					
Date of field visit:					
Number of Field Visit team Members:					
Question	Answer	M a r k s obtained	Supporting Docu- ment availability (Y/N)	Is the field visit team satis- fied with the marks obtained and supporting document? (Y/N)	Remarks (if any)
(i)					
(ii).....					
Final remarks of the field visit team:					
Names of field visit team members:					
i. (Name), (Designation), (Signature)					
ii.					
(Counter-sign by the Sarpanch/Panchayat Secretary)					
(Signature and stamp)					

5.2.6 **Tied Cases resolution:** Any cases of tied marks will be sorted out by the BPPAC at its level. For resolving tied cases, the respective Committees will adopt the following procedure:

- i. if there is a tie between 2 GPs for first rank, both will be examined through field visit and accordingly, these will be ranked 1st and 2nd.



- ii. if there is a tie between 2 GPs for second rank, both will be examined through field visit and accordingly, these will be ranked 2nd and 3rd.
- iii. if there is a tie between 2 GPs for third rank, both will be examined through field visit and accordingly, GP for 3rd rank will be selected.
- iv. In case there is still a tie between 2 GPs for 3rd rank after field visit, both the Panchayat will be regarded as Block Level Awardees ranked 3rd. Both GPs will also qualify and be nominated for the District Level Awards.
- v. If there are 3 or more top ranking GPs with equal marks, then all of them will be examined through field visit and accordingly, GPs for rank 1st, 2nd and 3rd will be selected.

5.2.7 BPPAC for each theme will finalize and select the top 3 ranking GPs under each theme which will be the Block Level Awardees. These Block Level Awardee GPs will be nominated by the BPPACs in the following prescribed format for District Level Awards.

Format for Block Panchayat Performance Assessment Committee (BPPAC) for recommendation of top 3 ranking Gram Panchayats for District Level Awards

(Award: Deen Dayal Upadhyay Panchayat Satat Vikas Puraskar)

Declaration

It is hereby certified by the Block Panchayat Performance Assessment Committee (BPPAC) that the following three top-ranking Gram Panchayats (GPs) under the theme (Name of the theme/thematic award) is hereby unanimously selected after due diligence/verifications for the Block Level Awards and are being nominated for the District Level Awards:

Rank	Name of the Gram Panchayat (with hierarchy)	Marks Obtained	Major achievement under the theme
1			
2			
3			

2. Following documents are attached in support of the declaration:

- i. Filled Questionnaire of each GP under each theme
- ii. Field Verification report of the GP under each theme with supporting documents

(Name and signature of the BPPAC Members)

Dated:

5.3 For the States/UTs where the Panchayat tier at Block level is not existing, there, District or State/UT level Panchayat Performance Assessment Committee will administer the role for overall selection of GPs, within the norms contained in these guidelines, for nominating them for higher/next Level awards.



6 DDUPSVP : District Level Awards (for GPs)

6.1 Constitution of District Panchayat Performance Assessment Committee (DPPAC)

6.1.1 A DPPAC will be set up at District level for each of the 9 themes which will assess, scrutinize and rank and all the top 3 ranking GPs/similar level local bodies nominated by BPPACs of the concerned District under each theme. State/UT will oversee the constitution of DPPAC.

6.1.2 Composition structure of the DPPAC will be as follows:

Sl. No.	Theme/ Thematic Committee	Nodal Department for concerned thematic award	Line Departments for concerned thematic award	Chairperson	Members*
i.	Poverty free and enhanced livelihoods Panchayat	D/o Rural Development	i. D/o Panchayati Raj ii. D/o Agriculture and Farmers Welfare	District Collector/CEO Zilla Parishad	<ul style="list-style-type: none"> District level Officer handling NRLM District level Officer handling MGNREGS District Panchayat Officer/ District Level Officer as Member Convener
ii.	Healthy Panchayat	D/o Health & Family Welfare	i. D/o Ayush/Ayurveda ii. D/o Panchayati Raj iii. D/o Women & Child Development	District Collector/CEO Zilla Parishad	<ul style="list-style-type: none"> Chief Medical Officer/District Health Officer/ District Level Officer from D/o Women & Child Development Officer from D/o Ayush/Ayurveda Faculty (Health & Training Institute) District Panchayat Officer/ District Level Officer as Member Convener
iii.	Child friendly Panchayat	D/o Women & Child Development	i. D/o Health & Family Welfare ii. D/o School Education iii. D/o Rural Development & Panchayati Raj	District Collector/CEO Zilla Parishad	<ul style="list-style-type: none"> Deputy Director/District Level Officer (D/o Elementary Education) District Level Officer dealing with Reproductive and Child Health District Panchayat Officer/ District Level Officer as Member Convener
iv.	Water sufficient Panchayat	D/o Public Health	i. D/o Rural Development ii. D/o Panchayati Raj	District Collector/CEO Zilla Parishad	<ul style="list-style-type: none"> District Level Officer nominated from Rural Development Department District Panchayat Officer/ District Level Officer as Member Convener
v.	Clean and Green Panchayat	D/o Environment, Forest & Climate Change	i. D/o New and Renewable Energy ii. D/o Rural Development iii. D/o Panchayati Raj	District Collector/CEO Zilla Parishad	<ul style="list-style-type: none"> District Level Officer dealing with renewable energy District Level Officer from Rural Development Department dealing with SBM-G District Panchayat Officer/ District Level Officer as Member Convener





Sl. No.	Theme/ Thematic Committee	Nodal Department for concerned thematic award	Line Departments for concerned thematic award	Chairperson	Members*
vi.	Self-sufficient infrastructure in Panchayat	D/o Panchayati Raj	i. D/o Rural Development ii. D/o Electronics & Information Technology/ NIC iii. D/o Telecommunications	District Collector/CEO Zilla Parishad	<ul style="list-style-type: none"> District Level Officer from NIC District Level Officer dealing with BharatNET District Panchayat Officer/ District Level Officer as Member Convener
vii.	Socially Secured Panchayat	D/o of Social Justice and Empowerment	i. D/o Social Justice and Empowerment ii. D/o Rural Development iii. D/o Panchayati Raj iv. D/o Empowerment of Persons with Disabilities (Divyangjan)	District Collector/CEO Zilla Parishad	<ul style="list-style-type: none"> District Level Officer from Rural Development Department dealing with National Social Assistance Programme (NSAP) District Level Officer from D/o Social Justice and Empowerment District Panchayat Officer/ District Level Officer as Member Convener
viii.	Panchayat with good governance	D/o Panchayati Raj	i. D/o Rural Development ii. D/o Electronics & Information Technology/ NIC	District Collector/CEO Zilla Parishad	<ul style="list-style-type: none"> District Level Officer from Panchayati Raj dealing with e-GramSwaraj District level officer from NIC District Panchayat Officer/ District Level Officer as Member Convener
ix.	Women-friendly Panchayat (earlier called as Engendered development in village)	D/o Women & Child Development	i. D/o Health & Family Welfare ii. D/o Rural Development iii. D/o School Education & Literacy iv. D/o Ayush/Ayurveda v. D/o Panchayati Raj	District Collector/CEO Zilla Parishad	<ul style="list-style-type: none"> Chief Medical Officer District level Officer from D/o Rural Development Department District level Officer from D/o Ayush/Ayurveda District level Officer from D/o Elementary Education District Panchayat Officer/ District Level Officer as Member Convener

* or equivalent officers

6.2 Selection criteria for GPs under District Level Awards:

6.2.1 DPPAC for each of the 9 themes will assess, scrutinize and select the top 3 ranking GPs/similar level local bodies nominated by BPPACs of the concerned District under each theme.

6.2.2 Field verification: DPPAC for each theme will cross verify the top 3 ranking GPs nominated by BPPACs under each theme through field visits. The validation of information against each question for each thematic questionnaire will be done through supporting documents as per list indicated against each questionnaire.

6.2.3 DPPAC for each theme will prepare the verification report in the prescribed format for top 3 ranking GPs under each theme. The validated field visit report will be signed by the field visit team and counter signed by the Sarpanch/Panchayat Secretary. The prescribed format for field verifications is as follows:



Name of Award:					
Name of the GP:					
Block:					
District:					
State/UT:					
Date of field visit:					
Number of Field Visit team Members:					
Question	Answer	Marks obtained	Supporting Document availability (Y/N)	Is the field visit team satisfied with the marks obtained and supporting document ? (Y/N)	Remarks (if any)
(i)					
(ii).....					
Final remarks of the field visit team:					
Names of field visit team members:					
i. (Name), (Designation), (Signature)					
ii.					
(Counter-sign by the Sarpanch/Panchayat Secretary)					
(Signature and stamp)					



6.2.4 Tied Cases resolution: Any cases of tied marks will be sorted out by the DPPAC at its level. For resolving tied cases, the respective Committees will follow the following procedure:

- i. if there is a tie between 2 GPs for first rank, both will be examined through field visit and accordingly, these will be ranked 1st and 2nd.
- ii. if there is a tie between 2 GPs for second rank, both will be examined through field visit and accordingly, these will be ranked 2nd and 3rd.
- iii. if there is a tie between 2 GPs for third rank, both will be examined through field visit and accordingly, GP for 3rd rank will be selected.
- iv. In case there is still a tie between 2 GPs for 3rd rank after field visit, both the Panchayat will be regarded as District Level Awardees ranked 3rd. These both GPs will also qualify and be nominated for the State/UT Level Awards.
- v. If there are 3 or more top ranking GPs with equal marks, then all of them will be examined through field visit and accordingly, GPs for rank 1st, 2nd and 3rd will be selected

6.2.5 DPPAC for each theme will finalize and select the top 3 ranking GPs under each theme which will be the District Level Awardees. These District Level Awardee GPs will be nominated by the DPPACs in the following prescribed format for State/UT Level Awards.



Format for District Panchayat Performance Assessment Committee (DPPAC) for recommendation of top 3 ranking Gram Panchayats for State/UT Level Awards

(Award: Deen Dayal Upadhyay Panchayat Satat Vikas Puraskar)

Declaration

It is hereby certified by the District Panchayat Performance Assessment Committee (DPPAC) that the following three top-ranking Gram Panchayats (GPs) under the theme (Name of the theme/thematic award) is hereby unanimously selected after due diligence/verifications for the District Level Awards and are being nominated for the State/UT Level Awards:

Rank	Name of the Gram Panchayat (with hierarchy)	Marks Obtained	Major achievement under the theme
1			
2			
3			

2. Following documents are attached in support of the declaration:

- i. Filled Questionnaire of each GP under each theme
- ii. Field Verification report of the GP under each theme with supporting documents

(Name and signature of the DPPAC Members)

Dated:

6.3 For the States/UTs where the Panchayat tier at District level is not existing, there, State/UT level Panchayat Performance Assessment Committee will administer the role for overall selection of GPs, within the norms contained in these guidelines, for nominating them for higher/next Level awards.

7 DDUPSVP: State/UT Level Awards (for GPs)

7.1 Constitution of State/UT Panchayat Performance Assessment Committee (SPPAC/UPPAC)

7.1.1 State/UT will constitute a SPPAC/UPPAC for State/UT level Awards for each of the 9 themes. These Committees will assess, scrutinize and rank all the top 3 ranking GPs/similar level local bodies nominated by DPPACs of the concerned State/UT under each theme.

7.1.2 Composition structure of the SPPAC/UPPAC will be as follows:

Sl. No.	Theme/ Thematic Committee	Nodal Department for concerned thematic award	Line Departments for concerned thematic award	Chairperson	Members*
i.	Poverty free and enhanced livelihoods Panchayat	D/o Rural Development	i. D/o Panchayati Raj ii. D/o Agriculture and Farmers Welfare	Principal Secretary/Secretary (D/o Panchayati Raj)	<ul style="list-style-type: none"> • State level Officer handling NRLM • State level Officer handling MGNREGS • State level Officer from D/o Agriculture • Faculty of SIRD/Training Institutes/State Panchayati Raj resource Centre (SPRC) • Domain Expert/Institution/Non-Government Organization dealing with the subject will be a member to be nominated by the Head of Nodal Departments/ chairperson for each of concerned theme • Joint/Deputy Director (Panchayati Raj) as Member Convener



Sl. No.	Theme/ Thematic Committee	Nodal Department for concerned thematic award	Line Departments for concerned thematic award	Chairperson	Members*
ii.	Healthy Panchayat	D/o Health & Family Welfare	i. D/o Ayush/ Ayurveda ii. D/o Panchayati Raj iii. D/o Women & Child Development	Principal Secretary/ Secretary (D/o Panchayati Raj)	<ul style="list-style-type: none"> State level Officer from D/o Women & Child Development State level Officer from D/o Ayush/Ayurveda Faculty (Health & Training Institute) Joint/Deputy Director (Panchayati Raj) as Member Convener
iii.	Child friendly Panchayat	D/o Women & Child Development	i. D/o Health & Family Welfare ii. D/o School Education iii. D/o Panchayati Raj	Principal Secretary/Secretary (D/o Panchayati Raj)	<ul style="list-style-type: none"> State level Officer from D/o Elementary Education State level Officer from D/o Women & Child Development Officer dealing with Reproductive and Child Health (Health Department) Joint/Deputy Director (Panchayati Raj) as Member Convener
iv.	Water sufficient Panchayat	D/o Public Health/Drinking Water	i. D/o Rural Development ii. D/o Panchayati Raj	Principal Secretary/Secretary (D/o Panchayati Raj)	<ul style="list-style-type: none"> State Level Officer nominated from D/o Public Health/ Drinking Water State Level Officer nominated from Rural Development Department Joint/Deputy Director (Panchayati Raj) as Member Convener
v.	Clean and Green Panchayat	D/o Environment, Forest & Climate Change	i. D/o Power/ Electricity/Energy/ Equivalent ii. D/o Rural Development iii. D/o Panchayati Raj	Principal Secretary/Secretary (D/o Panchayati Raj)	<ul style="list-style-type: none"> State Level Officer (D/o Environment, Forest & Climate Change) State Level Officer (D/o Power) State Level Officer dealing with renewable energy State Level Officer from Rural Development Department dealing with SBM-G Joint/Deputy Director (Panchayati Raj) as Member Convener
vi.	Self-sufficient infrastructure in Panchayat	D/o Panchayati Raj	i. D/o Rural Development ii. D/o Electronics & Information Technology/NIC iii. D/o Telecommunications	Principal Secretary/Secretary (D/o Panchayati Raj)	<ul style="list-style-type: none"> State level officer from NIC State level officer dealing with BharatNet Joint/Deputy Director (Panchayati Raj) as Member Convener
vii.	Socially Secured Panchayat	D/o of Social Justice and Empowerment	i. D/o Rural Development ii. D/o Panchayati Raj	Principal Secretary/Secretary (D/o Panchayati Raj)	<ul style="list-style-type: none"> State Level Officer (D/o of Social Justice and Empowerment) State level officer from Rural Development Department dealing with National Social Assistance Programme (NSAP) Joint/Deputy Director (Panchayati Raj) as Member Convener
viii.	Panchayat with good governance	D/o Panchayati Raj	i. D/o Rural Development ii. D/o Electronics & Information Technology/NIC	Principal Secretary/Secretary (D/o Panchayati Raj)	<ul style="list-style-type: none"> State Level Officer from D/o Panchayati Raj dealing with e-GramSwaraj State level officer from NIC Joint/Deputy Director (Panchayati Raj) as Member Convener
ix.	Women-friendly Panchayat (earlier called as Engendered development in village)	D/o Women & Child Development	i. D/o Health & Family Welfare ii. D/o Rural Development iii. D/o Ayush iv. D/o School Education & Literacy v. D/o Panchayati Raj	Principal Secretary/Secretary (D/o Panchayati Raj)	<ul style="list-style-type: none"> State Level Officer from D/o Women & Child Development State Level Officer from D/o Health & Family Welfare State Level Officer from D/o Rural Development dealing State Level Officer from D/o Ayush/Ayurveda Officer from D/o Elementary Education Joint/Deputy Director (Panchayati Raj) as Member Convener

* or equivalent officers





7.2 Selection criteria for GPs under State/UT Level Awards:

7.2.1 SPPAC/UPPAC for each of the 9 themes will assess, scrutinize and select the top 3 ranking GPs/similar level local bodies nominated by DPPACs of the concerned State/UT under each theme.

7.2.2 **Field verification:** SPPAC/UPPAC for each theme will cross verify the top 3 ranking GPs nominated by SPPACs/UPPACs under each theme through field visits. The validation of information against each question for each thematic questionnaire will be done through supporting documents as per list indicated against each questionnaire.

7.2.3 SPPAC/UPPAC for each theme will prepare the verification report in the prescribed format for top 3 ranking GPs under each theme. The validated field visit report will be signed by the field visit team and counter signed by the Sarpanch/Panchayat Secretary. The prescribed format for field verifications is as follows:

Name of Award:					
Name of the GP:					
Block:					
District:					
State/UT:					
Date of field visit:					
Number of Field Visit team Members:					
Question	Answer	Marks obtained	Supporting Document availability (Y/N)	Is the field visit team satisfied with the marks obtained and supporting document ? (Y/N)	Remarks (if any)
(i)					
(ii).....					
Final remarks of the field visit team:					
Names of field visit team members:					
i. (Name), (Designation), (Signature)					
ii.					
(Counter-sign by the Sarpanch/Panchayat Secretary)					
(Signature and stamp)					

7.2.4 Tied Cases resolution: Any cases of tied marks will be sorted out by the SPPAC/UPPAC at its level. For resolving tied cases, the respective Committees will follow the following procedure:

- i. if there is a tie between 2 GPs for first rank, both will be examined through field visit and accordingly, these will be ranked 1st and 2nd.
- ii. if there is a tie between 2 GPs for second rank, both will be examined through field visit and accordingly, these will be ranked 2nd and 3rd.



- iii. if there is a tie between 2 GPs for third rank, both will be examined through field visit and accordingly, GP for 3rd rank will be selected.
- iv. In case there is still a tie between 2 GPs for 3rd rank after field visit, both the Panchayat will be regarded as State/UT Level Awardees ranked 3rd. These both GPs will also qualify and be nominated for the National Level Awards.
- v. If there are 3 or more top ranking GPs with equal marks, then all of them will be examined through field visit and accordingly, GPs for rank 1st, 2nd and 3rd will be selected

7.2.5 SPPAC/UPPAC for each theme will finalize and select the top 3 ranking GPs under each theme which will be the State/UT Level Awardees. These State/UT Level Awardee GPs will be nominated by the SPPACs/UPPACs in the following prescribed format for National Level Awards.

Format for State/UT Panchayat Performance Assessment Committee (SPPAC/UPPAC) for recommendation of top 3 ranking Gram Panchayats for State/UT Level Awards

(Award: Deen Dayal Upadhyay Panchayat Satat Vikas Puraskar)

Declaration

It is hereby certified by the State/UT Panchayat Performance Assessment Committee (SPPAC/UPPAC) that the following three top-ranking Gram Panchayats (GPs) under the theme (Name of the theme/thematic award) is hereby unanimously selected after due diligence/verifications for the State/UT Level Awards and are being nominated for the National Level Awards:

Rank	Name of the Gram Panchayat (with hierarchy)	Marks Obtained	Major achievement under the theme
1			
2			
3			

2. Following documents are attached in support of the declaration:

- i. Filled Questionnaire of each GP under each theme
- ii. Field Verification report of the GP under each theme with supporting documents

(Name and signature of the SPPAC/UPPAC Members)

Dated:

7.2.6 A short video of the 3 top ranking GPs at State/UT level under each theme, who are eligible for nomination for National level awards, will be prepared by the concerned States/UTs. These films, along with supporting documents, will be uploaded on the National Panchayat Awards Portal/Dashboard by the concerned States/UT. These may be referred appropriately for finalization of National Level Awards and also for propagating the best practices across the country.



8 DDUPSVP : National Level Awards (for GPs)

8.1 Constitution of National Panchayat Performance Assessment Committee (NPPAC)

8.1.1 At National Level, NPPACs for each of the 9 themes, lead by concerned nodal Ministries/Departments, will select the GPs for concerned thematic National Level Awards.

8.1.2 Composition structure of the NPPACs will be as follows:

Sl. No.	Theme/ Thematic Committee	Central Govt. Nodal Ministry/ Department for the concerned thematic award	Central Govt. Line Ministries/ Departments for the concerned thematic award	Chairperson	Members
i.	Poverty free and enhanced livelihoods Panchayat	D/o Rural Development	i. M/o Panchayati Raj ii. M/o Agriculture and Farmers Welfare	Concerned Officer of the Level of Additional Secretary/ Joint Secretary	<ul style="list-style-type: none"> Nominated Officers from Line Ministries/Departments dealing with the subject. Representatives (official/ Consultant) from MoPR as Member Convener
ii.	Healthy Panchayat	M/o Health & Family Welfare	i. M/o Ayush ii. M/o Panchayati Raj iii. M/o Women & Child Development	Concerned Officer of the Level of Additional Secretary/ Joint Secretary	<ul style="list-style-type: none"> Nominated Officers from Line Ministries/Departments dealing with the subject. Representatives (official/ Consultant) from MoPR as Member Convener
iii.	Child friendly Panchayat	M/o Women & Child Development	i. M/o Health & Family Welfare ii. M/o School Education & Literacy iii. M/o Panchayati Raj	Concerned Officer of the Level of Additional Secretary/ Joint Secretary	<ul style="list-style-type: none"> Nominated Officers from Line Ministries/Departments dealing with the subject. Representatives (official/ Consultant) from MoPR as Member Convener
iv.	Water sufficient Panchayat	D/o Water Resources, River Development and Ganga Rejuvenation	i. M/o Rural Development ii. M/o Panchayati Raj	Concerned Officer of the Level of Additional Secretary/ Joint Secretary	<ul style="list-style-type: none"> Nominated Officers from Line Ministries/Departments dealing with the subject. Representatives (official/ Consultant) from MoPR as Member Convener
v.	Clean and Green Panchayat	D/o Drinking Water & Sanitation	i. M/o Environment, Forest & Climate Change ii. M/o New and Renewable Energy iii. M/o Power iv. D/o Rural Development v. D/o Panchayati Raj	Concerned Officer of the Level of Additional Secretary/ Joint Secretary	<ul style="list-style-type: none"> Nominated Officers from Line Ministries/Departments dealing with the subject. Representatives (official/ Consultant) from MoPR as Member Convener
vi.	Self-sufficient infrastructure in Panchayat	M/o Panchayati Raj	i. D/o Rural Development ii. M/o Electronics & Information Technology iii. D/o Telecommunications	Concerned Officer of the Level of Additional Secretary/ Joint Secretary	<ul style="list-style-type: none"> Nominated Officers from Line Ministries/Departments dealing with the subject. Representatives (official/ Consultant) from MoPR as Member Convener



Sl. No.	Theme/ Thematic Committee	Central Govt. Nodal Ministry/ Department for the concerned thematic award	Central Govt. Line Ministries/ Departments for the concerned thematic award	Chairperson	Members
vii.	Socially Secured Panchayat	Ministry of Social Justice and Empowerment	i. M/o Rural Development ii. M/o Panchayati Raj	Concerned Officer of the Level of Additional Secretary/ Joint Secretary	<ul style="list-style-type: none"> Nominated Officers from Line Ministries/Departments dealing with the subject. Representatives (official/Consultant) from MoPR as Member Convener
viii.	Panchayat with good governance	M/o Panchayati Raj	i. M/o Rural Development ii. M/o Electronics & Information Technology	Concerned Officer of the Level of Additional Secretary/ Joint Secretary	<ul style="list-style-type: none"> Nominated Officers from Line Ministries/Departments dealing with the subject. Representatives (official/Consultant) from MoPR as Member Convener
ix.	Women-friendly Panchayat (earlier called as Engendered development in village)	M/o Women & Child Development	i. M/o Health & Family Welfare ii. M/o Rural Development iii. M/o Ayush iv. M/o School Education & Literacy v. M/o Panchayati Raj	Concerned Officer of the Level of Additional Secretary/ Joint Secretary	<ul style="list-style-type: none"> Nominated Officers from Line Ministries/Departments dealing with the subject. Representatives (official/Consultant) from MoPR as Member Convener

8.2 Selection criteria for GPs under National Panchayat Awards:

8.2.1 Out of the GPs nominated by SPPACs/UPPACs under each theme, NPPAC for each of the 9 themes will assess, scrutinize and select the top 3 ranking GPs/similar level local bodies based on questionnaires, supporting documents and video films of the respective nominated GPs.

8.2.2 Tied Cases resolution: For resolving tied cases, the respective Committees will follow the following procedure:

- if there is a tie between 2 GPs for first rank, both will be examined through field visit and accordingly, these will be ranked 1st and 2nd.
- if there is a tie between 2 GPs for second rank, both will be examined through field visit and accordingly, these will be ranked 2nd and 3rd.
- if there is a tie between 2 GPs for third rank, both will be examined through field visit and accordingly, GP for 3rd rank will be selected.
- In case there is still a tie between 2 GPs for 3rd rank after field visit, both the Panchayat will be regarded as National Level Awardees ranked 3rd.
- If there are 3 or more top ranking GPs with equal marks, then all of them will be examined through field visit and accordingly, GPs for rank 1st, 2nd and 3rd will be selected

8.2.3 NPPAC for each theme will select and recommend the top 3 ranking GPs to the National Screening Committee (Read with para 9 below) under each theme for the National Panchayat Awards.





Format for National Panchayat Performance Assessment Committee (NPPAC) for recommendation of top 3 ranking Gram Panchayats for National Panchayat Awards

(Award: Deen Dayal Upadhyay Panchayat Satat Vikas Puraskar)

Declaration

It is hereby certified by the National Panchayat Performance Assessment Committee (NPPAC) that the following three top-ranking Gram Panchayats (GPs) under the theme (Name of the theme/ thematic award) is hereby unanimously recommended after due diligence/verifications for the National Panchayat Awards:

Rank of	Name of the Gram Panchayat (with hierarchy)	Marks Obtained	Major achievement under the theme
1			
2			
3			

2. Following documents are attached in support of the declaration:

- i. Filled Questionnaire of each GP under each theme
- ii. Field Verification report of the GP under each theme with supporting documents

(Name and signature of the NPPAC Members)

Dated:

9 DDUPSVP : Selection of National Level Awardees (GPs)

9.1 A National Screening Committee (NSC) constituted in MoPR will overall finalize the National Panchayat Awardees.

9.1.2 Structure of the NSC:

- i. Chairperson: Additional Secretary, MoPR
- ii. Members:
 - All Divisional Heads, Deputy Secretary/Director (dealing with National Panchayat Awards) and Director, Integrated Finance Division.
 - 2 experts nominated by each Nodal Ministry/Department
 - Representative from NITI Aayog of the officer of Joint Secretary level
- iii. Member Convener: Under Secretary/Deputy Secretary (dealing with National Panchayat Awards)

9.2 DDUPSVP: Selection of National Panchayat Awardee GPs:

9.2.1 Thematic awards (GPs): NSC will select the National Panchayat top 3 ranking GPs under each theme based on the recommendations of the NPPACs for each of the 9 themes.



These GPs will be declared as National Panchayat Awardees and will be conferred with awards and financial incentives.

10 DDUPSVP: Selection of Awardee BPs

10.1 District Level Awards:

DPPAC for each of the 9 themes will select the top 3 ranking BPs as District Level Awardee based on following criteria:

- (i) 80% on the basis of average score of all its concerned GPs under that particular theme (automatically/self generated as per awards portal).
- (ii) 20% of own performance of Block Panchayat as per following criteria:
 - a. Concerned Block Panchayat Development Plan must be uploaded for the year 2023-24 and reflect works taken up under the concerned LSDG themes adopted by majority of the GPs.
 - b. At least 50% of the resources of Block Panchayat (for example, own sources of revenue, Central Finance Commission Grant, State Finance Commission Grant, and such other sources) must flow to the concerned themes in which majority of Panchayats have taken Sankalp and remaining 50% of funds on other LSDG themes. Further, 20% of the own funds of the Block Panchayat must be planned and spent on green projects i.e. water conservation, renewable energy projects, carbon neutral projects etc.

10.2 State/UT Level Awards

SPPAC/UPPAC for each of the 9 themes will select the top 3 ranking State/UT Level Awardee BPs out of the District Level Awardee BPs based on the criteria as stated above in para 10.1.

10.3 National Level Awards

NSC will select the top 3 ranking National level Awardee BPs out of the State/UT Level Awardee BPs based on the criteria as stated above in para 10.1.

11 DDUPSVP: Selection of Awardee DPs

11.1 State/UT Level Awards

SPPAC/UPPAC for each of the 9 themes will select the top 3 ranking DPs as State/UT Level Awardee based on following criteria:

- (i) 80% on the basis of average score of all its concerned GPs under that particular theme (automatically/self generated as per awards portal).
- (ii) 20% of own performance of District Panchayat as per following criteria:
 - a. Concerned District Panchayat Development Plan must be uploaded for the year 2023-24 and reflect works taken up under the concerned LSDG themes adopted by majority of the GPs.



- b. At least 50% of the resources of District Panchayat (for example, own sources of revenue, Central Finance Commission Grant, State Finance Commission Grant, and such other sources) must flow to the concerned themes in which majority of Panchayats have taken Sankalp and remaining 50% of funds on other LSDG themes. Further, 20% of the own funds of the District Panchayat must be planned and spent on green projects i.e. water conservation, renewable energy projects, carbon neutral projects etc.

11.2 National Level Awards

NSC will select the top 3 ranking National level Awardee DPs out of the State/UT Level Awardee DPs based on the criteria as stated in para 11.1 above.

12. Nanaji Deshmukh Sarvottam Panchayat Satat Vikas Puraskar (for GPs, BPs and DPs)

12.1 Best 3 GPs: Out of the total GPs selected for National Panchayat Awards under each of the 9 themes, NSC will select the top 3 best GPs with highest aggregate/average score under all 9 themes combined (automatically/self generated as per awards portal).

12.2 Best 3 BPs: Out of the total BPs selected for National Panchayat Awards under each of the 9 themes, NSC will select the top 3 best BPs based on the criteria as stated in para 10.1 above.

12.3 Best 3 DPs: Out of the total DPs selected for National Panchayat Awards under each of the 9 themes, NSC will select the top 3 best DPs based on the criteria as stated in para 11.1 above.

13 Selection of National Level Awardees (Special Category Awards)

13.1 The nominations for special categories of awards namely, **Gram Urja Swaraj Vishesh Panchayat Puraskar and Carbon Neutral Vishesh Panchayat Puraskar** will be submitted to MoPR within the prescribed timeline by States/UTs which will be subsequently forwarded to concerned line Ministry by MoPR accordingly for selection of top 3 awardee GPs and awarding them accordingly. Evaluation criteria will be prepared by the concerned line Ministries and accordingly GPs will be shortlisted by them for awards.

13.2 Nanaji Deshmukh Sarvottam Panchayat Satat Vikas Puraskar: One GP which qualifies and gets shortlisted for National Panchayat Awards during the subsequent years also will be given this Award instead of individual thematic award. This, however, will include certificates/plaques and financial incentives. This award may be introduced w.e.f. Award Year 2025 i.e. Appraisal Year (2023-24).

13.3 Panchayat Kshamta Nirmaan Sarvottam Sansthan Puraskar: This award will be given to 3 Institutions across the country which have provided institutional support to GPs in achieving LSDGs. This institution may be recognized through a certificate/plaque for their efforts. No financial incentive will be given for this category of award. One



nomination per State/UT may be submitted to MoPR within the prescribed timeline for this award.

14. Awards approval Authority

Final approval authority for all the National Level Awards to be given by Ministry of Panchayati Raj will be Hon'ble Minister of Panchayati Raj.

Format for National Screening Committee (NSC) for selection of National Panchayat Awards

Declaration

The National Screening Committee (NSC) hereby unanimously recommends following Panchayats for the National Panchayat Awards:

Awardees	Sl.No.	Category/Theme of Award	Marks obtained	Re-remarks
Gram Panchayats	1			
	2			
	3....			
Block Panchayats	1			
	2			
	3...			
District Panchayats	1			
	2			
	3...			

(Name and signature of the NSC Members)

Dated:

15. Minimum Qualifying Marks:

- i. The minimum qualifying marks for individual theme and aggregate performance on all themes for the Gram Panchayats will be 50%.
- ii. For award at block/district level thematic or aggregate performance, the qualifying minimum eligible marks will be 70%.

The aforesaid criteria is for participation in National Level Awards.

However, States may relax the criteria for selection of best performing GPs/BPs/DPs and felicitating them in a manner deemed fit in case no GP/BP/DP fulfils prescribed criteria for National Level Awards.

16. Period of evaluation: The performance of PRIs for a financial year (termed as Appraisal Year) would be evaluated during the subsequent financial year.





17. The nominations with incomplete information or submitted after the stipulated timeline will be outrightly rejected at all levels.

18. Grievance/Dispute

No dispute/grievances/requests of any kind regarding awards will be entertained by MoPR subsequent to declaration of National Panchayat Awards.

19. Recognition and Certification of awardees

19.1 For National Level Awardees: Awardee GPs, BPs and DPs selected for National Panchayat Awards will be recognized with certificates/plaques and financial incentive/award money, subject to annual changes, budget availability, sponsorships or as decided by MoPR periodically. The tentative award money with respect to number of awards will be as per table below which will be subject to budget availability:

Awardees	Level of Competition	Number of Awardees	Tentative Prize money for EACH THEME	Remarks
Gram Panchayats (DDUPSVP)	National	3 (for each theme)	<ul style="list-style-type: none"> First: Rs.50 lakh Second: Rs.40 lakh Third: Rs.30 lakh Total = Rs.1.20 crore	To be given by MoPR/nodal Ministry/Department
Best Gram Panchayats (NDSPSVP)	National	3 (best out of all themes)	<ul style="list-style-type: none"> First: Rs.1.5 crore Second: Rs.1.25 crore Third: Rs.1.00 crore Total = Rs.3.75 crore	To be given by MoPR
Block Panchayat (DDUPSVP)	National	3 (for each theme)	<ul style="list-style-type: none"> First: Rs.50 lakh Second: Rs.40 lakh Third: Rs.30 lakh Total = Rs. 1.20 crore	To be given by MoPR
Best Block Panchayats (NDSPSVP)	National	3 (best out of all themes)	<ul style="list-style-type: none"> First: Rs.1.00 crore Second: Rs.75 lakhs Third: Rs.50 lakhs Total = Rs.2.25 crore	To be given by MoPR
District Panchayat (DDUPSVP)	National	3 (for each theme)	<ul style="list-style-type: none"> First: Rs.1.50 crore Second: Rs.1.25 crore Third: Rs.1.00 crore Total = Rs.3.75 crore	To be given by MoPR
Best District Panchayats (NDSPSVP)	National	3 (best out of all themes)	<ul style="list-style-type: none"> First: Rs.5.00 crore Second: Rs.3.00 crore Third: Rs.2.00 crore Total = Rs. 10.00 crore	To be given by MoPR
Total Award Money for National Level Awards for all 9 themes			(i) 27 GPs (Thematic): Rs.1.20 crore * 9 themes = Rs. 10.80 crore (ii) 3 Best GPs (All themes) = Rs.3.75 crore (iii) 27 BPs(Thematic): Rs.1.20 crore * 9 themes = Rs. 10.80 crore (iv) 3 Best BPs (All themes) = Rs.2.25 crore (v) 27 DPs (Thematic): Rs.3.75 crore * 9 themes = Rs. 33.75 crore (vi) 3 Best DPs (All themes)= Rs.10.00 crore Total : 71.35 crore	



19.2 For State/District/Block level Awardees: For encouragement to the Panchayats, States/UTs may felicitate the top-ranking Panchayats at Block, District and State/UT levels with Plaques/certificates and/or financial incentives. The expenditure on this account will be borne by State/District/Block level Administrations from their own pool of resources. These awards could also be sponsored by industry / Trust/Foundation. The design of Plaques/Certificates of National Panchayat Awards may be adopted/modified by States/UTs/Districts/Blocks for felicitating awardees at respective levels, however, the logo of the concerned theme must be incorporated in it. These Plaques/Certificates may also be prepared in local languages as well. These Plaques/certificates may also include the names of the achiever frontline workers at appropriate levels.

19.3 Utilization of Award money:

The award money will be utilized by the awardee Panchayats for public purposes especially for livelihood support, asset creation, civic amenities creation & maintenance and bridging the gaps in the funds received from Union/State Government for various projects by the Panchayat. Some of the activities on which the award money can be utilized are as follows:

- Developmental activities related to particular award theme
- Information, Education & Communication Campaigns
- Community infrastructure development
- Gender friendly transport facility
- Installation of CCTV cameras
- Organizing Health Camps
- Augmenting learning outcomes – i.e. digital libraries, public library, digital class rooms etc.
- Sanitization
- Celebration of various theme related days (such as Women’s day, Children’s day, Environment day etc.)
- Special theme-based trainings
- Recreational facilities for children
- Disabled friendly infrastructure
- Grain Bank
- Community Kitchens
- Employment generation

This list is indicative and not exhaustive.

The State/UT will, however, ensure utilization of award money by the awardee/incentivized Panchayats only for public developmental activities in the Panchayat.



20. Flow of funds

Incentive amount/award money for the awardee/winning Panchayats would be transferred electronically & directly into their PFMS Mapped authenticated bank accounts (by State/ UT) during or subsequent to the Award Ceremony/National Panchayati Raj Day celebrated on 24th April every year.

21. Utilization Certificate (UC)

The State Government/UT Administration concerned will furnish a UC (in GFR 12-C format) to MoPR as per General Financial Rules (GFR), 2017, the UC submitted by the State Government/UT Administration must be counter-signed by the Administrative Secretary of the Division regulating the Scheme/Finance Secretary.

22. Designing of Plaques/Certificates/Trophies for the awardee panchayats:

MoPR may engage/avail services of any organization for designing the Plaques/certificates for National Level Awardees. The Plaques/certificates will, inter-alia, bear logos of concerned nodal Ministry/Department, MoPR and concerned theme.

23. Felicitations of awardees:

- i. **Block Level Awards:** As a motivation for performance, the GPs selected for Block Level Awards will be felicitated with a certificate and/or cash/kind in a function organized during the month of December (following immediately after the awardees selection process at this level). The function will be organized at Block Headquarter in presence of Member of Parliament, Members of Legislative Assembly (MLA), senior public functionaries, senior Government functionaries, frontline workers, supporting organizations etc. Overall responsibility of organizing the event will rest with the Block Level Administration.
- ii. **District Level Awards:** Similar to the Block level function, GPs and BPs selected for District Level Awards will be felicitated with a certificate and/or cash/kind in a function organized during the month of January (following immediately after the awardees selection process at this level). The function will be organized at District Headquarter in presence of Minister-in-charge, MPs, MLAs, all BP Heads/councillor, DP councillor, Panchayat elected representatives, senior public functionaries, District Collector, senior Government functionaries, frontline workers, supporting organizations etc. Overall responsibility of organizing the event will rest with the District Level Administration.
- iii. **State/UT level Awards:** The State/UT level awardee GPs, BPs and DPs will be felicitated in a function organized during the month of February (following immediately after the awardees selection process at this level) at State/UT level, preferably in presence of Governor/Chief Minister along with Minister-in-charge, MPs, MLAs, Panchayat elected representatives, senior Government functionaries,



frontline workers, supporting organization etc. Overall responsibility of organizing the event will rest with the State/UT Level Administration.

- iv. **National level Awards:** The National level awardee Panchayats will be felicitated on the occasion of National Panchayati Raj Day (celebrated annually on 24th April) or on an occasion decided by Ministry/GoI on account of unforeseen circumstances such as elections etc. The event is usually graced by Hon'ble Prime Minister, Central/State Ministers, Awardee Panchayats and other dignitaries. Invitees would be appropriately decided by MoPR.

23.1 At the BP/DP level award consideration, recognition/felicitiation will be given to the respective MPs/MLAs contributing towards the activities under SDGs out of their local development funds or convergence of funds out of the MP/MLA local funds.

24. Administrative Cost for States/UTs:

24.1 MoPR will support States/UTs for the administrative expenditure towards award related activities ranging from Rs.5-7 lakhs for smaller States and upto Rs.20 lakhs for bigger States. The expenditure on this account may be borne by the States/UTs from the approved Annual Action Plan under RGSA. In case the Plan has already been approved, the States/UTs may take post facto approval for the same.

24.2 From the funds released towards Administrative Cost, State Institute of Rural Development & Panchayati Raj will hire 2 persons for the monitoring of filling the online questionnaires (on short term basis only and for an approximate maximum period of 4 months i.e. 1st September to 31st December, 2022).

25. IEC strategy: MoPR will develop an effective Information, Education & Communication (IEC) strategy for publicity of National Panchayat Awards. A structured IEC campaign will be worked out by Media Division, MoPR. Sponsoring Ministries/ Departments will also supplement the efforts towards effective dissemination of information and publicity of National Panchayat Awards concerning their themes.

26. Calendar of Activities

A tentative calendar of Activities will be as follows:

Activity	Tentative Timeline
Constitution of State/UT Level Nodal Officers Monitoring Committees for monitoring Award activities	By 2 nd week of August, 2022
Constitution of Inter-Ministerial Nodal Monitoring Committee' for monitoring Award activities at National Level	Before 15 th August, 2022
Constitution of National Screening Committee of Ministry of Panchayati Raj for Awards	Before 15 th August, 2022
3 Days National Write-Shop on Preparedness of Road Map for Revamped National Panchayat Awards	16 th to 18 th August, 2022
Launch of National Panchayat Awards Guidelines	16 th August, 2022





Activity	Tentative Timeline
Constitution of Theme-wise Selection Committees at respective levels (National/State or UT/District/Block)	19 th to 22 nd August, 2022
Orientation of District Level Thematic Officials by State Level Mentors	23 rd to 30 th August, 2022
Orientation of Block Level Thematic Officials by District Level Thematic Officials	31 st August to 7 th September, 2022
Opening of Online Questionnaires For Filling By Gram Panchayats	10 th September, 2022
Selection of Block level Awardees under each theme by BPPACs	Till 31 st October, 2022
Award ceremony of Block Level Awardees	November, 2022
Selection of District level Awardees under each theme by DP-PACs	16 th November to 16 th December*, 2022
Award ceremony of District Level Awardees	January, 2023
Selection of State/UT level Awardees under each theme by SP-PACs/UPPACs	1 st January to 31 st January*
Award ceremony of District Level Awardees	February, 2023
Selection of National Panchayat Awardees under each theme by NPPACs	15 th February to 15 th March*
Finalization of National Panchayat Awardees by NSC with requisite approvals from approval authority	Between 16 th March and 31 st March
Declaration of National Awardees	By 1 st April
Award Ceremony during National Panchayati Raj Day	24 th April, 2023

*Buffer time of 15 days may be given in case of request for extensions.

27. A separate User Manual for these Awards will be available for the Committees at all levels.

28. For monitoring the process of Awards, a Portal for these awards prepared by NIC, including a User manual for reference, will be available for the respective Committees.

29. Owing to extraordinary situations (pandemic situations, elections or such), MoPR may make modifications in the timelines/processes, if deemed necessary at its sole discretion.

30. MoPR may make modifications in the guidelines, if deemed necessary, periodically.



PANCHAYATI RAJ